

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 9/28/2022

Attending Were: R. Stone, S. Stefanowicz, B. Boyer, D. Hogeman (Authority Members), C. Jordan (Plant Superintendent), D. Shirk (Engineer), M. Fleming (Public Works Director), and C. Miller (Attorney).

R. Stone called the September authority meeting to order at 6:00 p.m.

Minutes: D. Hogeman made a motion to approve the August 2022 meeting minutes as submitted. The motion was seconded by B. Boyer and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late August through early July which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint P2-10 in the amount of \$19,094.13 to Buchart Horn for engineering and surveying services for the Joint Interceptor Phase 2 Project (this is the 8th draw on the 2019 bond fund).
- Cathcart 1 in the amount of \$12,200 to Martin Cathcart for the payment for easement acquisition for the North of the Borough Project (this is the 9th draw on the 2019 bond fund).

D. Hogeman made a motion to approve the above requisitions as submitted. The motion was seconded by B. Boyer and unanimously approved.

D. Shirk reported that Buchart Horn had submitted the Part II permit application to DEP for the Headworks project (despite the project being closed, due to a communication error between Buchart Horn and DEP).

D. Shirk reported Buchart Horn completed the bid documents for the NOB Project, and that Buchart Horn planned to advertise the project for bidding on October 3rd (providing a 15-20 window). D. Shirk hoped that by the October meeting a contractor would be identified for the Project.

D. Shirk reported that Buchart Horn submitting permitting on the Phase II/III Joint Interceptor project to DEP this month, and they were now waiting on responses.

Treasurer's Report: D. Hogeman provided the treasurer's report and financial summary for September. The report is filed with these minutes and incorporated herein by reference. D. Hogeman reported that \$5 was left in the 2016 Bond account, and he would work this month on closing that out (either with a transfer or with a partial BH requisition for October).

Plant Operator's Report: C. Jordan's discussed the August-Sept. operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported on low flows for August due to

dry conditions. C. Jordan reported on issues with the cleaning of the ox-ditches scheduled for September. The ditches were successfully cleaned, but pump motors proved to need repairs, with 2 motors being rebuilt and 1 new motor being ordered (however, due to order time issues, the WWTP now has a spare motor once the rebuilt motor is completed. C. Jordan reported that the generator testing occurred Monday morning and everything went smooth. He is waiting on the analysis.

Collections Superintendent Report: The Sewer Superintendent's report was provided for August and is incorporated herein by reference. M. Fleming, in C. Hamme's absence, reported that all of the manholes had been finished on Hilton Ave.

Public Works Report: M. Fleming reported that a meeting with Brewvino (regarding the stream restoration/Phase II work at Grandview) would be held at the Township next Thursday. C. Miller commented that West Manchester was not willing to sign on to the MOU at this time, so the Township and Authority decided to move forward with the MOU between the Authority, the Township, and Brewvino in order to secure certain easement rights from Brewvino.

Solicitor Report: No report provided outside of the above.

Public Comment: None.

New Business: None..

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:18 P.M.

Next Meeting Date:
10/27/2022 at 6:00PM

Respectfully submitted,
B. Boyer, Secretary