

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
May 8th, 2023**

The Dover Township Board of Supervisors for Monday, May 8th, 2023, was called to order at 7:00 PM by Chairperson Steven Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards, Stephen Parthree, and Robert Stone. Michael Cashman was absent with prior notification. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charlie Rausch, Township Solicitor; John McLucas, Planning Director; Michael Fleming, Public Works Director; Gregg Anderson, Northern Regional Police Lieutenant; and Brooke Scarce, Township Secretary. There were 7 members of the public present.

This meeting is being recorded for the purpose of minutes only.

APPROVAL OF THE REGULAR BOARD OF SUPERVISOR MINUTES FOR APRIL 24TH, 2023

Motion by S. Parthree and seconded by C. Richards to approve the Regular Board of Supervisor Minutes from April 24th, 2023, as presented. **Passed** with 4 ayes.

TREASURER'S REPORT

APPROVAL OF THE MAY 5TH, 2023 WARRANT IN THE AMOUNT OF \$51,209.00 (2020 BOND)

APPROVAL OF THE MAY 5TH, 2023 WARRANT IN THE AMOUNT OF \$2,063.51 (LIQUID FUELS)

APPROVAL OF THE MAY 5TH, 2023 WARRANT IN THE AMOUNT OF \$9,198.98 (EAGLE VIEW)

APPROVAL OF THE MAY 5TH, 2023 WARRANT IN THE AMOUNT OF \$1,800.00

APPROVAL OF THE MAY 8TH, 2023 WARRANT IN THE AMOUNT OF \$514,183.02

Motion by R. Stone and seconded by S. Parthree to approve the above referenced warrant totals, as presented. **Passed** with 4 ayes.

PUBLIC COMMENT

None were offered.

ZONING OFFICER REPORT, J. MCLUCAS

J. McLucas stated that he has no action items.

TOWNSHIP MANAGER REPORT, L. OSWALT

Approval of the following Payment Application Request for the Dover Township Volunteer Fire Department Dorm Project:

- a. **Payment Application #2 to East Coast Contracting, Inc. in the amount of \$181,479.69.**
- b. **Payment Application #2 to Monacacy Valley Electric, Inc. in the amount of \$44,748.71.**
- c. **Payment Application #4 to Monacacy Valley Electric, Inc. in the amount of \$15,207.32.**
- d. **Payment Application #2 to SSM Industries, Inc. in the amount of \$29,617.55.**

Manager Oswald stated that at the last meeting, the Board approved payment application #3 to Monacacy Valley Electric because payment application #2 was not processed to her at that time.

Motion by C. Richards and seconded by S. Parthree to approve the following payment applications; Payment Application #2 to East Coast Contracting, Inc. in the amount of \$181,479.69, Payment Application #2 to Monacacy Valley Electric, Inc. in the amount of \$44,748.71, Payment Application #4 to Monacacy Valley Electric, Inc. in the amount of \$15,207.32, and Payment Application #2 to SSM Industries, Inc. in the amount of \$29,617.55, as presented. **Passed** with 4 ayes.

Approval of the following Change Orders from York Excavating Co, LLC. associated with the Eagle View Park Phase 1 Improvements

- a. **Change Order #3 is a decrease in the amount of \$13,769.44.**
- b. **Change Order # 4 is an increase in the amount of \$10,677.55.**
- c. **Change Order # 5 is an increase in the amount of \$12,378.10.**

Manager Oswald stated that this decreased change order #3 is the result of the contractor hitting rock near the \$1 Bridge and the trail being adjusted as well as the stormwater pipe being shortened in order to negate the need for rock removal.

Motion by R. Stone and seconded by S. Parthree to approve change order #3 from York Excavating Co. LLC in the decreased amount of \$13,769.44.

Manager Oswald stated that change order #4 is for work to extend the tops and provide riser extensions due to lower pipe elevations and rock excavations in the area of the stormwater pipe.

Motion by S. Parthree and seconded by R. Stone to approve change order #4 from York Excavating Co. LLC in the increase amount of \$10,677.55.

Manager Oswald stated that change order #5 is the result of additional work stabilizing the trail area which was too soft to place pavement on top of near the new pedestrian bridges.

Motion by S. Parthree and seconded by C. Richards to approve change order #5 from York Excavating Co. LLC in the increase amount of \$12,378.10.

Manager Oswalt noted that due to the rain over the past couple of weeks, there was some attempt by the contractor to put in stabilization to protect against erosion. However, a lot of the area that was washed out is on steep grades. Therefore, there is some additional work that will need to be completed to get it up to grade to be able to seed the area. Some of the meadow seeding will also need to be replaced due to it being disturbed during excavation work.

Approval of Payment Application #6 from York Excavating Co, LLC. in the amount of \$355,715.92 for the Eagle View Park Improvements

Manager Oswalt stated that the following works needs to be completed; add the topcoat to the macadam, adding lines on the pavement for handicap parking, toppers for the outdoor classroom, and final grading and seeding. The final payment will be withheld until the grass start begins to grow and until the York County Conversation is satisfied that the area is stabilized to 70%.

Motion by S. Parthree and seconded by C. Richards to approve Payment Application #6 from York Excavating Co, LLC. in the amount of \$355,715.92 for the Eagle View Park Improvements, as presented. **Passed** with 4 ayes.

Approval of Resolution 2023-15 formally adopting the Dover Township/ Borough Joint Open Space and Recreation Plan

Manager Oswalt noted that the Borough did adopt the plan at their meeting earlier this month.

