

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 7/27/2022

Attending Were: R. Stone, S. Stefanowicz, B. Newbould (Authority Members), C. Billet (Plant Assistant), D. Shirk (Engineer), M. Fleming (Public Works Director), Keith Wittaker (West Manchester Township Finance Director), and John Runge (GLBA Engineer – for Brewvino)

R. Stone called the authority meeting to order for July 27, 2022 at 6:00 p.m.

Minutes: B. Newbould made a motion to approve the June 2022 meeting minutes as submitted. The motion was seconded by S. Stefanowicz and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late June through early July which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint P2-8A in the amount of \$4,653.88 to Buchart Horn for engineering and surveying services for the Joint Interceptor Phase 2 Project (this is the 253rd (and final) draw on the 2016 bond fund).
- DT-Joint P2-8B in the amount of \$14,947.87 to Buchart Horn for engineering and surveying services for the Joint Interceptor Phase 2 Project (this is the 4th draw on the 2019 bond fund).

S. Stefanowicz made a motion to approve the above requisitions as submitted. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk reported that Buchart Horn is still waiting on Anrich's C.O. # 1 and 2 on the Joint Interceptor Project. D. Shirk stated that Buchart Horn is contacting them weekly to move the submission along.

D. Shirk reported that DEP is ready to issue the Water Quality Permit for the NOB Project, and that Buchart Horn is going to prepare the bid document next week.

D. Shirk reported that Buchart Horn continues to work through permit preparation on the Phase II/III Joint Interceptor project, and anticipate submission in the near future.

Treasurer's Report: D. Hogeman provided the treasurer's report and financial summary for July. The report is filed with these minutes and incorporated herein by reference. No further report was provided in D. Hogeman's absence.

Plant Operator's Report: C. Billet (in C. Jordan's absence) discussed the June-July operator's report, which are filed with these minutes and incorporated herein by reference. C. Billet reported on a relatively

quiet month, with low flows for June. C. Billet reported that Ryan Gentzler, the WWTP's lab supervisor, was presented with a CPWA award (a state agency for sewer plants). C. Billet also reported that the WWTP is in the process of obtaining bids to clean out oxidation ditch no. 4 (hopefully to occur in September), which cost will be in the range of \$100,000. C. Billet also reported on miscellaneous maintenance and repairs throughout the WWTP.

Collections Superintendent Report: The Sewer Superintendent's report was provided for June and is incorporated herein by reference. No further report was provided in C. Hamme's absence.

Public Works Report: M. Fleming reported on the status of coordinating Phase 3 work on the joint interceptor with Brewvino and West Manchester Township. A broad discussion was held with K. Wittaker and J. Runge on the timing and realities of the project. C. Miller stated he would update the Memorandum of Understanding based on the conversation and circulate with West Manchester's solicitor to further discuss.

Solicitor Report: C. Miller discussed the status of the Cathcart easement for the NOB project. He stated that he would circulate the current draft (reflecting the agreed-to changes in the plan) with Cathcart for hopeful execution.

Public Comment: None.

New Business: R. Stone reported on news reports he had come across related to WWTP's in the Baltimore area and their status of disrepair and malfunction, leading to enormous amounts of Nitrates and general waste being directly released in the Chesapeake Bay. R. Stone raised the irony in this, as Central Pennsylvania had long been treated as a major source of Bay pollution and contamination.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:40 P.M.

Next Meeting Date:
8/24/2022 at 6:00PM

Respectfully submitted,
S. Stefanowicz, Vice Secretary