



**Dover Township
BOARD OF SUPERVISORS
MEETING AGENDA
January 3rd, 2023**

7:00 PM CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE FINAL EXPENDITURES FOR 2022

APPROVAL OF THE DECEMBER 15th, 2022 WARRANT IN THE AMOUNT OF \$716,561.17

APPROVAL OF THE DECEMBER 22ND, 2022 WARRANT IN THE AMOUNT OF \$281,427.89

APPROVAL OF THE DECEMBER 29TH, 2022 WARRANT IN THE AMOUNT OF \$159,824.21

APPROVAL OF THE DECEMBER 30TH, 2022 WARRANT IN THE AMOUNT OF \$161.85 (LIQUID FUELS)

APPROVAL OF THE DECEMBER 30TH, 2022 WARRANT IN THE AMOUNT OF \$12,586.10 (EAGLE VIEW)

APPROVAL OF THE DECEMBER 30TH, 2022 WARRANT IN THE AMOUNT OF \$44,616.16 (2020 BOND)

NOMINATION AND APPOINTMENT OF SUPERVISORS AND OFFICERS FOR 2023

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES

Chairperson to appoint Supervisors in charge of:

1. Administration
2. Police (NYCRPD)
3. Highways
4. Water (Production & Distribution)
5. Sewer/ Wastewater Treatment Plant
6. Fire/ Emergency Services
7. Recreation/ Parks
8. Industrial/ Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE AND ACT 32 YORK COUNTY TAC COLLECTION COMMITTEE REPRESENTATIVE- YORK/ ADAMS TAX BUREAU

1. Board Representative- Trena Hall
2. Alternate- Stephen Stefanowicz

APPOINT REPRESENTATIVE- YORK COUNTY LOCAL GOVERNMENT COMMISSION

1. Board Representative- Stephen Stefanowicz
2. Alternate- Michael Cashman

ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS

1. Township Manager- Laurel A. Oswalt



2. Township Secretary- Brooke M. Scarce
3. Township Treasurer- Trena M. Hall
4. Township Engineer- C.S. Davidson/ Terry A. Myers, P.E.
5. Township Zoning Officer- John McLucas
6. Sewage Enforcement Officer- Keith Hunnings
7. Sewage Enforcement Officer Alternate- CS Davidson
8. Township Fire Marshal- Glen P. Jansen

ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSION

1. Board of Supervisors- Charlie Rausch, MPL Law Firm
2. Planning Commission- MPL Law Firm

ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2023

1. M & T Bank
2. BB&T Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Peoples Bank
6. ACN Bank

NEW APPOINTMENTS/ REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION

1. Planning Commission Reappointment- Wayne Hoffman (4 year term)
2. Planning Commission- Monica Love (Filling vacancy of Anthony Pinto who stepped down into the alternate position)
3. Planning Commission Alternate- Anthony Pinto (Filling Monica Love's remaining time in the alternate position)
4. Planning Commission- Stephen Stefanowicz (2 year term)
5. Zoning Hearing Board Appointment- Jonathan Reynolds (5 year term)
6. Sewer Authority Reappointment- Robert Stone (5 year term)
7. Codes Enforcement Board Reappointment Larry Mellott- (5 year term)
8. ICDC Reappointment- Tyler Lerman (5 year term)
9. ICDC Reappointment- Anthony Sarago (5 year term)

ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY STORMWATER CONSORTIUM REGIONAL COMMITTEE

1. Board Representative- Michael Fleming
2. Alternate- Laurel Oswalt

ACTION TO DESIGNATE A REPRESENTATIVE/ CONTACT FOR THE YORK COUNTY HAZARD MITIGATION PLAN

1. Laurel Oswalt

APPROVAL OF RESOLUTIONS FOR 2023

Resolution 2023-01- 2023 Fee Schedule

Resolution 2023-02- Ratifying and Confirming Appointments to the Dover Township Zoning Hearing Board



Resolution 2023-03- Ratifying and Confirming Appointments to the Dover Township Sewer Authority

Resolution 2023-04- Designation of Agent for the Pine Road Acquisition Phase III Grant

APPROVAL & ADOPTION OF 2023 MEETING SCHEDULE

Board of Supervisors- January 9 and 23; February 13 and 27; March 13 and 27; April 10 and 24; May 8 and 22; June 12 and 26; July 10 and 24; August 14 and 28; September 11 and 25; October 9 and 23; November 13 and 27; December 11, 2023

The Board of Supervisors will hold their regular meetings in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania at 7:00 PM. The Board of Supervisors may hold a work/executive session before each of their meetings to begin at 6:00 PM and may continue with a work/executive session following adjournment of their meetings.

Planning Commission- 1st Wednesday of each month at 7:00 PM- Township Municipal Building

Zoning Hearing Board- 3rd Wednesday of each month at 7:00 PM- Township Municipal Building

Sewer Authority- 4th Wednesday of each month at 6:00 PM, except for the November and December meetings to be held on the 3rd Wednesday of the month. The Sewer Authority will meet in the Dover Township Wastewater Treatment Plant Operations Building, 851 Graffius Road, York, Pennsylvania.

Codes Enforcement Board- at the call of the Chairman

Industrial/ Commercial Development Committee- 4th Wednesday of each month at 4:00 PM, except for the November and December meetings which will be held on the 3rd Wednesday of the month in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania.

Agricultural Security Committee- at the call of the Chairman

ACTION TO ESTABLISH/ TREASURERS BOND FOR- \$1,000,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD- BOARD OF SUPERVISORS/AN ADDITIONAL RESIDENT AT LARGE

Resident at Large- Mark Miller

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:

SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES ACTING AS “DELEGATE(S)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statute, Law”, and/ or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2023 STATE CONVENTION

PLEASE NOTE: *The next scheduled meeting of the Board of Supervisors is Monday, January 9th, 2023.*