

DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
July 25th, 2022

The Dover Township Board of Supervisors for Monday, July 25th, 2022, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards, Robert Stone, and Michael Cashman. Stephen Parthree was absent with prior notification. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charlie Rausch, Township Solicitor; Terry Myers, Township Engineer; Corey McCoy, CS Davidson; Michael Fleming, Township Public Works Director; Greg Anderson, Northern Regional Police Lieutenant; Brooke Searce, Recording Secretary; and John McLucas, Zoning Officer. There were 9 members of the public present.

This meeting is being recorded for the purpose of minutes only.

APPROVAL OF THE WORK SESSION MINUTES FOR JUNE 27TH, 2022.

Motion by C. Richards and seconded by M. Cashman to approve Work Session Meeting Minutes from June 27th, as presented. **Passed** with 4 ayes.

APPROVAL OF THE REGULAR BOARD OF SUPERVISOR MINUTES FOR JUNE 27TH, 2022.

Motion by M. Cashman and seconded by C. Richards to approve the Regular Meeting Minutes from June 27th, as presented. **Passed** with 4 ayes.

TREASURER'S REPORT

APPROVAL OF THE JULY 1ST, 2022 WARRANT IN THE AMOUNT OF \$ 1,243,442.46

APPROVAL OF THE JULY 11TH, 2022 WARRANT IN THE AMOUNT OF \$ 211,199.52

APPROVAL OF THE JULY 22ND, 2022 WARRANT IN THE AMOUNT OF \$ 56,119.96

(Liquid Fuels)

APPROVAL OF THE JULY 22ND, 2022 WARRANT IN THE AMOUNT OF \$ 2,995.00

(2018 BOND)

APPROVAL OF THE JULY 22ND, 2022 WARRANT IN THE AMOUNT OF \$

37,730.51(2020 BOND)

APPROVAL OF THE JULY 25TH, 2022 WARRANT IN THE AMOUNT OF \$ 283,064.36

Motion by R. Stone and seconded by C. Richards to approve the above referenced warrant totals, as presented **Passed** with 4 ayes.

PUBLIC COMMENT

None to note.

ENGINEER'S REPORT, T. MYERS

Approval of Ordinance 2022-01 -Revised Stormwater Management Ordinance.

T Myers indicated that the Ordinance has been advertised and is ready for adoption. There were a few changes made prior to advertisement that were recommended by CS Davidson personnel, but none that changed the Ordinance substantially.

Motion by R. Stone and seconded by M. Cashman to approve the Revised Stormwater Management Ordinance 2022-01, as presented **Passed** with 4 ayes.

Intermediate Ave – Dover Area School District to waive maintenance bond.

T. Myers stated the wearing course has been placed on Intermediate Avenue by the School District. There are known issues on the road that will be addressed to the contractors and owners. The school portion of road was originally constructed by York Excavation, which was part of the New High School's contract. Then there was a second contract by the Dover Area School District to build the upper section of Intermediate Avenue to their property line. There was also a small section of Intermediate Avenue that was unadopted between the bus entrance and Mayfield Drive. The west side of the street was paved by the Dover Highland's contractor and subcontractor. There is a water puddle in the middle of the street that needs to be resolved by the contractors. T. Myers will be addressing this issue to all parties for resolution. In the meantime, Dover Area School District has asked that the Township waive the maintenance bond requirement on their section of the street.

R. Stone questioned why the Township would waive the maintenance bond requirements.

T. Myers stated the MPC does not require the Township to waive the bond, but they do have the option if they choose to go that route. Waiving the bond would not waive their maintenance requirements for the 18 months.

Manager Oswalt stated if the road maintenance is taken care of before the next meeting, the School District would have to have the bond for the next meeting.

T. Myers stated he believes the security requirements were waived.

C. Richards stated this is a dispute that should be worked out between the School District and Dover Highlands.

T. Myers stated this project been a cooperative effort between the developer, the School District, and the Township to get this section of road built.

Motion by M. Cashman and seconded by C. Richards to approve the waiver of the requirement to provide a maintenance bond for Dover Area School District's unadopted portion of Intermediate Avenue with the understanding that the District will still be responsible for any issues that develop on the road for the 18-month period, as presented **Passed** with 4 ayes.

ICE Study for Carlisle Road/Harmony Grove Road/Intermediate Avenue– update.

T. Myers stated he received a report from Traffic Planning and Design (TPD) with attachments regarding the Intersection of Carlisle Road/Harmony Grove Road/Intermediate Avenue. From the report that was received the roundabout is the recommended control for that intersection. At the end of the report there was a traffic accident report attached, there was 1 accident in 2017 and 2 in 2021.

