

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Robert Stone  
**Vice Chairman:** Steve Stefanowicz  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** Bill Newbould  
**Attorney:** Christian Miller

**Minutes: 12/15/2021**

**Attending Were:** R. Stone (via telephone), B. Newbould, S. Stefanowicz, D. Hogeman (Authority Members), C. Jordan (Plant Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), M. Fleming (Public Works Director) and C. Hamme (Collections Superintendent).

S. Stefanowicz called the authority meeting to order for December 2021 at 6:00 p.m.

**Minutes:** D. Hogeman made a motion to approve the November 2021 meeting minutes with one correction (change the reimbursement amount in the treasurer's report from \$500 to \$507). The motion was seconded by B. Newbould and unanimously approved.

**Financial Report:** No report.

**Engineer's Report:** D. Shirk provided an Engineer's Report for late November through early December which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisition was submitted by Buchart Horn for payment:

- DT-Joint P2-1 in the amount of \$8,718.45 to Buchart Horn for engineering services for the Joint Interceptor Phase 2 Project (this is the 246<sup>th</sup> draw on the 2016 bond fund).

D. Hogeman made a motion to approve the requisition as submitted. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk reported on the NOB Project, stating that the SEC Plan Permit had been approved, and that Buchart Horn has submitted the Act 537 Special Study to DEP for approval. D. Shirk also reported that Buchart Horn will submit the Part II Permit as soon as the planning is accepted by DEP.

D. Shirk followed up on the one main issue remaining for the Headworks, which involved Garden Spot Mechanical and a faulty fan motor. D. Shirk reported that Garden Spot, at its own cost, had ordered a new (correct) fan motor for the improperly ordered/shipped motor, and it incurred all ordering/restocking fees. D. Shirk is now just waiting on a response for when Garden Spot will complete installation/repair work.

D. Shirk reported on the Joint Interceptor Project, stating that all that remained was for Anrich to complete some grading and seeding at Hilton Ave., as well as some at the WWTP. D. Shirk also reported that the Sewer Crew completed CCTV inspection of the Hilton Ave. pipe, and found no issues with the pipe.

D. Shirk reported that Buchart Horn completed the aerial mapping for the Phase II Joint Interceptor project and was not working on confirming the manhole survey and mapping verification with traditional surveying. This is expected to be completed in December.

**Treasurer's Report:** D. Hogeman's treasurer's report and financial summary for December was submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman reported that the 2021 Sewer Bond proceeds are in place with PLGIT in the amount of roughly \$6 million. Of that, the Authority has about \$8 million in work scheduled over the next two years.

**Plant Operator's Report:** C. Jordan discussed the November-December operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported on another relatively quiet month, with normal flows and no violations. C. Jordan reported that the plant crew was working on general maintenance and repairs. Regarding the UV room, repairs are still needed, but they are waiting on parts (to arrive in January). C. Jordan also reported on meeting with the insurance agents of Keller Brown about coverage and claims related to the flooding. R. Stone provided an overview of the status, which was still being worked on between the Authority, the claims adjuster, and Keller Brown.

**Collections Superintendent Report:** The Sewer Superintendent's report was provided for November and is incorporated herein by reference. C. Hamme reported that the rock retaining wall (improperly placed over the sewer line) had been moved by the contractor. The Sewer Crew has since televised the line, and reported no issues or concerns due to the weight of the wall, and the issue is now closed/resolved.

**Public Works Report:** M. Fleming reported on the status of the environmental/stream restoration work to be conducted at Grandview Golf Course, stating that the project has been awarded a grant to begin design work. The project engineer (J. Runge) is going to be attending the January meeting to discuss the project. The sewer line running through Grandview is set to be replaced in the Joint Interceptor Phase 3 Project. The desire would be to try and sync the projects to potentially reduce costs, but more importantly to reduce disruption to Grandview. The authority discussed different avenues to assist this, including adding Phase 3 to the current Phase 2 Project (which ends right before the golf course), which could create savings on various issues, but could also cause borrowing issues with the amount of money available. In order to accommodate such schedule/changes, the Authority wants to assure that it will not incur costs for temporary right of way requirements when crossing the golf course. These items are set to be discussed at the January meeting.

**Solicitor Report:** No report.

**Public Comment:** None.

**New Business:** R. Stone raised the issue of expiring terms. The outgoing member, S. Stefanowicz, agreed to serve for an additional five (5) year term, which R. Stone said he communicate with L. Oswalt for appointment/approval at the Twp. Board level. R. Stone also said that he would not be at the January meeting (for reorganization), but said he thought all officers would likely remain (at their choice).

**Old Business:** None.

**Adjournment.**

S. Stefanowicz adjourned the regular meeting at 6:35 P.M.

**Next Meeting Date:**  
1/26/2022 at 6:00PM

Respectfully submitted,  
S. Stefanowicz, Asst. Secretary