

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Robert Stone  
**Vice Chairman:** Steve Stefanowicz  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** Bill Newbould  
**Attorney:** Christian Miller

**Minutes: 8/25/2021**

**Attending Were:** R. Stone, S. Stefanowicz, B. Newbould, B. Boyer, D. Hogeman (Authority Members), C. Jordan (Plant Superintendent), C. Billet (Asst. Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), C. Hamme (Collections Superintendent), and M. Fleming (Public Works Director).

R. Stone called the authority meeting to order for August 2021 at 6:00 p.m.

**Minutes:** B. Newbould made a motion to approve the July 2021 meeting minutes as submitted. The motion was seconded by B. Boyer and unanimously approved.

**Financial Report:** No report except new financing report as submitted with the Treasurer report.

**Engineer's Report:** D. Shirk provided an Engineer's Report for late July through early August which is filed with these minutes and incorporated herein by reference.

D. Shirk reported on the NOB project, stating the 30 day public comment required by DEP had expired without any reviews or questions on the plans. Buchart Horn will now continue the planning process, with the next step obtaining a resolution from the Township for DEP, and then to schedule bidding dates (likely in November of 2021). Reviews and studies of the Township tapping fees should also be completed and presented at the next Authority meeting.

D. Shirk reported on the status of the Headworks and Joint Interceptor jobs, generally providing comments on warranty work and punch-list/clean-up items that continue to exist for both jobs. D. Shirk is going to schedule a final construction meeting for the Joint Interceptor, which will include a final walk-through with Township employees and the general contractor (Anrich) to address any remaining issues.

**Treasurer's Report:** D. Hogeman's treasurer's report and financial summary for August, along with a report of future project financing/borrowing needs for the Authority, were submitted and are filed with these minutes and incorporated herein by reference. D. Hogeman reported that the \$507 amount (erroneously paid by the Authority) had been repaid by the Township and deposited. D. Hogeman reported on excess transaction fees with PLIGT related to more than 2 transactions per month (which relate to the requisitions). To date the amount of \$16.50 has been paid. D. Hogeman is still investigate to better understand when they are charged, if TD Bank would switch to ACH payments to fix, and generally if a resolution is worth it (considering the amounts in question). Finally, D. Hogeman reported on the upcoming projects, being the NOB project, Fox Run I, and Joint Interceptor II. D. Hogeman reported that Buchart Horn estimates these to be within the next 5 year window, with a total cost of \$14.2M (including soft costs), meaning new money borrowed in the amount of \$12.2M. M. Flemming joined the conversation regarding Fox Run I and the stream restoration work to be done at Grandview Golf Course (which would have the same access and disturbance – so they should try to coordinate work). M. Flemming also said that the Authority should get cost and time estimates on the work from Buchart Horn for the Joint Interceptor II project so the Township (and W. Manchester Twp.) could complete budget work. M. Flemming also said that the Township was going to try and get the Fox Run I project

moving, including paying the initial soft costs (engineering for design and bid) directly from Township funds (since this project is wholly within the Township and not subject to cost splitting). After further discussion, it was determined that D. Shirk, through Buchart Horn, was going to prepare the estimates for the Joint Interceptor II project and circulate with the entire Authority on or before Sept. 21, 2021. Additionally, D. Hogeman was going to reach out to Jaime with PFM to discuss details on a new borrowing, have Laurel join in the discussions, and have Jaime attend the next Authority meeting to discuss the next steps for a borrowing.

**Plant Operator's Report:** C. Jordan discussed the July-August operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported that the OX ditch had been cleaned for roughly \$12,000, when they were estimating \$100,000 (due to not having to clean as thoroughly for grit build up). C. Jordan also reported on the floods that overtook the WWTP in early August, stating that, despite all of the mess, there was no damage and no violations. As reported by R. Stone, this was a major accomplishment solely due to the dedication and hard-work of the staff. The staff played videos and showed photos of the WWTP during the floods.

**Collections Superintendent Report:** The Sewer Superintendent's report was provided for August and is incorporated herein by reference. C. Hamme reported on a manhole overflow issue during the flood event, which turned out to be the inert from a sewer cover lid detaching and blocking the flow. Once the issue was investigated and the manhole pumped out, the matter was quickly resolved. Due to the overflow, DEP was notified. C. Hamme is in correspondence with DEP about the overflow matter, and is hope that it will not result in a fine due to the unique nature of the issue.

**Public Works Report:** M. Fleming's report was incorporated with the Treasurer's report (on upcoming projects, scheduling, and funding). No further report was provided.

**Solicitor Report:** No report.

**Public Comment:** None.

**New Business:** None.

**Old Business:** None.

**Adjournment.**

R. Stone adjourned the regular meeting at 6:50 P.M.

**Next Meeting Date:**

9/22/2021 at 6:00PM

Respectfully submitted,  
B. Boyer, Secretary