

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Robert Stone  
**Vice Chairman:** Steve Stefanowicz  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** Bill Newbould  
**Attorney:** Christian Miller

**Minutes: 2/22/2023**

**Attending Were:** S. Stefanowicz, B. Newbould, B. Boyer (Authority Members), C. Jordan (Plant Superintendent), C. Billet (Asst. Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director), C. Hamme (Asst. Public Works Director), and M. Helwig (Utilities Superintendent).

S. Stefanowicz called the authority meeting to order for March 2023 at 6:00 p.m.

**Minutes:** B. Newbould made a motion to approve the February 2023 meeting minutes as submitted. The motion was seconded by B. Boyer and unanimously approved.

**Financial Report:** No report.

**Engineer's Report:** D. Shirk provided an Engineer's Report for late February through early March which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisition was submitted by Buchart Horn for payment:

- DT-Joint P2-15 in the amount of \$20,2440.00 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 15<sup>th</sup> draw on the 2019 bond fund).

B. Newbould made a motion to approve the above requisition as submitted. The motion was seconded by B. Boyer and unanimously approved.

D. Shirk reported on, and the Authority generally discussed, issues with DEP related to the WQM permit for the headworks/bar screen and centrifuge (and related issues). D. Shirk reported that the prior WQM permit has been withdrawn, and that the new one (encompassing all items DEP requested) is in its final stages and set for review, and BH planned to have it submitted by the end of March. The Authority also discussed the NPDES permit, which DEP tied to the same matters. DEP is requiring a new method for sampling to avoid recycled samples, however D. Shirk provided rough estimated costs at \$60,000 for a temporary fix and \$250,000 for a permanent fix. D. Shirk is going to explore the options further and provide more definite estimates, however DEP will not approve the current NPDES permit until this is complete.

D. Shirk advised that the notice of intent to award contract was delivered to Doli Construction Corp. based on its bid of \$4.159M. D. Shirk presented the general construction contract for execution. B. Newbould made a motion to approve the contract as submitted. The motion was seconded by B. Boyer and unanimously approved. D. Shirk also presented an amendment to the current engineering contract, to provide for construction oversight services, in the amount of not to exceed \$165,000.00. B. Newbould made a motion to approve the amendment as submitted. The motion was seconded by B. Boyer and unanimously approved.

**Treasurer's Report:** D. Hogeman's treasurer's report and financial summary for March was submitted and are filed with these minutes and incorporated herein by reference. No further report was provided.

**Plant Operator's Report:** C. Jordan discussed the February-March operator's report, which are filed with these minutes and incorporated herein by reference. Outside of the report, C. Jordan reported on a quiet month, outside of the sewer overflow issue behind the WWTP, which M. Fleming reported on (below).

**Collections Report (by Utilities Superintendent):** The Utilities Superintendent's collection report was provided for February and is incorporated herein by reference. M. Helwig generally provided highlights of the report.

**Public Works Report:** M. Fleming reported on the overflow issue at the rear of the WWTP, which required DEP notification. The issue occurred where a line from Conewago comes into the WWTP, however the line itself is owned by a private landowner (not Conewago) and services a number of trailer-park units. The Authority generally discussed the issue, including ownership of the line, the boundary of ownership, responsibility for clean-up/repairs, and methods to have Conewago address the private line (which is believed to have a significant amount of I&I).

**Solicitor Report:** No report.

**Public Comment:** None.

**New Business:** None.

**Old Business:** None.

**Adjournment.**

R. Stone adjourned the regular meeting at 6:42 P.M.

**Next Meeting Date:**  
4/26/2023 at 6:00PM

Respectfully submitted,  
B. Boyer, Secretary