

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
November 14th, 2022**

The Dover Township Board of Supervisors for Monday, November 14th, 2022, was called to order at 7:40 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards, Michael Cashman, Stephen Parthree and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Terry Myers, Township Engineer; Corey McCoy, CS Davidson; Charlie Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; Gregg Anderson, Northern Regional Police Lieutenant; John McLucas, Planning Director and Brooke Scarce, Township Secretary. There were 3 members of the public present.

This meeting is being recorded for the purpose of minutes only.

**APPROVAL OF THE WORK SESSION MINUTES FOR OCTOBER 24TH, 2022
APPROVAL OF THE REGULAR BOARD OF SUPERVISOR MINUTES FOR
OCTOBER 24TH, 2022**

Motion by S. Parthree and seconded by R. Stone to approve the Work Session Minutes from October 24th and Regular Board of Supervisor Minutes from October 24th, as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

**APPROVAL OF THE OCTOBER 25TH, 2022 WARRANT IN THE AMOUNT OF
\$27,325.16**

**APPROVAL OF THE NOVEMBER 4TH, 2022 WARRANT IN THE AMOUNT OF
\$89,123.14**

**APPROVAL OF THE NOVEMBER 10TH, 2022 WARRANT IN THE AMOUNT OF
\$5,584.63 (LIQUID FUELS)**

**APPROVAL OF THE NOVEMBER 10TH, 2022 WARRANT IN THE AMOUNT OF
\$692.20 (EAGLE VIEW)**

**APPROVAL OF THE NOVEMBER 10TH, 2022 WARRANT IN THE AMOUNT OF
\$28,241.00 (2018 BOND)**

**APPROVAL OF THE NOVEMBER 14TH, 2022 WARRANT IN THE AMOUNT OF
\$551,212.99**

Motion by C. Richards and seconded by M. Cashman to approve the above referenced warrant totals, as presented. **Passed** with 5 ayes.

PUBLIC COMMENT

No comments were offered.

ENGINEER'S REPORT, T. MYERS

T. Myers stated there are no action items but questioned if the Board was ready to make a decision on the Harmony Grove Road, Carlisle Road, and Intermediate Avenue intersection.

Manager Oswald stated the Board needs to provide some direction. The developer would like to know which way the Board is leaning before the end of the year.

R. Stone stated he is ready to make a decision but does not want to rush the other Board members.

T. Myers stated if a consensus is made by the Board, the developer will be able to move forward with getting a plan together.

Manager Oswald stated if the Board comes to a consensus the Township will then be able to move forward with ironing out all the items through negotiations. If the Board decides to move forward the with roundabout there is a property that the Township will need to acquire.

C. Rausch stated that if the Board decides to move forward with the roundabout, the Board will be able to provide more information to the residents and answer more specific questions.

T. Myer stated that a meeting can be held with TPB and the developer to discuss the design structure. Each step will be brought to the Board for their approval.

The general consensus of the Board is to move forward with a roundabout for the intersection of Harmony Grove Road, Carlisle Road, and Intermediate Avenue.

TOWNSHIP MANAGER REPORT, L. OSWALT

Approval of 2023-2026 Lease Agreement with the York County Library System

Motion by C. Richards and seconded by M. Cashman to approve the 2023-2026 Lease Agreement with the York County Library System, as presented **Passed** with 5 ayes.

Accept or Reject \$500.00 Bid to Remove 2780 Prospect Avenue from the York County Tax Claim Repository List

Motion by C. Richards and seconded by S. Parthree to approve the Removal of 2780 Prospect Avenue from the York County Tax Claim Repository List, as presented **Passed** with 5 ayes.

Discussion regarding representation in 2023

Manager Oswald stated Attorney Rausch's firm merged with two other York County offices to provide a wider range of legal services. Attorney Rausch is looking toward retirement by the end of 2024. However, he will continue to serve as lead solicitor for 2023. The goal is the to have attorney Christian Miller assist next year with the transition and to take the lead in 2024.

Christian Miller is currently the solicitor for the Sewer Authority and will continue to serve as their solicitor.

C. Rausch stated the Board has the right to get quotes from other Law Firm's within York County, but he recommends Christian Miller.

R. Stone stated that he has had the ability to work with many attorneys and Christian Miller is exceptional and would fit in quite nicely.

S. Parthree questioned if there would be conflict between Christian Miller representing the Board of Supervisors and the Sewer Authority.

