

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 6/28/2023

Attending Were: R. Stone, B. Newbould, S. Stefanowicz, and B. Boyer (Authority Members), C. Jordan (Plant Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director), C. Hamme (Asst. Public Works Director), M. Helwig (Utilities Superintendent), and B. Funkhouser (Engineer – Buchart Horn).

R. Stone called the authority meeting to order for June 2023 at 6:00 p.m.

Minutes: B. Newbould made a motion to approve the May 2023 meeting minutes as submitted. The motion was seconded by S. Stefanowicz and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late May through early June which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint P2-18 in the amount of \$5,657.50 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 20th draw on the 2019 bond fund).
- DT-NOB-46 in the amount of \$1,539.00 to Buchart Horn for engineering services for the North of the Borough Project (this is the 21st draw on the 2019 bond fund).
- DT-Influent-02 in the amount of \$2,037.00 to Buchart Horn for engineering services for the Influent Correction Project (this is the 22nd draw on the 2019 bond fund).

S. Stefanowicz made a motion to approve the above requisition as submitted. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk reported on the ongoing WQM permit issues with DEP, stating that the updated permit/information resubmitted on May 3rd received comments in a June 5th letter from DEP expressing deficiencies. Buchart Horn plans to submit an updated permit with responses by July 14th. D. Shirk reported a meeting with DEP was currently being scheduled for late August, and that they remain set on entering a Consent Order, which the Authority opposes. The Authority met on site with its DEP counsel, Pat Zaepfel, to review the issues cited by DEP. The issues remain related to delayed/failed permitting, but no treatment violations.

D. Shirk reported on the status of the changes to the WWTP's intake (which is required for NPDES Permitting). D. Shirk advised that Buchart Horn is working on construction design and drawings, and continued to investigate pipe locations.

D. Shirk reported on the Joint Interceptor project and pipe repairs that were investigated. Leaks were discovered in the pipe, however the one (1) year construction warranty had passed for the general

contractor. Nonetheless, the pipe manufacturer participated in the investigation and obtained a contractor to conduct the repairs at its cost (and no cost to the Authority). The repairs will take place in the near future.

D. Shirk reported on structural issues discovered by staff on the Final Clarifier No. 7 related to the integrity of the wier wall. The weir wall was discovered to be spalling and cracking, with the initial assessment to be a replacement. However, Buchart Horn is reviewing additional options and will report back next meeting. For the engineering work related to Final Clarifier No. 7, D. Shirk presented a \$2,500 estimate for the Authority. After review and discussion, S. Stefanowicz made a motion to approve and execute said estimate/proposal. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk advised that Doli Construction Corp. still plans to commence pipework construction in late July/early August of this year, with the hope to have all paving done before the end of the 2023 paving season. D. Shirk reported on meetings be held in preparation for the project, and generally discussed the status of the outstanding the permanent and temporary easements along Route 74. M. Fleming reported that all appraisals were complete, easements were finalized, and letters had been sent out to landowners. He is now in the process of meeting with the landowners to discuss and sign easements (with one easement presented for execution (4970 Carlisle Road – Shaner). S. Stefanowicz made a motion to approve the easement for 4970 Carlisle Road – Shaner as submitted. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk reported on the Joint Interceptor – phase II project, stating that 90% of design work was completed and some initial review had been conducted by Twp. staff.

Treasurer’s Report: D. Hogeman’s treasurer’s report and financial summary for June was submitted and are filed with these minutes and incorporated herein by reference. No further report was provided in D. Hogeman’s absence.

Plant Operator’s Report: C. Jordan discussed the May-June operator’s report, which are filed with these minutes and incorporated herein by reference. Outside of the report, C. Jordan reported that the re-roofing project was complete (awaiting final warranty issuance) and the staff already noticed the remedy of numerous leaks. C. Jordan reported that the garage was also complete, and the staff moved equipment and other items from its storage unit into the new garage, and terminated the storage unit rental (a savings to the Authority). C. Jordan also reported on a new hire who to date is performing very well. Finally, C. Jordan reported on cleaning clarifier 6 and difference it has made. This had not been for what he estimated as well over ten (10) years, and it should be done annually. The staff is going to look at additional projects, and plans to start cleaning another clarifier in the next week or two.

Collections Report (by Utilities Superintendent): The Utilities Superintendent’s collection report was provided for May-June and is incorporated herein by reference. M. Helwig generally provided highlights of the report.

Public Works Report: M. Fleming reported on easement (referenced in the engineer’s report for the NOB Project). M. Fleming also discussed a conversation held with the neighboring property owner of the WWTP, Mr. Brillhart, whom has had past discussions of the Authority acquiring all (or some) of the neighboring 72 acres of property. The Authority generally discussed expansion concerns, neighboring uses, and future operations. The Authority decided to reach out to Mr. Brillhart to have an informal preliminary meeting solely to discuss the property, however the Authority was uncertain about what was required, or what outcome it desired.

Solicitor Report: No report.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:43 P.M.

Next Meeting Date:

7/25/2023 at 6:00PM

Respectfully submitted,
B. Boyer, Secretary