

DOVER TOWNSHIP  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**March 28, 2022**

The Dover Township Board of Supervisors for Monday, March 28<sup>th</sup>, 2022, was called to order at 7:01 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards, Steve Parthree, Robert Stone, and Michael Cashman. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charles Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; Terry Myers, Township Engineer; Corey McCoy, CS Davidson; David Lash, Police Chief; Brooke Scarce, Recording Secretary; and John McLucas, Zoning Officer. There was also 5 members of the public present.

This meeting is being recorded for the purpose of minutes only.

**Resolution # 2022-09 recognizing Brian Kimball for his service on the Dover Township Planning Commission.**

**Motion** by R. Stone and seconded by M. Cashman to approve Resolution # 2022-09 recognizing Brian Kimball for his service on the Dover Township Planning Commission, as presented.

**Passed** with 5 ayes

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR FEBRUARY 28<sup>TH</sup>, 2022**

**Motion** by R. Stone and seconded by S. Parthree to approve the Regular Meeting Minutes from February 28<sup>th</sup>, 2022, Meeting, as presented. **Passed** with 5 ayes.

**TREASURER'S REPORT**

**APPROVAL OF THE MARCH 11<sup>TH</sup>, 2022 WARRANT IN THE AMOUNT OF \$34,810.20 (LIQUID FUELS)**

**APPROVAL OF THE MARCH 14<sup>TH</sup>, 2022 WARRANT IN THE AMOUNT OF \$736,878.10**

**APPROVAL OF THE MARCH 24<sup>TH</sup>, 2022 WARRANT IN THE AMOUNT OF \$149.85(LIQUID FUELS)**

**APPROVAL OF THE MARCH 24<sup>TH</sup>, 2022 WARRANT IN THE AMOUNT OF \$3,923.00 (2018 BOND)**

**APPROVAL OF THE MARCH 28<sup>TH</sup>, 2022 WARRANT IN THE AMOUNT OF \$270,673.67**

**Motion** by M. Cashman and seconded by C. Richards to approve the above referenced warrant totals, as presented **Passed** with 5 ayes.

## **PUBLIC COMMENT**

Debra Carmen from 4581 Nursery Road stated she has concerns about policy change with the Penn Waste service contract. About two weeks ago, her trash was sat out by the road in bags as usual because she does not have a trash toter and Penn Waste did not pick up the bagged trash. There is no road frontage at the end of her driveway to leave the toters at the road.

Manager Oswalt stated about two weeks ago, she received an email from Penn Waste about the potential change and also had some questions that have not been answered yet. The email that was received did not state when this change was going to start or when residents who do not have toters, will be receiving toters. There was also another revision mentioned regarding the large item pick up. If there is a large item that a resident is sitting out, they will have to contact Penn Waste to let them know so a different truck can come around and get that item since the new trash trucks are only operated by one person.

Debra stated she was notified by a Township Employee that the Penn Waste changes were posted on the Township website and Facebook. She is signed up to get emails from Penn Waste in case there is a delay due to the weather but there was not an email from them stated that they would no longer be taking bagged trash. She is asking that there are exceptions for residents that are not able to take the toters to the end of the road.

Manager Oswalt stated some of the problem is the labor shortage, Penn Waste is having a hard time keeping employees.

Debra stated that she has contacted the Department of Environmental Protection and is considering contacting the Attorney General of PA.

C. Rausch stated the trash ordinance was changed in 2017 that would allow residents to dispose of his or her own residential municipal waste directly to a disposal facility approved or operated by the York County Solid Waste Authority. If the owner or occupant of a dwelling unit elects this option, then the owner or occupant shall sign a waiver on a form supplied by the Township. Any resident electing this exemption shall still be subject to mandatory recycling.

