

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
January 9th, 2023**

The Dover Township Board of Supervisors for Monday, January 9th, 2023, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards and Stephen Parthree. Robert Stone and Michael Cashman were absent with prior notification. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charlie Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; John McLucas, Planning Director; Gregg Anderson, Northern Regional Police Lieutenant; and Brooke Scarce, Township Secretary. There were 5 members of the public present.

This meeting is being recorded for the purpose of minutes only.

**APPROVAL OF THE REGULAR BOARD OF SUPERVISOR MINUTES FOR
DECEMBER 12TH, 2022
APPROVAL OF THE REGULAR BOARD OF SUPERVISORS REORGANIZATION
MINUTES FOR JANUARY 3RD, 2023**

Motion by C. Richards and seconded by S. Parthree to approve the Regular Board of Supervisor Minutes from December 12th, 2022 and the Regular Board of Supervisors Reorganization Minutes from January 3rd, 2023, as presented. **Passed** with 3 ayes.

TREASURER'S REPORT

**APPROVAL OF THE JANUARY 6TH, 2023 WARRANT IN THE AMOUNT OF \$177.79
(LIQUID FUELS)
APPROVAL OF THE JANUARY 9TH, 2023 WARRANT IN THE AMOUNT OF
\$293,833.95
APPROVAL OF THE JANUARY 10TH, 2023 WARRANT IN THE AMOUNT OF
\$282,126.30 (PAYING 12/31/2022 BILLS)**

Motion by S. Parthree and seconded by C. Richards to approve the above referenced warrant totals, as presented. **Passed** with 3 ayes.

PUBLIC COMMENT

Brandon Schnur, Dover Township Fire Chief provided a 2022 Year-End recap of Dover Township Volunteer Fire Department activities. There was a total of 655 emergency calls; 415 calls were fire responses, and 240 calls were Emergency Medical Service related. There was an increase in EMS needs within the Township. There are times where the ambulance is on another call but most of the volunteer firefighters are trained EMT's or paramedics and can provide medical care to the resident until an ambulance can arrive. Out of the 655 runs, 108 of the runs were mutual aid request. A mutual aid request is an automatic dispatch to surrounding

municipalities. When the fire department is responding to a mutual aid request, they ensure that there is staffing at the fire department whether that is members coming from home or even bringing in another fire department to cover Dover Township. The fire department also responded to 31 working structure fires which includes Dover Township and other surrounding municipalities. The fire department saved \$450,000 in property and lost \$50,000 in property damage. The average turnout time is 1 minute and 12 seconds. The turnout time is how fast the volunteers are dressed and turning out onto the street to respond to the call.

C. Rausch questioned what the average turnout time is for other departments in the area.

J. McLucas stated the average turnout time is close to 9 minutes.

B. Schnur stated he is unsure of other fire department's turnout times, but he is very proud of Dover Township's Fire Department turnout time. The fire department is able to have a fast response by providing live in staff at the fire house. He would also like to thank the volunteers for their time and dedication. The fire department has completed 5,319 volunteer hours related to responding to calls and attending training.

TOWNSHIP MANAGER REPORT, L. OSWALT

Discussion regarding Gina Myers Volunteer Application

Manager Oswalt stated the Board of Supervisors had an interview with Gina Myers earlier this evening and the Board discussed placing her on the Zoning Hearing Board as an alternate.

Motion by C. Richards and seconded by S. Parthree to approve Gina Myers Volunteer Application as an alternate on the Zoning Hearing Board, as presented **Passed** with 3 ayes.

PUBLIC WORKS DIRECTOR REPORT, M. FLEMING

Approval of Payment Application #2 in the amount of \$194,459.05 to Lobar Site Development Construction for the 2022 Bridge Improvements.

Motion by C. Richards and seconded by S. Parthree to approve Payment Application #2 in the amount of \$194,459.05 to Lobar Site Development Construction for the 2022 bridge improvements, as presented **Passed** with 3 ayes.

Discussion Regarding the Completion of Guiderail Contract for Bridges 1 & 2 Concerning Equipment Failure

M. Fleming stated that the project designer from C.S. Davidson is recommending that the Township does not assess liquidated damages. According to the contract the work was to be completed by December 5th but due to equipment breakdown it was not completed until December 20th.

Motion by C. Richards and seconded by S. Parthree to approve the payment of \$50,399.00 without liquidated damages, as presented **Passed** with 3 ayes.

MS4 UPDATE

M. Fleming stated that the Township has heard from the EPA in response to their site visit, and we should have a report from them within 45 days. They are allowing the one business owner to provide comments within the 30-day time period.

OLD BUSINESS

2022 Joint Comp Plan

Manager Oswald stated there is a joint meeting with Dover Borough on February 13th at the Dover Township Building. The recreation plan will be presented as well as an update on other joint initiatives such as the status of the zoning revisions.

COMMENTS FROM THE BOARD

None to report.

COMMENTS FROM THE PUBLIC

G. Anderson stated the Police Academy has started and there are 3 cadets enrolled in the program. There are 2 new graduates who have been on the road for about 3 weeks. There has not been an increase in crime but there was an increase in drug over dosages during the holiday season.

C. Rausch questioned how long it takes to complete the Police Academy.

G. Anderson stated the Police Academy is completed in 6 months.

C. Rausch questioned the requirements to attend the Police Academy.

G. Anderson stated to attend the Police Academy the cadet must have a high school diploma or a GED, they will then complete a polygraph, a psychological exam, and a background check.

With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 7:22 PM.

Respectfully submitted by: Brooke Scarce

Brooke M. Scarce, Township Secretary