

Dover Township
BOARD OF SUPERVISORS
REORGANIZATION
MEETING AGENDA

January 3rd, 2022

7 PM CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE FINAL EXPENDITURES FOR 2021

APPROVAL OF THE WARRANT FOR 12/20/21 IN THE AMOUNT OF \$179,858.63

APPROVAL OF THE WARRANT FOR 12/22/21 IN THE AMOUNT OF \$134,385.30 (The Seasons Bond)

APPROVAL OF THE WARRANT FOR 12/29/21 IN THE AMOUNT OF \$255,462.92

APPROVAL OF THE WARRANT FOR 12/30/21 IN THE AMOUNT OF \$ 29,950.00 (BOND)

APPROVAL OF THE WARRANT FOR 12/30/21 IN THE AMOUNT OF \$ 6,871.96 (LIQUID FUELS)

NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2022

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES

Chairperson to appoint Supervisors in charge of:

1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Fire/Emergency Services
7. Recreation/Parks
8. Industrial/Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX BUREAU

1. Board Representative – Trena M. Hall
2. Alternate – Stephen Stefanowicz

APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT COMMISSION

1. Board Representative – Stephen Stefanowicz
2. Alternate – Michael Cashman

ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS

1. Township Manager – Laurel A. Oswald
2. Township Secretary – Trena M. Hall
3. Township Treasurer – Trena M. Hall
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – John McLucas
6. Sewage Enforcement Officer – Eric Swiger

7. Sewage Enforcement Officer Alternate – Keith Hunnings
8. Township Fire Marshal – Glenn P. Jansen

ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS

1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

ACTION TO APPROVE BANK DEPOSITORY AND FINANCIAL INSTITUTIONS FOR 2022

1. M & T Bank
2. BB&T Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Peoples Bank
6. ACN Bank

NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION

1. Codes Enforcement Board Reappointment – Terry Myers (5 year term)
2. Zoning Hearing Board Reappointment – Steven R. Barkdoll, (5 year term)
3. Planning Commission-Eric Harlacher, Anthony Pinto (4 year term)
4. Dover Township Sewer Authority-Stephen Stefanowicz (5 year term)

ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY STORMWATER CONSORTIUM REGIONAL COMMITTEE

1. Board Representative – Michael Fleming
2. Alternate – Laurel Oswalt

APPROVAL OF RESOLUTIONS FOR 2022

Resolution 2022-01-Sewer Tapping Fee Resolution

Resolution 2022-02- Water Tapping Fee Resolution

Resolution 2022-03 – 2022 Fee Schedule

Resolution 2022-04 – Ratifying and Confirming the Appointment to the Dover Township Zoning Hearing Board

Resolution 2022-05 - Ratifying and Confirming the Appointment to the Dover Township Sewer Authority

APPROVAL & ADOPTION OF 2022 MEETING SCHEDULE

Board of Supervisors – January 10 and 24; February 14 and 28; March 14 and 28; April 11 and 25; May 9 and 23; June 13 and 27; July 11 and 25; August 8 and 22; September 12 and 26; October 10 and 24; November 14 and 28; December 12, 2022.

The Board of Supervisors will hold their regular meetings in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania, at 7:00 PM. The Board of Supervisors may hold a work/executive session before each of their meetings to begin at 6:00 PM and may continue with a work/executive session following adjournment of their meetings.

Planning Commission – 1st Wednesday of each month at 7:00 PM – Township Municipal Building

Zoning Hearing Board – 3rd Wednesday of each month at 7:00 PM – Township Municipal Building

Sewer Authority – 4th Wednesday of each month at 6:00 PM, except for the November and December meetings to be held on the 3rd Wednesday of the month.

The Sewer Authority will meet in the Dover Township Wastewater Treatment Plant Operations Building, 851 Graffius Road, York, Pennsylvania.

Codes Enforcement Board – at the call of the Chairman

Industrial/Commercial Development Committee – 4th Wednesday of each month at 4:00 PM, except the November and December meetings which will be on the 3rd Wednesday of the month in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania.

Agricultural Security Committee – at the call of the Chairman

ACTION TO ESTABLISH/TREASURERS BOND FOR - \$1,000,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE

Resident at Large – Mark Miller

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE:

SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statute, Law”, and/or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2022 STATE CONVENTION

APPROVAL OF THE HMGP DESIGNATION OF AGENT RESOLUTION FOR THE PINE ROAD ROUND 3 ACQUISITION PROJECT.

PLEASE NOTE: *The next scheduled meeting of the Board of Supervisors is Monday, January 10th, 2022.*