

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
June 26th, 2023**

The Dover Township Board of Supervisors for Monday, June 26th, 2023, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors present were Charles Richards, Stephen Parthree, Michael Cashman, and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charlie Rausch, Township Solicitor; John McLucas, Planning Director; Michael Fleming, Public Works Director; Terry Myers, Township Engineer; Cory McCoy, CS Davidson; Gregg Anderson, Northern Regional Police Lieutenant; and Brooke Scarce, Township Secretary. There was 1 member of the public present.

This meeting is being recorded for the purpose of minutes only.

**APPROVAL OF THE REGULAR BOARD OF SUPERVISOR MINUTES FOR MAY
22ND, 2023**

Motion by R. Stone and seconded by M. Cashman to approve the Regular Board of Supervisor Minutes from May 22nd, 2023, as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

**APPROVAL OF THE MAY 18TH, 2023 WARRANT IN THE AMOUNT OF \$586.72
(EAGLE VIEW)**

APPROVAL OF THE JUNE 2ND, 2023 WARRANT IN THE AMOUNT OF \$999,593.37

**APPROVAL OF THE JUNE 8TH, 2023 WARRANT IN THE AMOUNT OF \$46,065.75
(LIQUID FUELS)**

**APPROVAL OF THE JUNE 8TH, 2023 WARRANT IN THE AMOUNT OF \$148,235.59
(2020 BOND)**

APPROVAL OF THE JUNE 12TH, 2023 WARRANT IN THE AMOUNT OF \$334,239.11

APPROVAL OF THE JUNE 16TH, 2023 WARRANT IN THE AMOUNT OF \$30,069.26

**APPROVAL OF THE JUNE 22ND, 2023 WARRANT IN THE AMOUNT OF \$6,886.64
(2020 BOND)**

**APPROVAL OF THE JUNE 22ND, 2023 WARRANT IN THE AMOUNT OF \$652.78
(EAGLE VIEW)**

APPROVAL OF THE JUNE 26th, 2023 WARRANT IN THE AMOUNT OF \$322,496.28

Motion by R. Stone and seconded by C. Richards to approve the above referenced warrant totals, as presented. **Passed** with 5 ayes.

PUBLIC COMMENT

Gina Myers from 1046 Rohlers Church Road stated that she has prepared changes to the proposed draft Solar Ordinance. The changes are based primarily on the York County's Planning

Commission Model Solar Ordinance. The draft changes that were prepared were based on issues that she thought were important to include in the Ordinance.

ENGINEER'S REPORT, T. MYERS

T. Myers stated he does not have any action items but provided a written report with an update on all the projects to the Board. However, he noted that he and the Township Manager met with affected property owners to discuss Creekside Village. One alternative is to access the site through the Township's Park site located west of the basin. Temporary construction easements will still need to be obtained from several property owners in order to complete the basin conversion. Terry also noted that he met on site with a representative from Doli Construction, the contractor for the North of the Borough Sewer and Water Project, to explore the possibility of utilizing the material that they will excavate from the utility trenches to fill in the basin and complete the grading for the basin conversion. They expressed concern with the length of the off road access through the Township's Park and drainage easement. They think with 100+ loads of soil it is going to be difficult to keep the access passable. Doli is going to take a harder look at the project and let us know their thoughts.

C. Richards questioned if Doli does not want to do the work, could the dirt at Eagle View Park be used for the project.

T. Myers stated the dirt at Eagle View Park could be used but then someone would have to load the truck, take the truck to the site, and unload the truck. The representative from Doli indicated that it does not matter where they take the dirt because they are going to have a piece of equipment on site to spread the dirt.

T. Myers noted that storm sewer needs to be extended and the discharge control structure needs to be added to the basin.

C. Richards questioned if the builder is going to pay for the project.

Manager Oswalt stated that there is no bond and no letter of credit. T. Myers has tried to get the developer to do the remainder of the work that needs to be completed but has not been successful to date. He is going to reach out more time, but if the developer does not complete the work the Township will have to complete the work.

ZONING OFFICER REPORT, J. MCLUCAS

PL 22-5 – Donwood IIB – Revised Preliminary Subdivision Plan – 53 Single Family Dwellings –R3 District

J. McLucas stated the Board conditionally approved this plan in November of 2022 but has asked the Board to table this plan until someone is present at the meeting.

PL 22-17 – 3G Enterprises 2-Lot Subdivision Plan – Paradise Road – Ag District

J. McLucas stated that the Board conditionally approved this plan last month. He asked for authorization to have the Township Secretary sign off on the Sewage Facilities Planning Module.

Motion by C. Richards and seconded by R. Stone to authorize the Municipal Secretary to sign Sewage Facilities Planning Module for PL 22-5 – Donwood IIB – Revised Preliminary Subdivision Plan – 53 Single Family Dwellings –R3 District, as presented. **Passed** with 5 ayes.

TOWNSHIP MANAGER REPORT, L. OSWALT**Approval of following Payment Applications for the Fire Department Dorm Project:**

- #6 from Myco Mechanical, Inc. in the amount of \$22,455.00**
- #5 from Monacacy Valley Electric, Inc. in the amount of \$23,277.60**
- #6 from Monacacy Valley Electric Inc. in the amount of \$16,256.12**
- #3 from East Coast Contracting, Inc. in the amount of \$310,806.63**
- #4 from East Coast Contracting, Inc. in the amount of \$121,340.34**
- #3 from SSM Industries, Inc. in the amount of \$48,379.12**
- #4 from SSM Industries, Inc. in the amount of \$17,811.67**

S. Stefanowicz questioned who is monitoring the funds that are being paid to the primes and general contractor.

Manager Oswalt stated that there is an architect that is reviewing all the payment applications and then they are reviewed by her.

