

DOVER TOWNSHIP  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**February 14, 2022**

The Dover Township Board of Supervisors for Monday, February 14<sup>th</sup>, 2022, was called to order at 7:01 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards, Steve Parthree, and Robert Stone (via telephone). Michael Cashman was absent with prior notification. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charles Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; Greg Anderson, Police Lieutenant; Brooke Searce, Recording Secretary; and John McLucas, Zoning Officer. There was also 7 members of the public present.

This meeting is being recorded for the purpose of minutes only.

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR JANUARY 24<sup>TH</sup>, 2022**

**Motion** by C. Richards and seconded by S. Parthree to approve the Regular Meeting Minutes from January 24<sup>th</sup>, 2022, Meeting, as presented. **Passed** with 4 ayes.

**TREASURER'S REPORT**

**APPROVAL OF THE FEBRUARY 4<sup>TH</sup>, 2022 WARRANT IN THE AMOUNT OF \$361,136.92**

**APPROVAL OF THE FEBRUARY 11<sup>TH</sup>, 2022 WARRANT IN THE AMOUNT OF \$149.85 (LIQUID FUELS)**

**APPROVAL OF THE FEBRUARY 14<sup>th</sup>, 2022, WARRANT IN THE AMOUNT OF \$333,523.11**

**Motion** by S. Parthree and seconded by C. Richards to approve the above referenced warrant totals. **Passed** with 4 ayes.

**PUBLIC COMMENT**

**Monic Love, 1540 A Butter Road-PSES and the stormwater requirements**

Monica Love stated she would like the Board to review the stormwater ordinance that corresponds with the solar farms. According to the solar farm application that was submitted it the project is intended to be considered pervious area. The solar panels will all be in the Fox Run Creek watershed and over time it will likely add to erosion in the area.

C. Rausch stated that he was under the impression that stormwater management was not needed for every solar panel, the overall stormwater cannot be creating gullies in the surface of the land.

Manager Oswalt stated that our NPDES and MS4 permit is requiring the Township to update to a new model stormwater management ordinance.

Monica Love stated that you can make exemptions that can be placed in the ordinance specifically for solar panels.

J. McLucas stated it is something that will reviewed during the land development phase. In the stormwater ordinance the definition of a pervious surface is a surface that prevents the infiltrates into the ground. Since the panels will be elevated, each will serve as its own disconnected impervious area.

### **SOLICITOR'S REPORT, C. RAUSCH**

#### **Approval of the Statement of Legislative Findings and Community Development objectives for Planned Residential Development**

C. Rausch stated the Board must adopt the Statement of Legislative Findings which supports the Planned Residential Development ordinance. The Planned Residential Development is a concept that was discussed in the 2020 Comprehensive Plan.

**Motion** by C. Richards and seconded by S. Parthree to approve the Statement of Legislative Findings and Community Development objectives for Planned Residential Development, as presented. **Passed** with 4 ayes.

### **TOWNSHIP MANAGER REPORT, L. OSWALT**

#### **Appointment of Monica Love as an Alternate to the Dover Township Planning Commission.**

**Motion** by S. Parthree and seconded by C. Richards to approve the appointment of Monica Love as an Alternate to the Dover Township Planning Commission, as presented. **Passed** with 4 ayes.

**At this time, it was noted by Manager Oswalt, that R. Stone had been disconnected from the call and would no longer be participating in the meeting due to technical difficulties.**

#### **Bull Road "Brake Retarder Petition" Discussion.**

Manager Oswalt stated there was a petition submitted to the Township from residents on Bull Road. The Township has looked into similar request on another state road in 2012. For the Township to move forward with restricting brake retarders on this section of the state road there would have to be a road study and the Township would need approval from Penndot. Most of the residents that signed the petition were Conewago Township residents.

S. Stefanowicz questioned if Bull Road meets the Penndot requirements.



M. Fleming state the road is very steep if you are traveling towards York.

Manager Oswalt stated that a brake retarder is a safety device on vehicle, therefore the grade of the road cannot exceed a specific percentage due to safety considerations.

S. Stefanowicz questioned if the residents that signed the petition will be notified about the PennDOT requirements.

Manager Oswalt stated she will send a letter to the residents with an update once the Board makes a decision.

Consensus of the Board was to not move forward with the brake retarder restriction for Bull Road.

**Approval of the Dover Township Fire Dorm Project updated TKS design team proposal in the amount of \$134,850.00.**

C. Richards stated he would like to move forward with the project.

S. Stefanowicz questioned what the next step is.

Manager Oswalt stated if the Township would like to move forward with the project, we can authorize the TKS Architects to begin the design in the amount of \$134,850.00.

