

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
March 13th, 2023**

The Dover Township Board of Supervisors for Monday, March 13th, 2023, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards, Stephen Parthree, Michael Cashman, and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Christian Miller, Township Solicitor; John McLucas, Planning Director; Gregg Anderson, Northern Regional Police Lieutenant; and Brooke Scarce, Township Secretary. There were 2 members of the public present.

This meeting is being recorded for the purpose of minutes only.

**APPROVAL OF THE REGULAR BOARD OF SUPERVISOR MINUTES FOR
FEBRUARY 27th, 2023**

Motion by S. Parthree and seconded by M. Cashman to approve the Regular Board of Supervisor Minutes from February 27th, 2023, as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

**APPROVAL OF THE MARCH 13TH, 2023 WARRANT IN THE AMOUNT OF
\$601,416.94**

**APPROVAL OF THE MARCH 9TH, 2023 WARRANT IN THE AMOUNT OF \$40,275.00
(2020 BOND)**

**APPROVAL OF THE MARCH 9TH, 2023 WARRANT IN THE AMOUNT OF \$25,755.71
(LIQUID FUELS)**

Motion by R. Stone and seconded by C. Richards to approve the above referenced warrant totals, as presented. **Passed** with 5 ayes.

PUBLIC COMMENT

None were noted.

ZONING OFFICER REPORT, J. MCLUCAS

Waiver Request of 26-307.B – Domestic Well Isolation Distance at 2680 Conewago Road.

J. McLucas stated the Sewage Enforcement Officer is in favor of granting the waiver request. The size of the lot creates difficulty with attaining the isolation distance between the well and the septic system.

Manager Oswalt stated the Sewer Enforcement Officer handles on lot well and septic issues for

the Township and is recommending the agreement so that the property owner can locate a new well on the parcel. The matter has been reviewed by the Township Solicitor so that the agreement can be executed.

Motion by R. Stone and seconded by S. Parthree to approve the Waiver Request of Section 26-307.B – Domestic Well Isolation Distance at 2680 Conewago Road, as presented. **Passed** with 5 ayes.

TOWNSHIP MANAGER REPORT, L. OSWALT

Approval of Resolution 2023-09 authorizing DCNR Grant for Phase III of the Eagle View Park Improvements.

Manager Oswalt reported that this phase will include the playgrounds for the park.

Motion by S. Parthree and seconded by C. Richards to approve Resolution 2023-09 authorizing DCNR Grant for Phase III of the Eagle View Park Improvements, as presented. **Passed** with 5 ayes.

Approval of Payment Application #4 in the amount of \$29,401.74 to York Excavating for the Eagle View Park Project.

Motion by C. Richards and seconded by M. Cashman to approve Payment Application #4 in the amount of \$29,401.74 to York Excavating for the Eagle View Park Project, as presented. **Passed** with 5 ayes.

Approval of Eagle View Park Phase II Consultant Agreement with YSM Landscape Architects in the amount of \$74,800.00.

Manager Oswalt reported that this agreement will cover bidding, permitting and construction oversight for the baseball field, parking lot, and associated amenities of Phase II of the Eagle View Park Improvements.

Motion by S. Parthree and seconded by C. Richards to approve Eagle View Park Phase II Consultant Agreement with YSM Landscape Architects in the amount of \$74,800, as presented. **Passed** with 5 ayes.

Authorization to Award the Joint Line Painting Bid for 2023-2024 to D.E. Gemmill, Inc.

Motion by R. Stone and seconded by M. Cashman to Award the Joint Line Painting Bid for 2023-2024 to D.E. Gemmill, Inc., as presented. **Passed** with 5 ayes.

MS4 UPDATE

Manager Oswalt reported that a Joint Public Education Session will be held on April 13th, 2023, at 6:30 PM at the Dover Township Offices. The topic is “A Homeowners Guide to Stormwater Management”.

OLD BUSINESS

2020 Joint Comp Plan

Manager Oswalt stated that she has reached out to the Borough for a Joint Meeting in August but is waiting to hear back as to which date will work best.

COMMENTS FROM THE BOARD

R. Stone stated that he downloaded the Savvy Citizen app on his phone and is very pleased with the app and its ease of use.

COMMENTS FROM THE PUBLIC

G. Anderson stated that Northern Regional was approved for a grant in the amount of \$800,000.00 for portable radios, in-car cameras, and body cameras.

With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 7:23 PM and the full Board of Supervisors then entered into an Executive Session to discuss the Potential Land Acquisitions for Parcel # 24000060001K0 on Grenway Road and 2581 Locust Road and Potential Property Acquisitions regarding the Intermediate Avenue/ Route 74/ Harmony Grove traffic circle.

Respectfully submitted by: Brooke M. Scarce

Brooke M. Scarce, Township Secretary