

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
December 13th, 2021**

The Dover Township Board of Supervisors for Monday, December 13th, 2021, was called to order at 7:02 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards Steve Parthree, Rob Stone and Michael Cashman. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charles Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; Terry Myers, Township Engineer; Corey McCoy, CS Davidson; Greg Anderson, Police Lieutenant; Parks and Recreation Director, Chalet Harris; Brooke Searce, Recording Secretary; and John McLucas, Zoning Officer. There was also 1 member of the public present.

This meeting is being recorded for the purpose of minutes only.

APPROVAL OF THE BOARD OF SUPERVISORS WORK SESSION MINUTES FOR NOVEMBER 22ND, 2021

APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR NOVEMBER 22ND, 2021

Motion by S. Parthree and seconded by R. Stone to approve the Work Session and Regular Meeting Minutes from November 22nd, 2021, Meeting, as presented. **Passed** with 5 ayes.

TREASURER'S REPORT

APPROVAL OF THE WARRANT DATED DECEMBER 2ND, IN THE AMOUNT OF \$ 315,372.73

APPROVAL OF THE WARRANT DATED DECEMBER 10TH, IN THE AMOUNT OF \$ 148.35 (Liquid Fuels)

APPROVAL OF THE WARRANT DATES DECEMBER 10TH, IN THE AMOUNT OF \$ 29,950.00 (2018 Bond)

APPROVAL OF THE WARRANT DATED DECEMBER 13TH, IN THE AMOUNT OF \$ 173,046.61

Motion by C. Richards and seconded by M. Cashman to approve the above referenced warrant totals. **Passed** with 5 ayes.

PUBLIC COMMENT

None to note.

ENGINEER'S REPORT, T. MYERS

T. Myers stated he has provided the Board an update on all the current projects. He does not have

any action items.

ZONING OFFICER REPORT, J. MCLUCAS

J. McLucas stated the Thunderbird Terrace appeal has been filed and the Solar Zoning project has been continued to December 15th at the Dover Middle School.

Authorization to reduce the improvement security for the Faire Wynd Phase III Development.

Motion by M. Cashman and seconded by S. Parthree to approve the improvement security for the Faire Wynd Phase III as presented. **Passed** with 5 ayes.

T. Myers stated they have paved the development and completed the sidewalks. There is around \$46,000.00 left in the account to finish the uncompleted projects.

Manager Oswalt questioned J. McNaughton as to when the work is scheduled to be completed.

J. McNaughton stated they are waiting on the York County Conservation District approval to finalize the work.

S. Stefanowicz questioned if there was a date that the work had to be done by before we pursue the projects.

Consensus of the Board was that the unfinished work in Faire Wynd must be completed by May 2022. If the work is not completed by the end of May, the Township will pursue the unfinished work that needs to be completed.

SOLICITORS REPORT

DASD School Zoning Sign and Intermediate Avenue Winter Road Maintenance

C. Rausch stated he received a call from the Attorney for DASD, and they would like to relocate the Flashing School Zone Sign during the week of December 22nd which is when the students are out for winter break. It should only take up to two days to have the work completed.

Manager Oswalt stated there was another issue with moving the old pole instead of replacing it with a new one.

C. Richards stated he does not have an issue with the work being done as long as the work is done when the students are not in school.

M. Fleming stated the regulations say the new equipment is to be installed before the old equipment is replaced.

C. Rausch stated that he was informed that everything has been aligned for the work to be

completed during the week of winter break.

T. Myers stated that if the work is not completed by December 27th, the project will have to be rescheduled for a later date.

The Board went into an executive session at 7:25 PM to discuss the Flashing School Zone Sign. The executive session concluded at 7:32 PM and regular meeting continued.

Consensus of the Board was that they would approve DASD to cut power to pole, but the work must be done by December 27th.

TOWNSHIP MANAGER REPORT, L. OSWALT

Ratification of the 2022-2024 Teamsters Union Contract.

Motion by S. Parthree and seconded by C. Richards to approve Ratification of the 2022-2024 Teamsters Union Contract as presented. **Passed** with 5 ayes.

Appointment of the Mark Miller to fill the vacancy of Michael Curley on the Planning Commission.

Motion by S. Parthree and seconded by M. Cashman to approve appointment of Mark Miller to fill the vacancy of Michael Curley on the Planning Commission as presented. **Passed** with 5 ayes.

Approval of Resolution No. 2021-27, Adopting Oakmont Road.

Motion by C. Richards and seconded by R. Stone to approve Resolution No. 2021-27, Adopting Oakmont Rd as presented. **Passed** with 5 ayes.

Approval of Resolution No. 2021-28, Adopting Faire Wynd Phase III streets.

Motion by C. Richards and seconded by M. Cashman to approve Resolution No. 2021-28, Adopting Faire Wynd Phase III streets as presented. **Passed** with 5 ayes.

PUBLIC WORKS DIRECTOR REPORT, M. FLEMING

Acceptance of the High Bidders for the sale of MunicBid Items.

M. Fleming stated that the Township rebid the HPVC pipe and the tv truck. The tv truck did not meet the reserve, but the price was higher than last time.

Motion by C. Richards and seconded by M. Cashman to approve the acceptance of the High Bidders for the sale of MunicBid Items as presented. **Passed** with 5 ayes.

Award to Doli Construction the base and alternate bids for the Andover Utility Replacement Project.

M. Fleming stated bids for the Andover Replacement Project have been opened and Doli Construction came in with the best price.

C. Richards questioned if there could be a temporary road added to the development since there is only one way in and out.

M. Fleming stated that the contract states that there must be traffic control with flaggers and trenches cannot be left open.

Motion by S. Parthree and seconded by C. Richards to approve the award to Doli Construction for both the base and alternate bids for the Andover Utility Replacement Project as presented. **Passed** with 5 ayes.

RECREATION DIRECTOR'S REPORT**Approval of YSM as the Planning Consultant for the Joint Recreation Open Space Plan**

C. Harris stated there were two proposals that came in for the Open Space Plan, one was from HRG and one from YSM. The YSM report was personalized towards recreation, the company went out and took pictures of our parks. The price came in a little higher but there's extra money in the recreation budget to cover the cost and they were completing the Terre Vista Land Master Plan as part of the project. If the cost for the Terre Vista Master Plan was added to the HRG proposal, this proposal becomes the higher of the two.

Motion by S. Parthree and seconded by C. Richards to select YSM as the Planning Consultant for the Joint Recreation Open Space Plan as presented. **Passed** with 5 ayes.

MS4 UPDATE

None to note.

OLD BUSINESS

2020 Joint Comprehensive Plan

Sewer Tapping Fee

Manager Oswalt stated we are the point where we need an answer on the tapping fees for sewer for the North of the Borough Project so the fees can be added into the upcoming fee resolution.

Consensus of the Board was to charge the residents the same rate for the sewer tapping fees regardless of the district, which in this case would set the fee at \$3933.

COMMENTS FROM THE BOARD

None to note.

COMMENTS FROM THE PUBLIC

G. Anderson stated that the Township will be getting a 5th district for police services. Adding a 5th district will allow two police cars to constantly be in the area. The rural roads like Harmony Grove Road and Clearview Road, will be getting more attention due to the amount of speeding complaints on those roads.

With no further business, Chairman Stephen Stefanowicz concluded the Board of Supervisors meeting at 8:00 PM and the full Board of Supervisors then entered into an Executive Session to discuss personnel evaluations.

Respectfully submitted by: Brooke Scarce

Brooke Scarce, Recording Secretary