

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 3/23/2022

Attending Were: R. Stone, B. Newbould, S. Stefanowicz, D. Hogeman (Authority Members), C. Jordan (Plant Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director) and C. Hamme (Collections Superintendent).

R. Stone called the authority meeting to order for March 2022 at 6:00 p.m.

Minutes: R. Stone commented that the adjournment of the February minutes should reflect his name, and not S. Stefanowicz. B. Newbould made a motion to approve the February 2022 meeting minutes with said correction. The motion was seconded by S. Stefanowicz and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late February through early March which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisition was submitted by Buchart Horn for payment:

- DT-Joint P2-4 in the amount of \$9,952.48 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 249th draw on the 2016 bond fund).

D. Hogeman made a motion to approve the requisition as submitted. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk reported on the Joint Interceptor Project, stating that all that remained was for Anrich to complete some limited work around the WWTP. D. Shirk reported that they were still waiting on the final CO request, and that he had been in touch with Anrich personally about getting this resolved, and reported that Anrich is now of the same mind-set, hoping to get something before the Authority for the April meeting.

D. Shirk reported on the NOB Project, stating that the Part II Permit was with DEP, but there was no real time-table for approval, since all DEP was delayed.

D. Shirk reported that surveying for the Phase II/III Joint Interceptor was complete, and that BH was just waiting on the topographical survey. D. Shirk reported that he was pushing for permit submission by mid-April.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for March was submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman reported that all Authority investment accounts had been moved to PLGIT Prime.

Plant Operator's Report: C. Jordan discussed the February-March operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported on another relatively quiet month, with February flows being normal for the time of year. C. Jordan reported that a new member of the WWTP team (a transfer from the water dept.) was working out well. The Plant did not have any violations for February. C. Jordan reported that the plant has just received the UV lamps to complete the final work for the damages due to the fall floods. C. Jordan also reported he was working on completion of the Chapter 94 permit, stating the only work left was dependent on W. Manchester Twp. information, which he was having trouble obtaining.

Collections Superintendent Report: The Sewer Superintendent's report was provided for February and is incorporated herein by reference. C. Hamme reported on the continued work on the Andover project, discussing minimal issues. C. Hamme also reported that work was beginning on the Tall Oaks mobile home upgrades (by the property owner).

Public Works Report: M. Fleming reported that the originally proposed fill-dump site for the NOB project would not be viable moving forward. The 29 acre site is a potential location for a future well for the Township, meaning fill cannot be dumped at the location. M. Fleming wanted to alert the Authority and BH so that NOB bid documents could provide that the contractor needed to provide for fill disposal.

Solicitor Report: C. Miller reported on two easements and deeds of dedication to be signed by the Authority. They were for sewer easements reserved to the Authority in subdivision plans for the Palomino subdivision, but that were never dedicated and documented in a recorded easement. A new resident looking to build discovered the issued, and the Township advised the easements were the correct step. The Authority agreed, and D. Hogeman made a motion to approve the easements/deeds of dedication as submitted. The motion was seconded by B. Newbould and unanimously approved. C. Miller also reported on the status of the Cathcart easement, and the latest communication from the Cathcarts, requesting: their bushes remain, any tree stumps be entirely removed, and compensation in the amount of \$19,000 (from the original offer of \$12,200). After discussion, the Authority agreed (based on input from the Sewer Superintendent and Engineer, that the bushes could not stay, the tree stumps could be removed, and the price was based on an appraisal. Regarding price, Mr. Cathcart was given many opportunities to get, and even encouraged to get, his own appraisal, but he had failed to do so. The Authority directed C. Miller to respond, asking for an appraisal to justify any increase in price, but that if the easement was required for the project prior to an agreement being reached, the Authority's only alternative would be an eminent domain proceeding. Finally, C. Miller raised the issue of a Master Agreement between all parties related to the Phase II Joint Interceptor work crossing the Grandview Golf Course. The Authority generally discussed the terms and direction of the Agreement.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:30 P.M.

Next Meeting Date:

4/27/2022 at 6:00PM

Respectfully submitted,
S. Stefanowicz, Acting Secretary