## **ENGINEER'S REPORT, T. MYERS**

### **Small Span Bridge Bids Discussion**

T. Myers stated bids were opened Wednesday, March 23, 2022, and they were significantly over the estimated cost: the guide rail was about 13% over the estimate, the maintenance on bridges 1 and 2 was about 38% over the estimate and the replace for bridge 9 was about 29% over the estimate. The estimates were reviewed with Mike Fleming, and the consensus was we should hold off on the guide rail because the quote is good for sixty days. There is possibility of rejecting the two maintenance contracts and then rebid those contracts giving the contractors a longer time period to complete the project with hopes of getting a better price.

M. Fleming stated he recommended giving contractors eighteen months to complete the project rather than six months.

S. Stefanowicz questioned if there are any concerns about extending the projects to eighteen months and not knowing that material costs will be.

T. Myers stated inflation keeps going up. It has been about a year and half since bridges were looked at. Bridge 2 had some critical scour and the bottom on bridge 9 is coming out.

R. Stone stated that with the way prices of material is increasing, we should stick with the bids and move forward with the project as this is a safety issue.

S. Stefanowicz questioned if the work will be completed in six months.

T. Myers stated the contractors will sign a contract stating that the work will have to be completed within six months.

M. Fleming expressed concern with the low bid contractor and their work on a previous job.

C. Richards requested to have an inspector at the job site to mitigate work quality issues.

**Motion** by C. Richards and seconded by R. Stone to accept the bids and guide rails with enhanced inspections, as presented. **Passed** with 5 ayes

**Discussion regarding ordering of the Eagle View Park Pedestrian Bridges through Contech on Co-Stars.**

T. Myers stated he received an updated quote from the bridge supplier and also questioned what the timeframe would look like for the delivery date. The supplier provided a schedule that included five weeks to develop shop drawings, one week for review, and twelve to fourteen weeks for delivery which adds up to five months from bid opening to delivery of the bridge. Contech is a member of the COSTARS Purchasing Program which means that the Township will not have to bid the bridges ourselves.

C. Richards questioned how often pressure treated wood needs to be replaced versus composite wood.

C. Harris stated the YSM contractor came back and said that the pressure treated wood is slippery when it is wet and recommended adding a surface with sand to make it less slippery. The composite wood option may last longer but it is not as strong as pressure treated wood.

J. McLucas stated the lifespan for pressure treated wood is seven years. The lifespan for composite wood is twenty-five years.

C. Harris stated one downfall about pressure treated wood is that kids could carve in it which has happened at our other park bridges.

The Board's consensus was to go with the composite material.

T. Myers stated he will get a quote for the composite material for a five-foot width bridge as well as a six-foot width foot bridge, as it was noted that this may reduce the cost for the project to bring it back in line with original budgetary numbers.

## **ZONING OFFICER'S REPORT, J. MCLUCAS**

### **Consideration of Stipulated Settlement Agreement for ZHB 21-1 Appeal, Thunderbird Terrace**

**Motion** by M. Cashman and seconded by R. Stone to approve the Stipulated Settlement Agreement for ZHB 21-1 Appeal, Thunderbird Terrace, as presented. **Passed** with 5 ayes

### **PL 22-3 – Palomino Road Parcel 149B Preliminary/Final LD Plan - 3,670 SF Professional Office/Office – Commercial District**

Eric Johnson from Johnston and Associates LLC stated there is a half-acre vacant lot beside Members First Bank. He is proposing a strip center office arrangement with parking. It will be served by public water and sewer with a proposal of a grinder force main system that would tie into the existing gravity sewer system that is along Carlisle Road. There are four waivers that are being requested; requirement for additional right of way and cartway widths, requirement of Independent Qualified Consultant to prepare Environmental Impact Assessment, requirement to submit landscaping plan certified by registered landscape architect, and requirement to meet stormwater volume control controls.

C. Richards noted he would abstain from this vote due to a family member working on this plan.

J. McLucas stated that waiver number two is being withdrawn, on this property because the pervious area is under 2,500 square feet.

