

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
November 28th, 2022**

The Dover Township Board of Supervisors for Monday, November 28th, 2022, was called to order at 6:59 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards, Michael Cashman, and Robert Stone. Stephen Parthree was absent with prior notification. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Terry Myers, Township Engineer; Corey McCoy, CS Davidson; Charlie Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; John McLucas, Planning Director and Brooke Scarce, Township Secretary. There were 8 members of the public present.

This meeting is being recorded for the purpose of minutes only.

APPROVAL OF THE WORK SESSION MINUTES FOR NOVEMBER 14TH, 2022 AND APPROVAL OF THE REGULAR BOARD OF SUPERVISOR MINUTES FOR NOVEMBER 14TH, 2022

Motion by R. Stone and seconded by M. Cashman to approve the Work Session Minutes from November 14th and Regular Board of Supervisor Minutes from November 14th, as presented. **Passed** with 4 ayes.

TREASURER'S REPORT

APPROVAL OF THE NOVEMBER 16TH, 2022 WARRANT IN THE AMOUNT OF \$527,458.68 (LIQUID FUELS)

APPROVAL OF THE NOVEMBER 23RD, 2022 WARRANT IN THE AMOUNT OF \$85,732.58 (2020 BOND)

APPROVAL OF THE NOVEMBER 23RD, 2022 WARRANT IN THE AMOUNT OF \$407,501.12

APPROVAL OF THE NOVEMBER 28TH, 2022 WARRANT IN THE AMOUNT OF \$272,688.56

Motion by C. Richards and seconded by M. Cashman to approve the above referenced warrant totals, as presented. **Passed** with 4 ayes.

PUBLIC COMMENT

Gina Myers from 1046 Rohlers Church Road questioned what the cost comparison was between the roundabout and the traffic signal for the intersection of Carlisle Road and Harmony Grove Road. G. Myers also questioned if the developer will be contributing toward the total cost of the project.

T. Myers stated there is a rough cost estimate that the traffic signal would cost about \$3 million, and the roundabout would cost roughly \$4 million. The developer is building the entire section of their street through the development. The developer is also providing land to offset the land that is needed from the church and Trail Nurseries.

G. Myers questioned if the \$3 million grant for Northern Regional is going to affect the amount that taxpayers have to pay for police service depicted in the 2023 Budget.

Manager Oswalt stated that the \$3 million in the 2023 Budget is just for service. The service has nothing to do with the actual cost of building the new police station. The Township purchases a certain number of service hours which is calculated to include all the costs of the Police Department into a per unit cost. The Township has to have a certain number of service hours due to historic call volume.

G. Myers questioned if there is going to be a tax mileage increase.

Manager Oswalt stated the tax mileage will remain the same for 2023.

G. Myers questioned why the Fire Department Dorms are so costly and questioned what the breakdown is.

Manager Oswalt stated that the November 14th meeting agenda shows the breakdown cost for the Fire Department Dorms, which is available on the Township Website. There are five different trades involved with the project. The General Contracting portion is over a million dollars alone. There are also costs for building inspections, furniture purchases and consultant services.

ENGINEER'S REPORT, T. MYERS

Approval of Change Order No. 1 for the 2022 Bridge Maintenance – Guide Rail Installation.

T. Myers stated an onsite meeting was held with the contractor and changes to the layout were discussed to avoid conflict with a drainage pipe and a dirt access road at Bridge 2. The results were changing the Impact Attenuating Devices to Terminal Section and extending the guiderail. It resulted in a \$5,545.00 reduction in the contract price, but the Change Order also includes an additional 34 days to the contract. The work is to be completed by the first week of December.

Motion by C. Richards and seconded by R. Stone to approve Change Order No. 1 for the 2022 Bridge Maintenance – Guide Rail Installation, as presented. **Passed** with 4 ayes.

ZONING OFFICER REPORT, J. MCLUCAS

Approval of Resolution 2022-27- Addition of 5.64 Acres of Land in Agricultural Security District.

J. McLucas stated there is a 90-acre farm in Paradise Township and a small portion of the land is in Dover Township. There is also another 98- acre farm in Jackson Township that also has a small portion of the land in Dover Township.

Motion by C. Richards and seconded by M. Cashman to approve Resolution 2022-27- Addition of 5.64 Acres of Land in Agricultural Security District, as presented. **Passed** with 4 ayes.

PL22-5 Donwood Estates IIB Revised Preliminary Plan- 53 Single Family Dwellings- R3 District.

David Corey from Warehaus stated that Donwood Phase IIB is located Southwest of the existing two phases. There are five waiver requests which are as follows: §22-1103.5. B, Allow street trees to be placed one per lot on each lot; §22-704, Allow 28' wide streets with the exception of Country Dr; §22-711, Allow the use of slant curbs to match existing streets excluding the 36' collector route; §22-602.8, Allow paying for off-site improvement fees as determined by recent ELA Regional study; and §22-501.2, Requiring a note stating "No Construction Shall Begin Until Approval or Conditional Approval of the Final Plan is Obtained"

Motion by R. Stone and seconded by M. Cashman to approve PL22-5 Donwood Estates IIB Revised Preliminary Plan- 53 Single Family Dwellings- R3 District with the waiver requests, as presented. **Passed** with 4 ayes.

