

DOVER TOWNSHIP FOOD TRUCK GUIDELINES

1. No electricity will be provided to vendors. Use of whisper quiet generators required.
2. Times listed are event times. Set up time starts two hours before times listed. If you need additional time for set up, please contact Chalet with specific timing details. Trucks can stay past times listed if they choose to.
3. Event location addresses: **Brookside Park** – 4054 Fox Run Rd. **Community Park** – 2481 W. Canal Rd. **Community Building** – 3700 Davidsburg Rd. If it rains, the events will be canceled.
4. Packing and food waste generated by vendors must be discarded by vendor. Most sites have dumpsters that can be used.
5. Vendors must shield from defacing public and private property, so bring ground covers and tape. **If the township must clean up your space of grease, trash and food stains, you will be charged a \$250.00 cleanup fee.**
6. Food vendors using cooking equipment must bring a fire extinguisher.
7. **We will try our best to not book vendors with duplicate items. We may ask you to adjust your menu so we do not have overlap with other vendors or with Dover Township Recreation.**
8. All vendors must attach a current PA Dept. of Agriculture License to their application. YOU CANNOT BE ACCEPTED WITHOUT A VALID LICENSE NUMBER.
9. Dover Township assumes no liability for any accidents to property or person.
10. The Fee charged by Dover Township is 10% of Gross Sales. This fee is due to Dover Township by the Friday after the event.
11. **Contact information: Chalet Harris – 717-324-2898 or charris@dovertownship.org** (call or text are ok). Please contact us if your schedule needs to be updated so we can keep our promotional materials up to date.

APPLICATION DEADLINE: Must be received prior to event.

<p>Make checks payable to: Dover Township Recreation 2480 W. Canal Rd. Dover, PA 17315 717-292-3634</p>
