

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 11/15/2023

Attending Were: R. Stone, B. Newbould, and B. Boyer (Authority Members), C. Jordan (Plant Superintendent), C. Billet (Asst. Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director), C. Hamme (Asst. Public Works Director), M. Helwig (Utilities Superintendent), and B. Funkhouser (Buchart Horn).

R. Stone called the authority meeting to order for November 2023 at 6:00 p.m.

Minutes: B. Newbould made a motion to approve the October 2023 meeting minutes as submitted. The motion was seconded by B. Boyer and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late October through early November which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint P2-23 in the amount of \$7,687.00 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 42nd draw on the 2019 bond fund).
- DT-NOB-51 in the amount of \$9,027.75 to Buchart Horn for engineering services for the North of the Borough Project (this is the 43rd draw on the 2019 bond fund).
- DT-Influent-07 in the amount of \$330.00 to Buchart Horn for engineering services for the Influent Correction Project (this is the 44th draw on the 2019 bond fund).

B. Newbould then made a motion to approve the above requisitions as submitted. The motion was seconded by B. Boyer and unanimously approved.

D. Shirk reported on the ongoing WQM permit issues with DEP, stating that there was no correspondence or communication with DEP since last meeting, as the review had advanced to the second stage (the "technical review period") and DEP anticipated responses in Feb. of 2024. The Township's NPDES permit would remain on hold under the WQM permit issue was resolved.

D. Shirk advised that Doli Construction Corp. continued work on the NOB Project (which all Authority members acknowledged with traffic restrictions in the Township. Work was ongoing regarding water main pipework, and that they were making considerable progress.

D. Shirk reported on the status of the repair for the structural issues discovered on the Final Clarifier No. 7 related to the wier wall, stating the contractor had commenced work, and that they would be back next Tuesday and Wednesday for additional applications, and then to return after Thanksgiving to re-install the wier plate. Thus far all work has been satisfactory to the staff.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for November (to date) was submitted and are filed with these minutes and incorporated herein by reference. No further report was provided in D. Hogeman's absence. R. Stone did report on finding a replacement for D. Hogeman as treasurer, and that he was meeting with a candidate the following day.

Plant Operator's Report: C. Jordan discussed the Oct. – Nov. operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan did not provide any report outside of highlighting the items within the operator's report submitted.

Collections Report (by Utilities Superintendent): The Utilities Superintendent's collection report was provided for October-November and is incorporated herein by reference. M. Helwig generally provided highlights of the report, and also reported 5,200 ft. of sewer lines had been televised to date.

Public Works Report: M. Fleming (Public Works Director). No report.

Solicitor Report: No report.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:10 P.M.

Next Meeting Date:
12/20/2023 at 6:00PM

Respectfully submitted,
B. Boyer, Secretary