

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 7/26/2023

Attending Were: R. Stone, B. Newbould, S. Stefanowicz, and D. Hogeman (Authority Members), R. Gentzler (DTSA staff (filling in for Superintendent)), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director), C. Hamme (Asst. Public Works Director), and M. Helwig (Utilities Superintendent).

R. Stone called the authority meeting to order for July 2023 at 6:00 p.m.

Minutes: S. Stefanowicz made a motion to approve the June 2023 meeting minutes as submitted. The motion was seconded by B. Newbould and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late June through early July which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint P2-19 in the amount of \$12,117.55 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 23rd draw on the 2019 bond fund).
- DT-NOB-47 in the amount of \$1,805.50 to Buchart Horn for engineering services for the North of the Borough Project (this is the 24th draw on the 2019 bond fund).
- DT-Influent-03 in the amount of \$4,605.00 to Buchart Horn for engineering services for the Influent Correction Project (this is the 25th draw on the 2019 bond fund).
- Requisition-Shaner-01 in the amount of \$3,866.00 to Anne M. Shaner for consideration of a permanent easement needed for the NOB Project (this is the 26th draw on the 2019 bond fund).

B. Newbould made a motion to approve the above requisitions as submitted. The motion was seconded by D. Hogeman and unanimously approved.

D. Shirk reported on the ongoing WQM permit issues with DEP, stating that the updated permit/information was resubmitted on July 14th and they were now waiting for comment from DEP. D. Shirk did report that DTSA's DEP counsel (Zaepfel) had arranged an onsite meeting with DEP representatives on August 30th, to be attended by limited Twp./Authority representatives to assist in an efficient meeting.

D. Shirk reported on the status of the changes to the WWTP's intake (which is required for NPDES Permitting). D. Shirk advised that Buchart Horn is still working on construction design and drawings for the relocation of the intake pipe.

D. Shirk advised that Doli Construction Corp. plans to commence pipework construction in the beginning of August of this year, planning to start the water line replacement first. D. Shirk and M. Fleming

generally discussed the status of the outstanding permanent and temporary easements along Route 74. M. Fleming reported that letters had been sent out to landowners and they would begin to reach out directly to get the easements finalized.

R. Stone asked D. Shirk on the status of a repair plan for the structural issues discovered on the Final Clarifier No. 7 related to the wier wall. D. Shirk stated he did not have an update, and that he was still waiting to hear back on from the contractor. He stated he would have a more substantive report at the August meeting.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for July was submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman further reported on the interest rates and income, which will be subject to arbitrage. The Authority generally discussed future financing needs in conjunction with the Township's future needs.

Plant Operator's Report: R. Gentzler, in C. Jordan's absence, discussed the June-July operator's report, which are filed with these minutes and incorporated herein by reference. Outside of the report, R. Gentzler reported that the re-roofing project was complete and that the storage unit had been emptied. R. Gentzler also reported that C. Billet had Final Clarifier No. 5 schedule for cleaning next week. R. Gentzler reported on one (1) major rainstorm event, but that otherwise there were no issues, and no violations for the prior month.

Collections Report (by Utilities Superintendent): The Utilities Superintendent's collection report was provided for June-July and is incorporated herein by reference. M. Helwig generally provided highlights of the report.

Public Works Report: M. Fleming reported on a meeting held with Mr. Brillhart and his inquiry as whether the Authority had interest in purchasing any of his property (adjoining the WWTP). The Authority generally discussed expansion issues, and M. Fleming presented the three potential adjoining (or close) properties that might be acquired "if" the Authority needed the same. The Authority agreed to wait on any further discussions and think about whether it needed additional property at this time, realizing the first step would be to pay for an appraisal.

Solicitor Report: C. Miller presented the engagement letter for the DEP specialty attorney, Pat Zaepfel, to represent the Twp. and Authority with the DEP issues on the WQM Permit dispute. D. Hogeman made a motion to approve the engagement letter. The motion was seconded by B. Newbould and unanimously approved.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:40 P.M.

Next Meeting Date:
8/24/2023 at 6:00PM

Respectfully submitted,
S. Stefanowicz, Acting Secretary