

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 8/23/2023

Attending Were: R. Stone, S. Stefanowicz, B. Boyer, and D. Hogeman (Authority Members), C. Jordan (Plant Superintendent), C. Billet (Asst. Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director), C. Hamme (Asst. Public Works Director), Thomas Lang (MPL), and Doe Devivo (Public).

R. Stone called the authority meeting to order for August 2023 at 6:00 p.m.

Minutes: B. Boyer made a motion to approve the July 2023 meeting minutes as submitted. The motion was seconded by S. Stefanowicz and unanimously approved.

Public Comment: The Authority approved the relocation of public comment to the beginning of the meeting to address Ms. Devivo's request, which was to see about extending the NOB Project to her address at 2161 George Street. The Authority generally discussed what all would be involved with D. Shirk and M. Fleming. After discussion, the Authority agreed to explore the cost and ramifications of conducting the extension. D. Hogeman made a motion to authorize Buchart Horn to explore what all would be involved from a cost and change order aspect for extending the sewer to 2161 George Street. The motion was seconded by S. Stefanowicz and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late July through early August which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint P2-20 in the amount of \$6,612.00 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 27th draw on the 2019 bond fund).
- DT-NOB-48 in the amount of \$2,660.50 to Buchart Horn for engineering services for the North of the Borough Project (this is the 28th draw on the 2019 bond fund).
- DT-Influent-04 in the amount of \$858.00 to Buchart Horn for engineering services for the Influent Correction Project (this is the 29th draw on the 2019 bond fund).
- Requisition-Wogamuth-01 in the amount of \$8,148.00 to Ruth E. Wolgamuth for consideration of a permanent easement needed for the NOB Project (this is the 30th draw on the 2019 bond fund).

D. Hogeman made a motion to approve the above requisitions as submitted. The motion was seconded by B. Boyer and unanimously approved.

D. Shirk reported on the ongoing WQM permit issues with DEP, stating that Buchart Horn had received comments from DEP in response to the updated permit/information which was resubmitted on July 14th. D. Shirk reported that the scheduled on site meeting with DEP representatives would take place the following week on August 30th.

D. Shirk reported that the NPDES permit was on hold until the WQM permit was fully resolved.

D. Shirk reported on the status of a repair plan for the structural issues discovered on the Final Clarifier No. 7 related to the wier wall. D. Shirk stated that the contractor reached out and informed him that the company had been acquired, and his contact was no longer with said company. As such, D. Shirk had to put the work back out to bid on Costars, which he was expecting 4 bids (one already received for \$59,000). Some bids would address different methods of repair, which Buchart Horn's structural engineers would have to review and approved. Therefore, next steps to address the issue would have to wait until the next meeting. M. Fleming mentioned and D. Hogeman confirmed that the costs and expenses related to the wier wall repair would be included in the cost-sharing breakdown between the member municipalities of the Authority.

D. Shirk advised that Doli Construction Corp. now plans to commence pipework construction in mid- to late-September of this year, still planning to start the water line replacement first. D. Shirk and M. Fleming generally discussed the status of the outstanding permanent and temporary easements along Route 74 (with only 2 having been obtained to date). M. Fleming reported he was going to start setting up physical visits. Upon consultation with C. Miller, it was decided that property owners would be alerted that eminent domain proceedings would be authorized and commenced at, and after, the September Authority meeting if the matters were not resolved before such time.

D. Shirk reported that the Joint Interceptor Phase II drawings would be provided to Township staff the following week.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for August was submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman further reported on the interest rates and income, which will be subject to arbitrage.

Plant Operator's Report: C. Jordan discussed the July-August operator's report, which are filed with these minutes and incorporated herein by reference. Outside of the report, C. Jordan reported general maintenance and cleaning activities taken at the WWTP (cleaned sign, trimmed branches/bushes, sprayed weeds, marked/painted potential tripping hazards) as routine maintenance and in an effort to have the WWTP in top shape for the DEP meeting on August 30th. C. Jordan also reported on the new WWTP crew member Tony, saying he was doing very well.

Collections Report (by Utilities Superintendent): The Utilities Superintendent's collection report was provided for July-August and is incorporated herein by reference. C. Hamme, in M. Helwig's absence, generally provided highlights of the report.

Public Works Report: C. Hamme (Asst. Public Works Director) first reported on the Well Option Agreement which had been prepared by Atty. Rausch (Twp. Solicitor) and reviewed by C. Miller. The Agreement would provide the Township the right to conduct exploratory drilling for potential potable water on a 29 acre parcel owned by the Township. In the event a viable well was found, the Township would have the option to purchase the area surrounding the well to operate said well. The Authority generally discussed the concept, the usefulness or need for the property altogether, and the potential to just subdivide a portion of the property to sell to the Township (rather than just the well area, which would render the remainder of the rear portion effectively useless. The Authority decided to review the information and discuss further at the September meeting. M. Fleming then presented the Wolgamuth easement for approval and counter-execution by the Authority. S. Stefanowicz made a motion to approve the Wolgamuth easement and authorize R. Stone to execute on behalf of the Authority. The motion was seconded by D. Hogeman and unanimously. M. Fleming's other agenda item (D. Devivo's request for sewer extension) was addressed during public comment.

Solicitor Report: None.

Public Comment: (See above).

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:35 P.M.

Next Meeting Date:

9/27/2023 at 6:00PM

Respectfully submitted,
B. Boyer, Secretary