**Motion** by S. Parthree and seconded by C. Richards to approve the Dover Township Fire Dorm Project updated TKS design team proposal in the amount of \$134,850.00, as presented. **Passed** with 3 ayes.

**Approval of the Agreement to Modify the Terre Vista Land Development Plan.**

Manager Oswalt stated as the Township was going through the as-built plans for the Terra Vista development off of Davidsburg Road, it was determined that the water line was not located in the easement that submitted in the drawing. In addition to that, staff felt it was warranted to remove the old sewer line easement from the plan, since the developer relocated the easement into the road as part of the project.

**Motion** by S. Parthree and seconded by C. Richards to approve the Agreement to Modify the Terre Vista Land Development Plan, as presented. **Passed** with 3 ayes.

**PUBLIC WORKS DIRECTOR REPORT, M. FLEMING**

**Award of the Mowing RFP to Horizon Lawns, LLC.**

M. Fleming stated there was only one vendor who submitted a bid for the mowing contract. It is a 3-year contract that has the option to extend 2 additional 1-year terms.

S. Parthree questioned how the price lined up with what we have been paying in the past.

M. Fleming stated the contractor who was awarded the mowing contract previously stated they would need to increase their prices 25% due the increase in labor cost. The mowing contract that was submitted to us this year by Horizon Lawns, LLC is in agreement with what the new prices would be with the old contractor.

**Motion** by C. Richards and seconded by S. Parthree to approve the Award of the Mowing RFP to Horizon Lawns, LLC, as presented. **Passed** with 3 ayes.

**Discussion regarding additional costs associated with Bridges 1, 2, and 9.**

M. Fleming stated that he met with the Township engineer and CSD has provided us a revised amount of \$4,939.08 for additional costs for Bridge 9.

**Motion** by C. Richards and seconded by S. Parthree to approve the additional costs associated with Bridge 9, as presented. **Passed** with 3 ayes.

**Authorization of an Emergency Repair to the Emig Mill Village Stormwater Basin.**

M. Fleming stated the stormwater basin at Village Square Drive has failed. The joints have rusted out and sometime in the past the ground settled in on the pipe. The Township does not own the basin, the homeowners in the development of Emig Mill Village own the retention area. There is 60 feet of pipe that needs to be replaced.

C. Rausch questioned if the Township could do the work.

M. Fleming stated the Township does not have the equipment to repair the stormwater basin.

Manager Oswalt stated that the Barwood and Emig Mill Village developments are located adjacent to each other. They were supposed to be maintained by an HOA that does not exist. The Township stepped in a few years ago and started mowing the grass and maintaining the fences. Annually on their November water and sewer bills there is an extra charge that is added to cover the cost of maintaining the stormwater facilities.

M. Fleming stated if we get another heavy rain, it could potentially wash the rest of the stormwater basin out.

S. Stefanowicz questioned if there would be another metal pipe put in.

M. Fleming stated it would be a plastic piping. The cost of the project will likely be in the area of \$40,000.

Manager Oswalt stated once quotes are received, we can then determine how to bill the residents. In a past instance with the Barwood Development, the Township billed the residents quarterly for a year to recoup the costs of the extra maintenance. After review and input from the Board of

Supervisors, letters will be sent to the affected residents once these costs are known to warn of the added costs.

**Motion** by S. Parthree and seconded by C. Richards to approve the authorization of an Emergency Repair to the Emig Mill Village Stormwater Basin, as presented. **Passed** with 3 ayes.

#### **MS4 UPDATE**

Next Joint MS4 Public Education Session April 20<sup>th</sup> at Manchester Township.

#### **OLD BUSINESS**

No updates.

#### **COMMENTS FROM THE BOARD**

C. Richards asked for an update on the Mack truck.

M. Fleming stated the truck is back at Mack. The truck had no power steering and there is sensor in the fuel tank that is bouncing back and forth. The plow for the Mack will be delivered Friday.

#### **COMMENTS FROM THE PUBLIC**

A resident from the public questioned the Fire Department project.

C. Richards stated that we have a live fire department program, and the living situation is not up to the proper fire codes and there is no privacy for our volunteers that live there.

**With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 7:55 PM and the full Board of Supervisors then entered into an Executive Session to discuss personnel evaluations.**

Respectfully submitted by: Brooke Scarce

Brooke Scarce, Recording Secretary