

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 10/27/2021

Attending Were: Bill Newbould, S. Stefanowicz, B. Boyer, D. Hogeman (Authority Members), C. Jordan (Plant Superintendent), C. Billet (Asst. Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), C. Hamme (Collections Superintendent), M. Fleming (Public Works Director), S. Hovis (Bond Counsel), B. Funkhouser (Buchart Horn) and G. Moore (PFM).

S. Stefanowicz called the authority meeting to order for October 2021 at 6:00 p.m.

Minutes: D. Hoegman made a motion to approve the September 2021 meeting minutes as submitted. The motion was seconded by B. Newbould and unanimously approved.

Financial Report: G. Moore provided a report and presentation on bond bidding, stating that the results were better than expected, which equated to better savings for the Authority and Township on the bond issuance. The winning bidder was Janey Montgomery Scott, and closing is scheduled for Nov. 23, 2021. S. Hovis (towards the end of the meeting, but included in this section of the minutes) introduced the borrowing resolution (Resolution No. 2021-1) to approve the successful bidder, the amount, and generally authorize the bond and closing. D. Hoegman made a motion to approve Resolution No. 2021-1 as submitted and described above, and to authorize S. Stefanowicz to sign on behalf of the Authority. The motion was seconded by B. Newbould and unanimously approved.

Engineer's Report: D. Shirk provided an Engineer's Report for late September through early October which is filed with these minutes and incorporated herein by reference.

D. Shirk reported that Buchart Horn was negotiating with Anrich on some outstanding change orders for the Joint Interceptor job (being COR 12 – 15). Some of the information needed to complete the COR (such as 15 related to increased prevailing wages due to DEP permitting delays) still had to be compiled. There were no change orders to formally present.

D. Shirk reported on the status of the Headworks and Joint Interceptor jobs, generally providing comments on warranty work and punch-list/clean-up items that continue to exist for both jobs. The main issues revolve around Hilton Road and flooding damages from Fred and Ida storms. It is D. Shirk's opinion, as well as the Township (through C. Hamme) that the issues are a result of the storm and not warranty work for Anrich. The issue now is to address a short term fix while Conewago Twp. addresses the issues through FEMA for repair funds. A scratch coat should be applied to fix the current "waves" in the road (both for driving use and winter plowing), with costs around \$60,000. D. Shirk and M. Fleming agreed to reach out to Conewago to discuss a resolution (as the Authority does not want to pay for this short term fix if it would end being reimbursable to Conewago under FEMA).

D. Shirk reported on the NOB project, stating Buchart Horn had submitted the Part II permit to DEP and was waiting for a response. D. Shirk reported that the most likely time for the project to be put out for bids would be early to mid February 2022, with a hope to start in late spring/early summer of 2022.

D. Shirk reported that all studies of the Township tapping fees were completed and the final report was discussed with the Township representatives, and that he had a meeting with L. Oswalt the following day to discuss the results further.

D. Shirk also reported that Buchart Horn started the Phase II Joint Interceptor project by reviewing and updating survey work that had previously been completed.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for October was submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the status of money held with PLGIT, and the intention to hold the new money raised in the 2021 Bond issuance with PLGIT as well. He also proposed moving all funds with PLGIT into the PLGIT Prime account due to better interest rates. D. Hogeman made a motion to move all Authority funds deposited with PLGIT into the PLGIT Prime account. The motion was seconded by B. Newbould and unanimously approved.

Plant Operator's Report: C. Jordan discussed the September-October operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported the majority of the work was cleaning up and conducting repairs from the flooding from Fred and IDA. C. Jordan also reported that, despite the flooding, the WWTP did not have any DEP violations. C. Jordan finally reported that DEP had recommended (but not required) that the WWTP install a generator to power phase III portions of the WWTP in the event of a power loss. This recommendation was reiterated when C. Jordan had to report a short power outage in the past week. This would be a substantial upgrade to the WWTP, and while only recommended at the time, C. Jordan said it could be a mandate in the future.

Collections Superintendent Report: The Sewer Superintendent's report was provided for September and is incorporated herein by reference. C. Hamme reported that the Consent Order had officially been lifted. C. Hamme also reported that he was almost complete with the Tall Oaks trailer park review to repair issues occurring with that portion of the collection system.

Public Works Report: M. Fleming reported on the stream restoration work the owners at Grandview Golf Course are pursuing for the creek running through the course. The concern is that the stream restoration will create wetlands, which will substantially impede the Authority's future line replacement work with Phase II of the Joint Interceptor, which will not be ready to go for a few years. At this point, the golf course is just in the preliminary planning stages, with cost estimates ranging from \$800,000 to \$1,000,000 to complete. The golf course is seeking funding through public grants to raise the money, at which time it would start the formal planning process. The Township has been in contact with the golf course about trying to coordinate efforts to decrease disturbance, and there has been no meaningful resolution to date. M. Fleming reported the Township will continue to monitor the status.

Solicitor Report: C. Miller reported there was no final update on the easement "hold-outs" for the last NOB easement. L. Oswalt reported to C. Miller that the owners had a renewed interest in considering the Township's appraisal, but had not yet indicated acceptance of the proposed amount, nor had they indicated the desire to get their own appraisal.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

S. Stefanowicz adjourned the regular meeting at 6:45 P.M.

Next Meeting Date:
11/17/2021 at 6:00PM

Respectfully submitted,
B. Boyer, Secretary