

**DOVER TOWNSHIP
INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE
MINUTES
AUGUST 23RD, 2023**

The Dover Township Industrial Commercial Development Committee (I/CDC) Meeting for August 23rd, 2023, was called to order at 4:01 PM by Industrial/Commercial Development Chairman Brian Caden. Committee members present were Kathy Herman, Anthony Sarago, Kim Hogeman, and Ashley Spangler Jr. Ashley Spangler Sr., Tyler Lerman and Charles Benton were absent with prior notice. Also, in attendance were Cindy Snyder, Borough Council Member; Laurel Oswalt, Township Manager; John McLucas, Township Planning Director; Stephen Parthree, Township Supervisor, John Popovich, Representative Seth Grove and Brooke Scarce, Township Secretary. There were 0 members of the public present.

APPROVAL OF MEETING MINUTES FOR JUNE 28TH, 2023

Motion by A. Sarago and seconded by K. Herman to approve the June 28th, 2023, Industrial Commercial Development Committee meeting minutes as presented. **Passed** with 4 ayes.

PUBLIC COMMENT

None offered.

BUSINESS ASSOCIATION UPDATE

B. Caden stated that the Board met on August 11th. Information about the meeting was added on Facebook.

A. Sarago stated that someone has filled the treasurer position, which means all of the seats have now been filled.

A. Sarago noted that the Business Association is finally getting vital content to be able to properly market the organization to get the growth they are desiring.

B. Caden stated that the next meeting will be September 14th at Dover Valley Family Restaurant. During the meeting there will be an update from the School District.

J. McLucas showed what the Business Association website will look like. There are a couple things that need tweaked before the website is live within the next week. Once the website is live, members will be able to pay their annual dues online.

OTHER BUSINESS:

Comprehensive Plan Action Items

None were noted.

OLD BUSINESS:

Sign Placement for Priority Parcel Update

J. McLucas stated there is no update at the parcel between the Senior Center and Mavis Tire, but he will contact the property owner to determine how to proceed.

Additional Priority Parcels

J. McLucas stated that there is no additional priority parcels at this time.

B. Caden stated that he feels there is not a lot of movement happening.

J. McLucas states that many of the parcels that were selected by the group are either under development or have been developed. He will generate a list for the next meeting to show what parcels the committee has looked at compared to where those parcels are now within the development process.

Home Grown Business Applications

J. McLucas stated that 2Delicious has completed an application and will be on the Dover Township website starting in October for the last quarter of the year. The application has been posted on Savvy Citizen and Facebook for businesses to access.

Status of the Employer Training Needs Survey

J. McLucas stated that as of today, there was a total of 8 results. The information was posted on Savvy Citizen and Facebook. The survey was also provided on LinkedIn, the School District, and DABA.

Manager Oswald stated that they were hesitant on posting the information on social media just for the simple fact that we do not want residents responding to the survey since it's for businesses.

J. McLucas shared the results of the survey.

Manager Oswald stated that there needs to be 8-10% response of the businesses responding for the information to be statistically viable.

C. Snyder questioned whether a new home business needs to seek Township approval.

J. McLucas stated if residents start a home business, they should be seeking Township approval.

Manager Oswalt stated that she can ask for an updated list of all the businesses in Dover Township from the York Adams Tax Bureau.

Manager Oswalt also requested that K. Herman reach out to Chuck Benton about sharing the survey with the School District's Occupational Advisory Committee since they have a lot of business contacts in the community.

Development Update

J. McLucas stated that the following ten businesses or commercial/ industrial developments have started construction or are waiting approval to start construction: WaWa, Moove in Self Storage, the two Solar Farms, the Warehouses, Buchmyer's Pools, Stauffer's of Kissel Hill expansion, Drayer Therapy, Mavis Tire, and Harbold's. At the next meeting, he will provide a list of all of the development that is happening within the Township and the status of the update.

With no further business, the meeting was adjourned at 4:55 PM by Chairman B. Caden.

Respectfully submitted by: Brooke Scarce

Brooke Scarce, Township Secretary