

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 11/16/2022

Attending Were: R. Stone, S. Stefanowicz, B. Boyer, B. Newbould (Authority Members), C. Jordan (Plant Superintendent), C. Billet (Asst. Superintendent), D. Shirk (Engineer), M. Fleming (Public Works Director), and C. Miller (Attorney).

R. Stone called the November authority meeting to order at 6:00 p.m.

Minutes: B. Newbould made a motion to approve the October 2022 meeting minutes with the correction that S. Stefanowicz, and not R. Stone, adjourned the meeting. The motion was seconded by B. Boyer and unanimously approved.

Financial Report: No report.

Engineer's Report: No Engineer's Report for late October through early November was provided due to the early nature of the meeting (due to Thanksgiving).

D. Shirk stated no requisitions were submitted. T

D. Shirk provided an update on the retroactive Part II permit application to DEP for the bar screen of the Headworks project, stating that the application would be submitted no later than COB on Friday, November 18th. D. Shirk reported that a BH email was found in which the DEP representative at the time stated no Part II permit was required for the Headworks' bar screen. DEP has now raised the issue of a Part II permit for the centrifuge, which D. Shirk reported the information had already been submitted for retroactive application. BH was still looking of the email stating a Part II permit wasn't required for the centrifuge. D. Shirk reported that the email found for the bar screen should remove the possibility of any fines for the Headworks project related to the Part II permit.

D. Shirk reported BH had delayed some of the work with the NOB Project while the Headworks permitting was resolved. He said the bid documents for the NOB Project were still being finalized, and M. Fleming reported that final staff review and approval was still needed. The plan moving forward is to advertise the project post-submission of the Part II permit. D. Shirk also reported on the possibility of a DEP/PA H2O grant for the NOB Project in the amount of \$3.1M. BH would handle compilation and submission, but a resolution approving the grant application would be required. S. Stefanowicz made a motion to approve the application of a PA H2O grant in the amount of \$3.1M for the NOB Project. The motion was seconded by B. Newbould and unanimously approved

D. Shirk reported that Buchart Horn continued to wait on the Phase II/III Joint Interceptor project responses from DEP on the submitted permits.

Treasurer's Report: D. Hogeman provided the treasurer's report and financial summary for November. The report is filed with these minutes and incorporated herein by reference. No additional report was provided in D. Hogeman's absence.

Plant Operator's Report: C. Jordan's discussed the October-November operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported that the WWTP was quiet and running smooth, and that the crew had been conducting a variety of maintenance and clean-up work.

Collections Superintendent Report: The Sewer Superintendent's report was provided for October and is incorporated herein by reference. C. Hamme reported on the Tall Oaks mobile home, stating that the agreed upon improvements were delayed due to supply issues, and therefore C. Hamme agreed to a July 1st extension to the completion deadline.

Public Works Report: M. Fleming reported that the MOU had been fully executed and submitted to the County. M. Fleming also reported that PennDOT was advancing plans to condemn 40 +/- acres at the corner of Hilton and Bull Rd. to construct a new facility (storage, offices, maintenance, etc...). Prior to any plan approvals (which had not yet been submitted, the Authority would need to issue an ability to serve letter (which was conditioned on submittal of preliminary plans. This was just for information to the Authority.

Solicitor Report: None.

Public Comment: None.

New Business: B. Boyer and S. Stefanowicz raised the issue of the generator test and moving forward with the upgrade. S. Stefanowicz provided an offer for a used generator that seemed to fit the WWTP's requirements. D. Shirk said BH was preparing a proposal to outline the costs for the job, and that should be coming in the near future.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:30 P.M.

Next Meeting Date:
12/21/2022 at 6:00PM

Respectfully submitted,
B. Boyer, Secretary