

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Robert Stone  
**Vice Chairman:** Steve Stefanowicz  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** Bill Newbould  
**Attorney:** Christian Miller

**Minutes: 5/24/2023**

**Attending Were:** R. Stone, B. Newbould, D. Hogeman, S. Stefanowicz, and B. Boyer (Authority Members), C. Jordan (Plant Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director), C. Hamme (Asst. Public Works Director), and M. Helwig (Utilities Superintendent).

R. Stone called the authority meeting to order for May 2023 at 6:00 p.m.

**Minutes:** B. Newbould made a motion to approve the April 2023 meeting minutes as submitted. The motion was seconded by D. Hogeman and unanimously approved.

**Financial Report:** No report.

**Engineer's Report:** D. Shirk provided an Engineer's Report for late April through early May which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint P2-17 in the amount of \$4,202.00 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 17<sup>th</sup> draw on the 2019 bond fund).
- DT-NOB-45 in the amount of \$2,838.75 to Buchart Horn for engineering services for the North of the Borough Project (this is the 18<sup>th</sup> draw on the 2019 bond fund).
- DT-Influent-01 in the amount of \$9,857.41 to Buchart Horn for engineering services for the Influent Correction Project (this is the 19<sup>th</sup> draw on the 2019 bond fund).

D. Hogeman made a motion to approve the above requisition as submitted. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk reported on the ongoing WQM permit issues with DEP, stating that the updated permit/information was resubmitted on May 3<sup>rd</sup>, and Buchart is still waiting on a response from DEP.

D. Shirk reported on the status of the NPDES Permit, which was being delayed until changes to the WWTP's intake were completed through an additional WQM Permit. D. Shirk advised that he is working with DEP on approved intake testing areas and design.

D. Shirk advised that after issuance of the notice to proceed, Doli Construction Corp. is working on ordering the materials required due to the long lead times, but otherwise the project is in a holding pattern. Doli stated its plan was to commence pipework construction in late July/early August of this year, with the hope to have all paving done before the end of the 2023 paving season. Completing the pumping station may take additional time due to long lead times. The Authority generally discussed the status of the outstanding 10 permanent easements along Route 74, stating that the appraisals were not complete.

D. Shirk reported on the Joint Interceptor – phase II project, stating that the design drawings were being finalized Township staff review and comment. The next step will be to submit them to DEP for permitting.

**Treasurer’s Report:** D. Hogeman’s treasurer’s report and financial summary for May were submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the preliminary arbitrage calculations, stating that currently there is no arbitrage penalty expected for the 2019 Bond, and that there is an estimated \$90,000 penalty for the 2021 Bond (both subject to change with the market and time). D. Hogeman is having a call with PFM Financial to further discuss the arbitrage issues.

**Plant Operator’s Report:** C. Jordan discussed the April-MAY operator’s report, which are filed with these minutes and incorporated herein by reference. Outside of the report, C. Jordan reported on a quiet month, with various and miscellaneous upgrades occurring around the WWTP. C. Jordan reported that the garage floor was poured, and that the re-roofing projects were well underway and going smoothly. C. Jordan also reported on a new hire who the Township is optimistic about (work commencement is being delayed due to an issue with the individual’s license). C. Jordan also reported on cleaning occurring throughout the plant, including clarifiers 3 & 4 and the RAS building, as well as repainting trip hazard areas yellow.

**Collections Report (by Utilities Superintendent):** The Utilities Superintendent’s collection report was provided for April-May and is incorporated herein by reference. M. Helwig generally provided highlights of the report. C. Hamme also reported on inflow issues with three manholes located below a creek area, which the Township is investigating and working with the pipe supplier to determine the cause and repair.

**Public Works Report:** M. Fleming reported on 3 proposed new warehouses and sewer flow estimates, stating that the information was being submitted to DEP. The Township calculates that the tapping fee for the warehouses (combined) will be around \$1.3M.

**Solicitor Report:** C. Miller reported on an Agreement to Modify Land Development Plan, which was already approved and signed by the developer and Township. M. Fleming provided additional context to the Agreement. After limited discussion, D. Hogeman made a motion to approve said Agreement. The motion was seconded by S. Stefanowicz and unanimously approved.

**Public Comment:** None.

**New Business:** S. Stefanowicz reported on a conversation he had with Dr. Pike regarding extending the sewer and water lines to additional properties owned by him. M. Fleming discussed issues and requirements with this plan. At this point, Dr. Pike is still unsure of what he wants to do with the properties, so it is more of an informational issue.

**Old Business:** None.

**Adjournment.**

R. Stone adjourned the regular meeting at 6:25 P.M.

**Next Meeting Date:**  
6/28/2023 at 6:00PM

Respectfully submitted,  
B. Boyer, Secretary