

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 09/22/2021

Attending Were: R. Stone, S. Stefanowicz, B. Boyer, D. Hogeman (Authority Members), C. Jordan (Plant Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), C. Hamme (Collections Superintendent), L. Oswalt (Twp. Manager), M. Fleming (Public Works Director), J. Schlesinger (PFM) and G. Moore (PFM).

R. Stone called the authority meeting to order for September 2021 at 6:00 p.m.

Minutes: S. Stefanowicz made a motion to approve the August 2021 meeting minutes as submitted. The motion was seconded by D. Hogeman and unanimously approved.

Financial Report: J. Schlesinger provided a report and presentation of the potential upcoming financing. The total amount to be raised through a bond offering would be \$6,000,000, with an anticipated closing date of November 2021. Thereafter, the Authority would need to do a second financing in 2022 to meet the obligations of the upcoming projects. The financing would be split in order to allow the Twp. to also borrow money in 2022, while staying below the \$10,000,000 threshold. After further discussion, D. Hogeman made a motion to authorize PFM to move forward with the financing. The motion was seconded by B. Boyer and unanimously approved.

Engineer's Report: D. Shirk provided an Engineer's Report for late August through early July which is filed with these minutes and incorporated herein by reference.

D. Shirk provided an update on the status of the requisitions. The following requisition was submitted by Buchart Horn for payment:

- DT-NOB 43 in the amount of \$1,019.09 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 243rd draw on the 2016 bond fund).

D. Shirk reported on the NOB project, stating Buchart Horn was continuing the planning process, with the next step submitting the Part II permit to DEP. Reviews and studies of the Township tapping fees were completed, but D. Shirk requested a meeting with the Township to discuss the proposed charges and whether they should be adjusted. S. Stefanowicz also asked about the status of the easements, and L. Oswalt, M. Fleming, and C. Miller provided background on the status, how prior easement "hold-outs" were negotiated and handled, and what was the best path forward. The Authority agreed that L. Oswalt would reach back out to the owners to provide a deadline of the end of year. If a decision on negotiating and signing an easement was not provided by then, the Authority would likely have to file eminent domain documents due to access requirements and time constraints.

D. Shirk reported on the status of the Headworks and Joint Interceptor jobs, generally providing comments on warranty work and punch-list/clean-up items that continue to exist for both jobs. D. Shirk addressed ongoing issues with Hilton Road, which suffered damages in the Fred and Ida storms.

Conewago Twp. and Anrich are having discussions to allocate liability for damages between Anrich's warrant work and storm-caused damages by Ida.

D. Shirk also presented the proposal and agreement for services related to the engineering with for the Joint Interceptor Phase II project. The Authority generally discussed the amount and the proposed timeline. C. Miller reported that he and D. Shirk had traded comments and agreed on a final form. After further discussion, D. Hogeman made a motion to approve the Joint Interceptor Phase II project Agreement for engineering services with Buchart Horn. The motion was seconded by B. Boyer and unanimously approved.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for September was submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the PLGIT \$5 charge on requisitions beyond two (2) per month, and the Authority agreed to let the matter remain the same due to the small amount. D. Hogeman also reported issues with the \$507.00 Twp. reimbursement when he tried to deposit. He believes the issue has been resolved with TD Bank. .

Plant Operator's Report: C. Jordan discussed the August-September operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported on issues with the flooding from Fred and IDA, and ongoing repairs to the WWTP, which are in the final stages. The average flow was 4.524 MGD for September, with a high flow of 9.131 MGD.

Collections Superintendent Report: The Sewer Superintendent's report was provided for August and is incorporated herein by reference. C. Hamme reported that in discussions with DEP, there would not be any fines assessed for overflows related to Ida. He also discussed the status of the Consent Order and steps to remove it.

Public Works Report: No report.

Solicitor Report: No report.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:55 P.M.

Next Meeting Date:
10/27/2021 at 6:00PM

Respectfully submitted,
B. Boyer, Secretary