



**Dover Township
BOARD OF SUPERVISORS
MEETING AGENDA
January 6th, 2025**

7:00 PM CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE FINAL EXPENDITURES FOR 2024

APPROVAL OF THE DECEMBER 12TH, 2024 WARRANT IN THE AMOUNT OF \$13,004.03

APPROVAL OF THE DECEMBER 16TH, 2024 WARRANT IN THE AMOUNT OF \$871.70 (LIQUID FUELS)

APPROVAL OF THE DECEMBER 23RD, 2024 WARRANT IN THE AMOUNT OF \$425,551.80

APPROVAL OF THE DECEMBER 30TH, 2024 WARRANT IN THE AMOUNT OF \$2,025.00 (EV PH II)

APPROVAL OF THE DECEMBER 30TH, 2024 WARRANT IN THE AMOUNT OF \$61,154.13 (2023 BOND)

APPROVAL OF THE DECEMBER 30TH, 2024 WARRANT IN THE AMOUNT OF \$209,444.01

APPROVAL OF THE DECEMBER 30TH, 2024 WARRANT IN THE AMOUNT OF \$659.28 (LIQUID FUELS)

NOMINATION AND APPOINTMENT OF SUPERVISORS AND OFFICERS FOR 2025

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES

Chairperson to appoint Supervisors in charge of:

1. Administration
2. Police (NYCRPD)
3. Highways
4. Water (Production & Distribution)
5. Sewer/ Wastewater Treatment Plant
6. Fire/ Emergency Services
7. Recreation/ Parks
8. Industrial/ Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE AND ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE- YORK/ ADAMS TAX BUREAU

1. Board Representative- Trena Hall
2. Alternate- Stephen Stefanowicz

APPOINT REPRESENTATIVE- YORK COUNTY LOCAL GOVERNMENT COMMISSION

1. Board Representative- Stephen Stefanowicz
2. Alternate- Michael Cashman



ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS

1. Township Manager- Laurel A. Oswalt
2. Township Secretary- Brooke M. Scarce
3. Township Treasurer- Trena M. Hall
4. Township Engineer- C.S. Davidson/ Cory A. McCoy, P.E.
5. Township Planning Director- John McLucas
6. Sewage Enforcement Officer- Keith Hunnings
7. Sewage Enforcement Officer Alternate- CS Davidson
8. Township Fire Marshal- Glen P. Jansen

ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSION

1. Board of Supervisors- Christian Miller, MPL Law Firm
2. Planning Commission- MPL Law Firm

ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2025

1. M & T Bank
2. Truist Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Peoples Bank
6. ACN Bank

NEW APPOINTMENTS/ REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION

1. Zoning Hearing Board- Harold Mann (5 year term)
2. Zoning Hearing Board- Richard Pope (3 year term)
3. Planning Commission Reappointment- Mark Miller (4 year term)
4. Sewer Authority Reappointment- Bill Newbould (5 year term)
5. Codes Enforcement Board- Kurt Geisinger (5 year term)
6. ICDC Reappointment- Ashley Spangler Jr. (5 year term)

ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY STORMWATER CONSORTIUM REGIONAL COMMITTEE

1. Board Representative- Christopher Hamme
2. Alternate- Laurel Oswalt

APPROVAL OF RESOLUTIONS FOR 2025

Resolution 2025-01- 2025 Fee Schedule

Resolution 2025-02- Ratifying and Confirming Appointments to the Dover Township Zoning Hearing Board

Resolution 2025-03- Ratifying and Confirming Appointments to the Dover Township Sewer Authority

APPROVAL & ADOPTION OF 2025 MEETING SCHEDULE

Board of Supervisors- January 13 and 27; February 10 and 24; March 10 and 24; April 14 and 28; May 12 and 27; June 9 and 23; July 14 and 28; August 11 and 25; September 8 and 22; October 13 and 27; November 10 and 24; December 8, 2025.



The Board of Supervisors will hold their regular meetings in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania at 7:00 PM. The Board of Supervisors may hold a work/executive session before each of their meetings to begin at 6:00 PM and may continue with a work/executive session following adjournment of their meetings.

Planning Commission- 1st Wednesday of each month at 7:00 PM in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania. The Planning Commission may hold a work session before each of their meetings to begin at 6:00 PM and may continue with a work session following adjournment of their meetings.

Zoning Hearing Board- 3rd Wednesday of each month at 7:00 PM in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania.

Sewer Authority- 4th Wednesday of each month at 6:00 PM, except for the November and December meetings to be held on the 3rd Wednesday of the month. The Sewer Authority will meet in the Dover Township Wastewater Treatment Plant Operations Building, 851 Graffius Road, York, Pennsylvania.

Codes Enforcement Board- at the call of the Chairman

Industrial/ Commercial Development Committee- 4th Wednesday of each month at 4:00 PM, except for the November and December meetings which will be held on the 3rd Wednesday of the month in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania.

Agricultural Security Committee- at the call of the Chairman

ACTION TO ESTABLISH/ TREASURERS BOND FOR- \$1,500,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD- BOARD OF SUPERVISORS/AN ADDITIONAL RESIDENT AT LARGE

Resident at Large- Mark Miller

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:
SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES ACTING AS “DELEGATE(S)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statute, Law”, and/ or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2025 STATE CONVENTION

PLEASE NOTE: *The next scheduled meeting of the Board of Supervisors is Monday, January 13th, 2025.*