

DOVER TOWNSHIP  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**November 8<sup>th</sup>, 2021**

The Dover Township Board of Supervisors for Monday, November 8<sup>th</sup>, 2021, was called to order at 7:01 PM by Vice Chairperson Rob Stone in the Dover Township Board of Supervisors meeting room. Supervisors' present were Charles Richards Steve Parthree, and Michael Cashman. Steve Stefanowicz was absent with prior notification. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Charles Rausch, Township Solicitor; Michael Fleming, Township Public Works Director; Police Lieutenant Greg Anderson; Brooke Scarce, Recording Secretary; and John McLucas, Zoning Officer. There were also 6 members of the public present.

This meeting is being recorded for the purpose of minutes only.

**APPROVAL OF THE BOARD OF SUPERVISORS MEETING MINUTES FOR OCTOBER 25<sup>TH</sup>, 2021**

**Motion** by C. Richards and seconded by S. Parthree to approve the Meeting Minutes from October 25<sup>th</sup>, 2021, Meeting, as presented. **Passed** with 4 ayes.

**TREASURER'S REPORT**

**APPROVAL OF THE WARRANT DATED OCTOBER 28<sup>TH</sup>, IN THE AMOUNT OF \$107,482.98**

**APPROVAL OF THE WARRANT DATED NOVEMBER 5<sup>TH</sup> IN THE AMOUNT OF \$148.35 (LIQUID FUELS)**

**APPROVAL OF THE WARRANT DATED NOVEMBER 8<sup>TH</sup>, IN THE AMOUNT OF \$488,252.92**

**APPROVAL OF THE WARRANT DATED NOVEMBER 8<sup>TH</sup>, IN THE AMOUNT OF \$20,965.00 (2018 BOND)**

**Motion** by C. Richards and seconded by M. Cashman to approve the above referenced warrant totals. **Passed** with 4 ayes.

**PUBLIC COMMENT**

None to note.

**ZONING OFFICER REPORT, J. MCLUCAS**

**Approval of Resolution No. 2021-23 Ag Security**

**Motion** by C. Richards and seconded by S. Parthree to approve the Resolution No. 2021-23 Ag Security as presented. **Passed** with 4 ayes.

**Application for the Zoning Hearing Board-Jonathan Reynolds.**

J. McLucas stated staff will contact Jonathan Reynolds and schedule a date from him to meet the Board.

Normal practice of the Board is to interview candidates.

J. McLucas stated he has spoken to Mr. Reynolds and believes he would make a good addition to the Zoning Hearing Board.

**TOWNSHIP MANAGER REPORT, L. OSWALT****Approval of the Designation of Agent Resolution for DR-4618 (IDA Flooding Event).**

**Motion** by M. Cashman and seconded by S. Parthree to approve the Designation of Agent Resolution for DR-4618 as presented. **Passed** with 4 ayes.

**Approval of Resolution No. 2021-22 amending and establishing Job Descriptions for Administrative Staff.**

**Motion** by S. Parthree and seconded by C. Richards to approve the Resolution No. 2021-22 amending Job Descriptions for Administrative Staff as presented. **Passed** with 4 ayes.

**Discussion regarding Tapping Fee Studies for both Sewer and Water Connections.**

Manager Oswalt stated the tapping fee for the water connection would be going from \$3,345.00 to \$3,922.00. The people who pay this fee, are residents who are not connected to the public water system and developers building new homes.

R. Stone questioned how our water tapping fees compared to other Townships.

Manager Oswalt stated she had not investigated that, but it depends on the individual Townships' growth and their operation cost.

S. Parthree stated that the water tapping fees are high for a resident who already has an existing home that would like to connect to our system.

M. Cashman questioned if there was a way to include the water tapping fees on a resident's water bill.

Manager Oswalt stated that it has been done in the past and it causes administrative tracking issues, so she does not suggest doing it again.

Manager Oswalt stated the tapping fee for the sewer connection for the entire Township is currently \$2,231.00 and the new projected cost would be \$3,933.00.

Manager Oswalt stated the sewer tapping fee of \$3,933.00 is going to have to be paid by any

resident or developer that would like to tap into the public sewer system going forward.

M. Cashman questioned why we have tapping fees.

C. Rausch stated it covers the historical cost of the system.

Manager Oswalt explained tapping fees cover the proportionate cost of the new connection to the Wastewater Treatment Plant and the connection system through a capacity and a connection component. Quarterly bills cover the cost of service and maintenance.

Manager Oswalt stated the North of the Borough Project contemplates two special purpose amounts. The maximum for Harmony Grove customers is \$25,875.00 and for Carlisle customers is \$10,593.00.

S. Parthree questioned if there was a time frame when residents had to tap into the public sewer system after the system was built.

C. Rausch stated under the law they have a minimum of 90 days, but the Township could extend the time frame.

Consensus of the Board was that the water tapping fee seemed reasonable; however, they would like to examine an option with the sewer tapping fee that includes the North of the Borough Project in the base fee.

## **PUBLIC WORKS DIRECTOR REPORT, M. FLEMING**

### **Discussion regarding Wastewater Collection Crew Truck Replacement cost.**

M. Fleming stated it is in the budget to replace a utility truck for \$65,000.00 but the actual anticipated cost is \$75,000.00 because there is a steel surcharge. If we wait until 2022 to order the new truck, it is not guaranteed that the truck will be delivered the same year.

M. Fleming questioned the Board if they would be willing to pay the extra \$10,000.00 or wait until supply and demand issues are normalized.

Manager Oswalt stated that this vehicle is the only street truck the sewer crew has.

Consensus of the Board is to spend the extra \$10,000.00 and purchase the new equipment for the sewer crew.

## **MS4 UPDATE**

None to note.

## **OLD BUSINESS**

None to note.

**COMMENTS FROM THE BOARD**

C. Richards stated that we should move forward with the new dorm expansion project for our volunteer firefighters and make it a priority.

**COMMENTS FROM THE PUBLIC**

Marlin Messinger from 3103 Faire Wynd Place would like to know if the Township will be adopting the roads in the Faire development, if not, he will need to find someone to plow the development.

Manager Oswald stated that we do not have that information yet. The roads have been paved but have not been offered for dedication.

Mike Mummert from 3246 North Wynd Avenue questioned why he is being charged more for a one-inch water line than residents who have a ¾ inch water size.

Manager Oswald stated the rates are set based off of the service line that goes into the home.

Mike Mummert also questioned if the Township is looking into the intersection of Bull Road and Hilton Avenue due to all the accidents that have recently occurred.

It was noted that this intersection would be examined with any new develop at this corner.

**With no further business, Vice Chairman Stone concluded the Board of Supervisors meeting at 8:10 PM and the full Board of Supervisors then entered into an Executive Session to discuss the potential acquisitions of Grenway and Emig Mill Road property and the Lexon litigation.**

Respectfully submitted by: Brooke Scarce

Brooke Scarce, Recording Secretary