

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Robert Stone  
**Vice Chairman:** Steve Stefanowicz  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** Bill Newbould  
**Attorney:** Christian Miller

**Minutes: 10/26/2022**

**Attending Were:** S. Stefanowicz, B. Boyer, D. Hogeman, B. Newbould (Authority Members), C. Jordan (Plant Superintendent), D. Shirk (Engineer), M. Fleming (Public Works Director), and C. Miller (Attorney).

S. Stefanowicz called the October authority meeting to order at 6:00 p.m.

**Minutes:** D. Hogeman made a motion to approve the September 2022 meeting minutes as submitted. The motion was seconded by B. Newbould and unanimously approved.

**Financial Report:** No report.

**Engineer's Report:** D. Shirk provided an Engineer's Report for late September through early October which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisition was submitted by Buchart Horn for payment:

- DT-Joint P2-11 in the amount of \$4,744.00 to Buchart Horn for engineering and surveying services for the Joint Interceptor Phase 2 Project (this is the 10<sup>th</sup> draw on the 2019 bond fund).

D. Hogeman made a motion to approve the above requisitions as submitted. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk reported the Part II permit application to DEP for the bar screen of the Headworks project. D. Shirk and M. Flemming discussed a meeting held on Oct. 25<sup>th</sup> with DEP regarding the Part II application, which was reported as a short meeting in which DEP was upset with the Authority and Township (because the Part II permit issued triggered DEP to raise a number of other violations or issues that needed to be addressed). The outcome of the meeting was that BH would submit, by Friday, Oct. 28<sup>th</sup>, a schedule for when the Part II barscreen permit would be submitted (which D. Shirk said should not take longer than 2 weeks). The Authority agreed to take a "wait and see" approach on how to respond.

D. Shirk reported Buchart Horn the bid documents for the NOB Project were still being finalized after review and comments from Township staff, and that Buchart Horn planned to advertise the project for bidding the following week.

D. Shirk reported that Buchart Horn continued to wait on the Phase II/III Joint Interceptor project responses from DEP on the submitted permits, and they were also preparing to submit additional permits.

**Treasurer's Report:** D. Hogeman provided the treasurer's report and financial summary for October. The report is filed with these minutes and incorporated herein by reference. D. Hogeman had no additional report, except to state that he was still in communications with individuals on how to resolve the \$5 left in the 2016 Bond account.

**Plant Operator's Report:** C. Jordan's discussed the September-October operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported that the WWTP crew conducted a variety of maintenance work in September, some of which was reported at the September meeting (including cleaning some of the ox-ditches and pump motors repairs). Due to down time in the ox ditches due to issues with restarting the pumps after repair (due to a faulty fuse), the Ammonia levels in the WWTP exceeded limits which caused a violation. This was addressed immediately with procurement and introduction of additional biology ("bugs") which reduced the levels. C. Jordan reported that the violation would just be a reporting violation, and not result in a fine. C. Jordan continues to wait on the analysis from the generator testing which occurred last month.

**Collections Superintendent Report:** The Sewer Superintendent's report was provided for September and is incorporated herein by reference. No further report was provided.

**Public Works Report:** M. Fleming reported that a meeting with Brewvino (regarding the stream restoration/Phase II work at Grandview) was held at the Township and resulted in Brewvino executing the MOU. The next steps were for the Township and Authority to execute the MOU. D. Hogeman made a motion to approve and execute the MOU. The motion was seconded by B. Newbould and unanimously approved.

**Solicitor Report:** No report provided outside of the above.

**Public Comment:** None.

**New Business:** None.

**Old Business:** None.

**Adjournment.**

S. Stefanowicz adjourned the regular meeting at 6:20 P.M.

**Next Meeting Date:**  
11/16/2022 at 6:00PM

Respectfully submitted,  
B. Boyer, Secretary