T. Myers stated the landscaping is very minimal and they are requesting that they would be able to select the trees and minor landscaping that needs to go in. Johnston and Associates was at the property and did infiltration testing. This property ties into the regional stormwater basin located along Carlisle Road.

**Motion** by M. Cashman and seconded by R. Stone to grant waivers 1, 3, and 4 for the Palomino Road Parcel 149B Preliminary/Final LD Plan - 3,670 SF Professional Office/Office, as presented. **Passed** with 4 ayes

**Motion** by S. Parthree and seconded by R. Stone to approve the approve the subdivision ad land development ordinance numbers one through seven, number ten and eleven, as presented. **Passed** with 4 ayes

**TOWNSHIP MANAGER REPORT, L. OSWALT**

**Resolution # 2022-10, amending the Dover Township Constructions Specifications.**

**Motion** by R. Stone and seconded by S. Parthree to approve Resolution # 2022-10, amending the Dover Township Constructions Specifications, as presented. **Passed** with 5 ayes

**Award of the Joint Linepainting Bid to DE Gemmill for the 2022-2023 Term.**

**Motion** by C. Richards and seconded by S. Parthree to award of the Joint Linepainting Bid to DE Gemmill for the 2022-2023 Term, as presented. **Passed** with 5 ayes

**Rejection of all bids for 2001 Pierce Dasher Pumper Truck/Approval to sell the truck to Paradise Township as noted in the Fire Chief's Email.**

Manager Oswald stated the fire engine did not meet the reserve on MuniBid with the reduced reserve amount. The Fire Chief has had some discussions with Paradise Township about purchasing the truck for \$50,000.00.

**Motion** by C. Richards and seconded by R. Stone to reject all bids on the MuniBid Auction and approve selling the truck to Paradise Township for \$50,000.00, as presented. **Passed** with 5 ayes

**PUBLIC WORKS DIRECTOR REPORT, M. FLEMING**

**Approval to advertise the 2022 road bids**

M. Fleming stated he is concerned about prices, but the Township has work that needs to get done. The prices can be controlled by bidding with an asphalt escalator, if the price goes up more than 10%, we owe the contractor more money, if the price drops more than 10% the Township would get money back. M. Fleming suggested the Board pass an Asphalt Escalator Resolution to include in the Road Work Bids for 2022.

Manager Oswald questioned if the language of the documents would reflect being able to award one project versus another.

M. Fleming stated we could word the document that way.

Consensus of the Board was to move forward with an Asphalt Escalator Resolution for inclusion in 2022 Road Bid advertisement.

**RECREATION DIRECTOR'S REPORT. C. HARRIS**

C. Harris stated there are a lot of events that are coming up. There was a new sponsorship guide put together for the new year and this is the highest level of sponsorship dollars that was received. The recreation plan has started, and the next meeting will be held April 7<sup>th</sup>.

S. Parthree questioned how many people came to the Murder Mystery event.

C. Harris stated there were 71 people who attended that event.

#### **MS4 UPDATE**

Next Joint MS4 Public Education Session April 20<sup>th</sup> at Manchester Township.

#### **OLD BUSINESS**

Nothing to report.

#### **COMMENTS FROM THE BOARD**

None to report.

#### **COMMENTS FROM THE PUBLIC**

Chief Lash stated the Project Life Save is now available on their website. The application can be filled out online for those with disabilities or competency issues.

Christine Barkdoll stated that from a past Board meeting, she noticed that someone had spoke about the Solar Project and proposed ordinance amendments. She asked if there was an update.

S. Stefanowicz stated the Township will refrain from any discussions on ordinance revisions on the matter until the Zoning Hearing Board decides on the pending application.

**With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 8:31 PM and the full Board of Supervisors then entered into an Executive Session to discuss personnel evaluations.**

Respectfully submitted by: Brooke Scarce

Brooke Scarce, Recording Secretary