Motion by C. Richards and seconded by S. Parthree to approve the following payment applications: Payment Application #6 from Myco Mechanical, Inc. in the amount of \$22,455.00, Payment Application #5 from Monacacy Valley Electric, Inc. in the amount of \$23,277.60, Payment Application #6 from Monacacy Valley Electric Inc. in the amount of \$16,256.12, Payment Application #3 from East Coast Contracting, Inc. in the amount of \$310,806.63, Payment Application #4 from East Coast Contracting, Inc. in the amount of \$121,340.34, Payment Application #3 from SSM Industries, Inc. in the amount of \$48,379.12, and Payment Application #4 from SSM Industries, Inc. in the amount of \$17,811.67, as presented. **Passed** with 5 ayes.

Approval of Change Order #1 from SSM Industries, Inc. in the amount of \$1,906.00 for the Fire Department Dorm Project

C. Richards stated that the change order was for the engine room shower room. With the original plan, if you exited the shower, you would have walked right into the washing machine.

Motion by C. Richards and seconded by S. Parthree to approve Change Order #1 from SSM Industries, Inc. in the amount of \$1,906.00 for the Fire Department Dorm Project, as presented. **Passed** with 5 ayes.

Approval of Change Order #3 from East Coast Contracting, Inc. in the amount of \$3,182.64 for the Fire Department Dorm Project

Manager Oswalt stated that the change order is for additional drywall that needs to be hung in order to make the doorframe watertight for the new door that will be installed in the front of the building.

Motion by C. Richards and seconded by R. Stone to approve Change Order #3 from East Coast Contracting, Inc. in the amount of \$3,182.64 for the Fire Department Dorm Project, as presented. **Passed** with 5 ayes.

Approval of Change Order #6 from York Excavating Company, LLC. in the amount of \$10,060.35 for the Eagle View Park Improvements

Motion by R. Stone and seconded by S. Parthree to approve Change Order #6 from York Excavating Company, LLC. in the amount of \$10,060.35 for the Eagle View Park Improvements, as presented. **Passed** with 5 ayes.

Approval of Payment Application #8 from York Excavating Company, LLC. in the amount of \$127,510.19 for the Eagle View Park Improvements

Motion by R. Stone and seconded by S. Parthree to approve Payment Application #8 from York Excavating Company, LLC. in the amount of \$127,510.19 for the Eagle View Park Improvements, as presented. **Passed** with 5 ayes.

Approval of Amendment #2 authorizing an extension until December 30, 2023 to the CDBG Grant Agreement York County for the Zoning Ordinance Revision Project

Motion by R. Stone and seconded by M. Cashman to approve Amendment #2 authorizing an extension until December 30, 2023 to the CDBG Grant Agreement York County for the Zoning Ordinance Revision Project, as presented. **Passed** with 5 ayes.

Approval of Resolution 2023-17 amending the Intergovernmental Cooperative Agreement for the implementation of the York County Regional Pollution Reduction Plan

Manager Oswalt stated that DEP has extended the MS4 permit until 2025 so that requires the Township to extend their agreement with the York County Stormwater Consortium.

Motion by R. Stone and seconded by S. Parthree to approve Resolution 2023-17 amending the Intergovernmental Cooperative Agreement for the implementation of the York County Regional Pollution Reduction Plan, as presented. **Passed** with 5 ayes.

PUBLIC WORKS DIRECTOR REPORT, M. FLEMING

Acceptance of high bidders for the list of items on MunicuBid as detailed in the Public Works Directors Report

M. Fleming stated the Township's recommendation is to accept the highest bid for the two items that did meet the reserve. The two items that did not meet the reserve are as follows: 2001 Pierce Fire Truck and 2013 Peaquea 1018 Deck over Trailer.

Motion by S. Parthree and seconded by C. Richards to accept the high bidders for the list of items on MunicBid, as presented. **Passed** with 5 ayes.

Discussion on the 2023-2027 5 Year Capital Improvements Plan

There was no further discussion on the 2023-2027 5 Year Capital Improvements Plan.

Discussion regarding the traffic signal contractor

M. Fleming stated that Milt Sultzbaugh, who was the gentleman who took care of our traffic signals, has passed away so there was a new agreement signed for services with Atlantic Transportation Systems Inc. for 6 months with the option to extend for a period of 3 years to maintain the traffic signals and warning lights. The Township is currently working with Windsor Township on a joint bid for the traffic signal contract.

MS4 UPDATE

M. Fleming stated that EPA has been provided with an update on Thornton Automotive's MS4 inspection. The one basin has been drained and they are working on getting rid of the cattails. Next week, they will also start replacing the underground piping.

OLD BUSINESS

Manager Oswald noted that the next joint meeting with Dover Borough will be Tuesday, August 8th, 2023. The agenda items for that meeting will be determined at a later date.

2020 Joint Comp Plan -Nothing to note.

COMMENTS FROM THE BOARD

C. Richards noted that due to health issues with the current EMA Coordinator, he will be the acting EMA Coordinator. He also noted that everything has been coordinated for the Red, White and Boom event that is happening at the Township on July 3rd.

COMMENTS FROM THE PUBLIC

G. Anderson stated he followed up with the gentleman who was at a previous meeting with concerns about speeding on North Salem Church Road. Northern Regional has looked into the issue and there is a 40% speeding problem on that road. They will be following up with enforcement action.

With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 7:37 PM and the full Board of Supervisors then entered into an Executive Session to discuss potential acquisition of real estate for the Intermediate Avenue extended alternative route project, potential acquisition of lot #8 on Grenway Road, and personnel matters.

Respectfully submitted by: Brooke M. Scarce
Brooke M. Scarce, Township Secretary