C. Richards questioned if we have to follow the recommendation that was provided.

T. Myers stated the Township would have to go back to TPD before sending the information to PennDOT and explain why we are not going through with what the evaluation indicated. The information will be provided to the Township Manager to be passed onto the Board members for review and discussion at the next meeting.

ZONING OFFICER'S REPORT, J. MCLUCAS

PL 22-7 Wayne Myers 2-Lot Final Subdivision Plan-South Salem Church Road-Agricultural District.

J. McLucas stated this is a large parcel located on South Salem Church Road. There is one waiver that is being requested. An item that was brought up at the Planning Commission Meeting is the possibility of a trail connection through this parcel. This topic is part of the process of creating a Master Open Space and Recreation Plan. There is a small link from the 22 acres that traces back to open space located near the Emig Mill Village and Barwood Subdivisions.

C. Richards questioned if the west side of the 22 acres is in agricultural preservation.

W. Myers stated it is not, but he is on a list for consideration. However, this wooded area is not part of the agricultural preservation application because he has future plans for that area, and it would actually reduce the final score. When adding your land to agricultural preservation they look at tillable land.

J. McLucas stated the waiver request is to not widen South Salem Church Road.

Motion by M. Cashman and seconded by R. Stone to approve the following waiver request: § 704.B-A subdivision abuts or contains an existing street of inadequate width, as presented **Passed** with 4 ayes.

After some discussion, the Board was not in favor of requiring the recreational trail easement on this parcel.

Motion by M. Cashman and seconded by R. Stone to approve PL 22-7 Wayne Myers 2- lot final subdivision with the following open items as followed: § 22-501.2.F-Signature of the professional engineer or professional land surveyor; § 22-601.2.A-A disk in an electronic form compatible with the Township GIS system shall be provided, as presented **Passed** with 4 ayes

PL 22-4 Seasons Phase II-52 Lot Single Family Dwelling Units-Final Subdivision Plan-R3 District.

J. McLucas stated The Seasons Phase 2 is a 52-unit lot. The plan was conditionally approved at last month's meeting. One item was tying in the water lines for the beginning of Phase 2 which was outlined in the easement agreement executed in 2010.

T. Myers stated when the Hilton Avenue project was completed, it extended a 10-inch water line up Virginia Avenue which went through The Seasons property as well as Providence Place and tied in at Fox Meadow Drive.

C. Richards questioned when the developer will connect to the water system

T. Pasch stated RL Livingston was hired to install the new line, but they are struggling to get the materials. It will likely not be in until the end of August or the beginning of September. The builder would like to move forward with building homes even though the water line has been not installed.

J. McLucas stated when the preliminary plan was completed, the original requirement stated the water line had to be connected to the future Fountain Rock Phase 2 development.

C. Richards stated there are some concerns if there is an emergency to arise will there be enough pressure for the current residents to use at their home if the Fire Department needs access to the water.

T. Pasch stated the water line would be installed before more residents move into the new homes.

J. McLucas stated the Township Engineer has not evaluated the cost amount.

T. Myers stated the final plan has to be approved. There has been some discussion with Township Staff. Once Phase 3 gets approved there are some items that will need to be addressed. The easement agreement that was signed in 2010 required the second connection to be completed before any permits were issued. The developer is requesting to start the building process now, but no certificates of occupancy will be issued until the water line has been connected.

Motion by R. Stone and seconded by M. Cashman to approve an amendment to the 2010 agreement which would allow building permits to be issued, but no certificates of occupancies, until the water line connection is made, as presented **Passed** with 3 ayes and 1 nay with C. Richards voting in opposition to the motion.

Reauthorization of PL 21-2 Bupp/McNaughton II-19 Lot Final Subdivision Plan.

J. McLucas stated in August of 2021 there was a conditional approval of the Bupp/ McNaughton Final Subdivision Plan Phase 2. At that time, there were a few outstanding items that have all been completed.

Motion by M. Cashman and seconded by R. Stone to re-approve PL 21-2 Bupp/McNaughton II-19 Lot Final Subdivision Plan, as presented **Passed** with 4

TOWNSHIP MANAGER REPORT, L. OSWALT

Approval of Resolution 2022-15 amending the current Fee Schedule.

L. Oswalt reported these changes are due to the passage of the new Stormwater Ordinance this evening.

Motion by R. Stone and seconded C. Richards to approve Resolution 2022-15 amending the current Fee Schedule, as presented **Passed** with 4 ayes.