PL 22-13 Woodall/ Donley 2-Lot Final Subdivision Plan- Sherwood Drive & Prospect- R3 District.

Lee Faircloth from Gordon Brown Associates stated the final Subdivision Plan is a two-lot land swap.

T. Myers noted there is one waiver request and that is to not widen the curb since a curb line is already established.

Motion by R. Stone and seconded by M. Cashman to waive §22-704.b (1)- Cart way width of the Dover Township Subdivision and Land Development Ordinance for Lots 1, 2, and 3, as presented. **Passed** with 4 ayes.

Motion by R. Stone and seconded by M. Cashman to approve PL 22-13 Woodall/ Donley 2-Lot Final Subdivision Plan- Sherwood Drive & Prospect- R3 District, as presented. **Passed** with 4 ayes.

TOWNSHIP MANAGER REPORT, L. OSWALT

Approval of Resolution 2022-22 Adopting the 2023 Budget.

Motion by C. Richards and seconded by M. Cashman to approve Resolution 2022-22 Adopting the 2023 Budget, as presented. **Passed** with 4 ayes.

Approval of Resolution 2022-23 Setting the Real Estate Tax Rate for 2023.

Manager Oswalt noted that the Tax Rate for 2023 is the same as last year.

Motion by M. Cashman and seconded by C. Richards to approve Resolution 2022-23 Setting the Real Estate Tax Rate for 2023, as presented. **Passed** with 4 ayes.

Approval of Resolution 2022-24 Setting all other Tax Rates, Excluding Real Estate for 2023.

Manager Oswalt noted that the rates are the same as last year.

Motion by M. Cashman and seconded by R. Stone to approve Resolution 2022-24 Setting all other Tax Rates, Excluding Real Estate for 2023, as presented. **Passed** with 4 ayes.

Approval of Resolution 2022-25 Adopting Admire Road Extended within Dover Run.

Manager Oswalt stated that Admire Road Extension is not connected yet, but it will be connected into the next phase of the Brownstone Development.

T. Myers stated that there are some open items that need to be resolved. There is some work that needs to be completed where the stream comes underneath the roadway, the slope is much steeper than what was originally shown on the subdivision plan.

C. Richards expressed concerns about the work not getting done after the road is adopted.

T. Myers noted that there are a couple of trees that are outside of the sewer right of way and street trees that are on the edge of the street right of way. If the street trees are moved back, they will be placed in the drainage easement.

Motion by C. Richards and seconded by R. Stone to reject Resolution 2022-25 Adopting Admire Road Extended within Dover Run, as presented. **Passed** with 3 ayes, 1 nay.

Approval of Resolution 2022-26 Adopting Road Portions of the Donwood Estates Phase IIB Development.

Manager Oswalt stated that in August the roads had not been paved yet. At the Board Meeting in August, it was noted that if the roads were paved by the end of September, the Township would adopt them roads. The developer would have to provide the Liquid Fuels in funds equivalent for the length of road and post bond which has been completed.

T. Myers stated the “No Parking” signs should have arrows pointed in both directions as opposed to one direction. It was also noted that an ordinance will need to be adopted to enforce the “No Parking”.

There was discussion about the swale on a resident’s property. It was determined that the swale encroachment is the homeowner’s responsibility to correct since they did not comply with their

building permit.

Motion by C. Richards and seconded by R. Stone to approve Resolution 2022-26 Adopting Road Portions of the Donwood Estates Phase IIB Development, as presented. **Passed** with 4 ayes.

Authorization to have the Township Manager execute the Amendatory Contract #1 with the County of York for the Joint Zoning Revision CDBG Grant.

Motion by M. Cashman and seconded by R. Stone to authorize the Township Manager to execute the Amendatory Contract #1 with the County of York for the Joint Zoning Revision CDBG Grant, as presented. **Passed** with 4 ayes.

PUBLIC WORKS DIRECTOR REPORT, M. FLEMING

Approval of Payment Application # 3 in the amount of \$266,762.93 to CriLon Corporation for Bridge Project 1, 2 & 9 which includes Change Order # 2 for an increase in contract time of 12 days, additional money for rock excavation, and liquidated damages for 9 days.

Motion by M. Cashman and seconded by C. Richards to approve Payment Application # 3 in the amount of \$266,762.93 and Change Order # 2, as presented **Passed** with 4 ayes.

OLD BUSINESS

Manager Oswalt stated that she reached out to Dover Borough about having a meeting in February but has not heard a response yet. She anticipates hearing back after their December Meeting.

COMMENTS FROM THE BOARD

M. Cashman noted that with the grant that Northern York County Regional Police Department will receive for the new Police Station there should be no cost to the Township for its construction.

C. Richards stated the Fire Department has changed fire boxes due to the York City no longer responding on first due calls in our community.

COMMENTS FROM THE PUBLIC

G. Myers questioned who pays the penalty for the work that was completed on Bridge 1, 2 and 9.

M. Fleming stated the fees are called liquidated damages and are paid by the contractor.

Gina Myers questioned what the timeline is for the new police station.

Manager Oswalt stated that the Police Chief stated the project will be completed by the end of 2024.

With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 7:52 PM.

Respectfully submitted by: Brooke Scarce

Brooke M. Scarce, Township Secretary