Motion by R. Stone and seconded by S. Parthree to approve Resolution 2023-15 formally adopting the Dover Township/ Borough Joint Open Space and Recreation Plan, as presented. **Passed** with 4 ayes.

Manager Oswalt noted that the Township received the 2023 DEP Governor's Environmental Excellence Award for the Fox Run Floodplain Restoration in Eagle View Park. Dover Township was presented the award at a dinner on April 25th by Department of Environmental Protection Secretary Richard Negrin and Department of Conservation and Natural Resources Secretary Cindy Dunn. Our project was one of 20 projects Statewide selected for this honor. Funding for the project was made available through DEP's Growing Greener Program and the York County Stormwater Consortium.

PUBLIC WORKS DIRECTOR REPORT, M. FLEMING

Approval of Payment Application #4 from Lobar Site Development Corp. in the amount of \$56,488.40 for the 2022 Bridge Improvements Contract

Motion by C. Richards and seconded by R. Stone to approve Payment Application #4 from Lobar Site Development Corp. in the amount of \$56,488.40 for the 2022 Bridge Improvements Contract, as presented. **Passed** with 4 ayes.

M. Fleming stated that the following items need listed for sale. The auction will end on June 19, 2023 at 1:00 PM.

Authorize staff to advertise the following items for sale on MUNICIBID:

- a. **2001 Pierce Fire Truck**
- b. **2002 Ford Taurus**
- c. **2007 Ford Expedition**
- d. **2008 Ford E350**
- e. **2009 Ford F550**
- f. **2010 Ford F350**
- g. **2013 Ferris Mower**
- h. **2013 Pequea 1018 Trailer**
- i. **HP T2300 Plotter**
- j. **ODB Belt Leaf Collector Parts**
- k. **Playground Equipment**
- l. **Roof Shingles**

Motion by R. Stone and seconded by S. Parthree to advertise the following items for sale on MunicibiBid; 2001 Pierce Fire Truck, 2002 Ford Taurus, 2007 Ford Expedition, 2008 Ford E350, 2009 Ford F550, 2010 Ford F350, 2013 Ferris Mower, 2013 Pequea 1018 Trailer, HP T2300 Plotter, ODB Belt Leaf Collector Parts, Playground Equipment, and Roof Shingles, as presented. **Passed** with 4 ayes.

Approval of Resolution 2023-14 recognizing May 21-27, 2023 as National Public Works Week

Motion by R. Stone and seconded by C. Richards to approve Resolution 2023-14 recognizing May 21-27, 2023 as National Public Works Week , as presented. **Passed** with 4 ayes.

C. Richards stated that at the intersection of East Berlin Road and South Salem Church Road, PennDOT dug out the gutter along the west side to get rid of the water. He then questioned if the gutter is going to be filled with stones.

M. Fleming stated that he was unaware of this issue, but he will go out and take a look at it and contact PennDOT to get more information.

C. Richards questioned if the traffic signal sign could be moved.

M. Fleming stated that the permit details where the sign has to be placed.

Manager Oswalt stated that PennDOT does not handle any traffic signals. The Township shares that traffic signal with West Manchester Township, but West Manchester Township manages it and sends the Township a partial bill.

MS4 UPDATE

M. Fleming stated that he and the Assistant Public Works Director had a video teleconference with the Township's EPA inspector on March 26, 2023, regarding the MS4 inspection and the inspection conducted at Thornton Automotive Dover, 3885 Carlisle Road. As a result of the lack of addressing the problems noted during the inspection at the property, he has provided them with a written 30 day notice on April 28, 2023. Observations made on October 20, 2022, included Thornton not performing annual maintenance and a significant amount of standing water within the infiltration basin.

OLD BUSINESS

2020 Joint Comp Plan

COMMENTS FROM THE BOARD

C. Richards stated that the current fire chief has stepped down to an assistant position and Nathan Baker is the new fire chief.

COMMENTS FROM THE PUBLIC

G. Anderson stated that the officer that was involved in a shooting last month has returned to duty. He also noted that on June 21, 2023, the police station is getting a social worker from WellSpan.

S. Parthree questioned if the social worker will ride along on the calls.

G. Anderson stated that they will be called in and arrive on scene as needed.

Jake Rowlands from 5541 North Salem Church Road questioned who is liable for any accidents that could potentially happen when removing the playground equipment that will be for sale on MuniBid.

M. Fleming stated the buyer is responsible for the removal of the playground equipment. They remove the items at their own risk.

J. Rowlands questioned when the meetings will start for the zoning ordinances.

J. McLucas stated that the meetings are hopefully going to start in July. The zoning revisions start at the Planning Commission.

J. Rowlands expressed concerns about vehicles speeding on North Salem Church Road. He has spoken with two officers in the past and did notice patrol vehicles out.

G. Anderson stated after the meeting he will gather the residents name and phone number so he can provide data once it has been collected.

J. Rowlands also expressed concerns about the growth of the Township with the 1,400 units scheduled to be built and the traffic on busy roads getting worse.

J. McLucas stated that the 1,400 homes is the total projected number over the next five years. 80% of that number is built out subdivisions that have been planned for quite some time. There are designated areas to grow, however last month there was a property owner at the meeting wanting to possibly rezone agricultural land to residential land and the Board told them no.

With no further business, Chairman Steven Stefanowicz concluded the Board of Supervisors meeting at 7:35 PM.

Respectfully submitted by: Brooke M. Scarce

Brooke M. Scarce, Township Secretary