C. Rausch stated there would be no conflict from a legal standpoint. The Sewer Authority is a separate entity.

S. Stefanowicz questioned if the Board needed to make a consensus to allow Christian Miller to represent the Board.

Manager Oswalt stated she just wanted to make the Board aware of the possible changes coming up in the future. If the Board was not in agreement with MPL continuing to represent the Board, staff would need to start the process of finding a new Township Solicitor.

Board consensus was to continue through 2023 with MPL, phasing in Christian Miller where appropriate.

Award of the Fire Dorm Project to the low bidders as recommended by TKS Architects

Manager Oswalt stated a generator is an item that has been talked about for many years. The cost of the generator has been accounted for in the total cost of the dorm project.

S. Stefanowicz questioned what the generator will power.

Manager Oswalt stated the generator will power the Fire Department and the Community Building. The Community Building is used as a location for an emergency operations center for the public during disasters.

S. Parthree questioned if the Township could apply for grants to help with the total cost of the project.

Manager Oswalt stated she is unaware of a grant program that would be available for the dorm project.

Motion by C. Richards and seconded by M. Cashman to approve the Award of the Fire Dorm Project to the following low bidders as recommended by TKS Architects, as presented **Passed** with 5 ayes.

PUBLIC WORKS DIRECTOR REPORT, M. FLEMING

Approval of Payment Application #1 to Lobar Site Development Corporation in the amount of \$476,496.95.

M. Fleming stated the total amount is primarily for the bridge construction on Butter Road and Fox Run Road. The construction is on schedule and there was a meeting today to discuss the paving which is to start next week.

Motion by R. Stone and seconded by M. Cashman to approve Payment Application #1 to Lobar Site Development Corporation in the amount of \$476,496.95, as presented **Passed** with 5 ayes.

Discussion to Approve Payment Application to EK Services for paving Pinchtown and Wren Road and Eagle View Access in the amount of \$540,263.70

M. Fleming stated the Board was provided with a letter from EK Services stating why they did not meet the deadline. The project went an extra eleven days due to cement suppliers only having limited product, weather, and a shortage of truck drivers.

R. Stone stated there can be creditable reasons as to why a company should be charged the liquidated damages but due to the shortage of materials and weather EK Services should not be charged the extra cost due to the project being extended eleven days.

The general consensus of the Board was to waive the liquidated damage cost due to circumstances beyond EK Services' control.

Motion by C. Richards and seconded by R. Stone to approve Payment Application to EK Services for paving Pinchtown and Wren Road and Eagle View Access in the amount of \$540,263.70, as presented **Passed** with 5 ayes.

Authorization for the Chair to sign the BrewVino Memorandum of Understanding

M. Fleming stated the construction is to start in January and end in March to minimize the disruption of their business, but the year the project will be completed has not been determined yet.

Motion by R. Stone and seconded by M. Cashman to authorization chairperson to sign the BrewVino Memorandum of Understanding, as presented **Passed** with 5 ayes.

MS4 UPDATE

Manager Oswalt stated that the Township has been asked by the York County Conservation District to contact some of the farmers in our area to discuss the possibility of working together with MS4 initiatives. A letter will be sent to the farmers who own the land of a certain size with the MS4 area, to inform them of the meeting. Additionally, the Public Work's Director prepared

a presentation for the DABA meeting on MS4, which was presented at the November meeting and was well received.

OLD BUSINESS

2020 Comp Plan

Manager Oswalt asked the Board their thoughts on a joint meeting with the Borough. The thought is to reach out to the Borough and schedule the meeting for February 13th, 2023 to see if that date works for them. Topics would include: an update on the Joint Zoning Revision Project and presentation/adoption of the Joint Open Space and Recreation Plan.

COMMENTS FROM THE BOARD

G. Anderson noted that Northern Regional hired a Dover Township resident that will be attending the police academy in January.

R. Stone stated the Sewer Authority meeting is on November 16th at 6 PM at the Wastewater Treatment Plant.

COMMENTS FROM THE PUBLIC

M. McInerney from 6331 Salem Run Road questioned how the Township residents will be informed of the decision made by the Board about the Harmony Grove Road, Carlisle Road, and Intermediate Avenue intersection.

S. Stefanowicz stated the information will be in the minutes, but the minutes will not be approved until the next meeting on November 28.

With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 8:42 PM.

Respectfully submitted by: Brooke Scarce

Brooke Scarce, Township Secretary