



**Dover Township
BOARD OF SUPERVISORS
MEETING AGENDA
January 2nd, 2024**

7:00 PM CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE FINAL EXPENDITURES FOR 2023

APPROVAL OF THE DECEMBER 18TH, 2023 WARRANT IN THE AMOUNT OF \$29,078.92

APPROVAL OF THE DECEMBER 21ST, 2023 WARRANT IN THE AMOUNT OF \$252,188.07

APPROVAL OF THE DECEMBER 28TH, 2023 WARRANT IN THE AMOUNT OF \$221,661.83

APPROVAL OF THE DECEMBER 29TH, 2023 WARRANT IN THE AMOUNT OF \$29,163.35 (LIQUID FUELS)

APPROVAL OF THE DECEMBER 29TH, 2023 WARRANT IN THE AMOUNT OF \$20,964.81 (2020 BOND)

NOMINATION AND APPOINTMENT OF SUPERVISORS AND OFFICERS FOR 2023

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES

Chairperson to appoint Supervisors in charge of:

1. Administration
2. Police (NYCRPD)
3. Highways
4. Water (Production & Distribution)
5. Sewer/ Wastewater Treatment Plant
6. Fire/ Emergency Services
7. Recreation/ Parks
8. Industrial/ Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE AND ACT 32 YORK COUNTY TAC COLLECTION COMMITTEE REPRESENTATIVE- YORK/ ADAMS TAX BUREAU

1. Board Representative- Trena Hall
2. Alternate- Stephen Stefanowicz

APPOINT REPRESENTATIVE- YORK COUNTY LOCAL GOVERNMENT COMMISSION

1. Board Representative- Stephen Stefanowicz
2. Alternate- Michael Cashman

ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS

1. Township Manager- Laurel A. Oswalt
2. Township Secretary- Brooke M. Scarce
3. Township Treasurer- Trena M. Hall



4. Township Engineer- C.S. Davidson/ Cory A. McCoy, P.E.
5. Township Zoning Officer- John McLucas
6. Sewage Enforcement Officer- Keith Hunnings
7. Sewage Enforcement Officer Alternate- CS Davidson
8. Township Fire Marshal- Glen P. Jansen

ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSION

1. Board of Supervisors- Christian Miller, MPL Law Firm
2. Planning Commission- MPL Law Firm

ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2023

1. M & T Bank
2. Truist Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Peoples Bank
6. ACN Bank

NEW APPOINTMENTS/ REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION

1. Planning Commission Reappointment- Justin Bigham (4 year term)
2. Planning Commission Alternate Reappointment- Anthony Pinto (2 year term)
3. Sewer Authority- Tyler Lerman (5 year term)
4. ICDC- James Turnure (5 year term)

ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY STORMWATER CONSORTIUM REGIONAL COMMITTEE

1. Board Representative- Michael Fleming
2. Alternate- Laurel Oswalt

ACTION TO DESIGNATE A REPRESENTATIVE/ CONTACT FOR THE YORK COUNTY HAZARD MITIGATION PLAN

1. Laurel Oswalt

APPROVAL OF RESOLUTIONS FOR 2024

Resolution 2024-01- 2024 Fee Schedule

Resolution 2023-02- Ratifying and Confirming Appointments to the Dover Township Zoning Hearing Board

Resolution 2023-03- Ratifying and Confirming Appointments to the Dover Township Sewer Authority

APPROVAL & ADOPTION OF 2024 MEETING SCHEDULE

Board of Supervisors- January 8 and 22; February 12 and 26; March 11 and 25; April 8 and 22; May 13 and 26; June 10 and 24; July 8 and 22; August 12 and 26; September 9 and 23; October 14 and 28; November 12 and 25; December 9, 2024.

The Board of Supervisors will hold their regular meetings in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania at 7:00 PM. The Board of Supervisors may hold a work/executive



session before each of their meetings to begin at 6:00 PM and may continue with a work/executive session following adjournment of their meetings.

Planning Commission- 1st Wednesday of each month at 7:00 PM- Township Municipal Building

Zoning Hearing Board- 3rd Wednesday of each month at 7:00 PM- Township Municipal Building

Sewer Authority- 4th Wednesday of each month at 6:00 PM, except for the November and December meetings to be held on the 3rd Wednesday of the month. The Sewer Authority will meet in the Dover Township Wastewater Treatment Plant Operations Building, 851 Graffius Road, York, Pennsylvania.

Codes Enforcement Board- at the call of the Chairman

Industrial/ Commercial Development Committee- 4th Wednesday of each month at 4:00 PM, except for the November and December meetings which will be held on the 3rd Wednesday of the month in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania.

Agricultural Security Committee- at the call of the Chairman

ACTION TO ESTABLISH/ TREASURERS BOND FOR- \$1,000,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD- BOARD OF SUPERVISORS/AN ADDITIONAL RESIDENT AT LARGE

Resident at Large- Mark Miller

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:

SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES ACTING AS “DELEGATE(S)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statute, Law”, and/ or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2024 STATE CONVENTION

PLEASE NOTE: *The next scheduled meeting of the Board of Supervisors is Monday, January 8th, 2024.*