Approval of Resolution 2022-16 supporting the America250 PA Commission.

Motion by C. Richards and seconded by R. Stone to approve Resolution 2022-16 supporting the America250 PA Commission, as presented **Passed** with 4 ayes.

Acceptance of \$500 for 2721 Genna Circle to remove the property from the York County Tax Repository List.

Motion by M. Cashman and seconded by C. Richards to approve the acceptance of \$500 for 2721 Genna Circle to remove the property from the York County Tax Repository List, as presented **Passed** with 4 ayes.

Approval of a Three-Year Lease with the Heritage Senior Center.

Motion by R. Stone and seconded by M. Cashman to approve the Three-Year Lease with the Heritage Senior Center, as presented **Passed** with 4 ayes.

Approval of an amended agreement with Union Fire and Hose #1 to lease the 2001 Pierce Pumper.

Manager Oswalt stated last month there was an agreement that was approved by the Board to lease the 2001 Piece Pumper to Dover Borough. Since the approval, the Borough has purchased a new fire engine but would like to have a standing agreement if anything would arise in the future.

Motion by C. Richards and seconded by R. Stone to approve the amended agreement with Union Fire and Hose #1 to lease the 2001 Pierce Pumper, as presented **Passed** with 4 ayes.

PUBLIC WORKS DIRECTOR REPORT, M. FLEMING

Approval of Payment Application 2 as Amended in the amount of \$787,287.07 to Doli Construction for the Andover Utility Project.

Motion by C. Richards and seconded by R. Stone to approve the Payment Application 2 as Amended in the amount of \$787,287.07 to Doli Construction for the Andover Utility Project, as presented **Passed** with 4 ayes.

Approval of the HRG Agreement dated 7/18/2022 for Construction Services on the 2022 Bridge Project in the amount of \$105,000.

Motion by C. Richards and seconded by R. Stone to approve the HRG Agreement dated 7/18/2022 for Construction Services on the 2022 Bridge Project in the amount of \$105,000, as presented **Passed** with 4 ayes.

Review Draft Brewvino Memorandum of Understanding (MOU).

M. Fleming stated that Brew Vino has a project request for funding with the York County Stormwater Consortium. The group requested Dover Township, Dover Township Sewer Authority, West Manchester Township, and Brew Vino work together on our sewer project and their stream stabilization at the golf course. The draft of the agreement is in the Board's packet. West Manchester has expressed some concerns with the agreement and concerns about being required to help fund the project. The matter will be further discussed at the Sewer Authority Meeting this week.

Manager Oswalt stated according to the draft memo the verbiage states the Authority agrees specifically to provide assistance to Brew Vino, in any reasonable capacity required, to obtain the funding requested by Brew Vino from the YCSC.

M. Fleming stated 76% of the cost will be covered by West Manchester Township because of their flow into the Wastewater Treatment Plant. Since the York City Plant sold, they are looking at a \$300.00 increase per customer per year.

C. Richards questioned if the channel on the north side of the golf course will reopen.

M. Fleming stated that is what they are being told when looking at the proposal. Brew Vino would eliminate the hair pin and add a pond.

Manager Oswalt stated it is a floodplain restoration project, similar to the one at Eagle View Park.

M. Fleming stated York County has agreed to pay \$92,000 towards design and permitting at this point.

RECREATION DIRECTOR'S REPORT

Manager Oswalt stated Old Fashion Carnival will take place on July 27th at Brookside Park from 4-8 PM. The Recreation Department will be holding a vendor show on August 13th at the Community Building from 9 AM- 3 PM. There will also be a character breakfast on August 20th at the Community Building from 9:30-11:30 AM.

MS4 UPDATE

Joint Public Education Session at West Manchester Township Building: 9-14-2022 at 6:30 PM.

More information on this will be provided next month.

OLD BUSINESS

2020 Joint Comprehensive Plan.

L. Oswalt stated the Borough and Township met last year in August to discuss the status of Joint Comprehensive Plan initiatives. We therefore need to schedule a meeting with the Borough again to discuss these on-going cooperative efforts.

Consensus of the Board was to move forward with scheduling a Joint Meeting with the Borough as soon as feasible.

2022-2026 Capital Improvements Plan.

No comments were offered.

COMMENTS FROM THE BOARD

M. Cashman stated Northern Regional is in the process of purchasing new radios that is worn by the police officers.

COMMENTS FROM THE PUBLIC

With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 8:18 PM and the full Board of Supervisors then entered into an Executive Session to discuss job descriptions.

Respectfully submitted by: Brooke Scarce

Brooke Scarce, Recording Secretary