

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
SEPTEMBER 27<sup>TH</sup>, 2021**

The Dover Township Board of Supervisors for Monday, September 27<sup>th</sup>, 2021, was called to order at 7:06 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisors' present were Robert Stone, Stephen Parthree, Charles Richards, and Michael Cashman. Other Township Representatives in attendance were Laurel Oswald, Township Manager; Shane Rohrbaugh, Township Solicitor; Michael Fleming, Township Public Works Director; Terry Myers, Township Engineer; Corey McCoy, CS Davidson; Police Chief David Lash; and John McLucas, Zoning Officer. There were also 2 members of the public present.

This meeting is being recorded for the purpose of minutes only.

**APPROVAL OF THE BOARD OF SUPERVISORS WORK SESSION MEETING MINUTES FOR SEPTEMBER 13<sup>TH</sup>, 2021**

**APPROVAL OF THE BOARD OF SUPERVISORS MEETING MINUTES FOR SEPTEMBER 13<sup>TH</sup>, 2021**

**Motion** by M. Cashman and seconded by S. Parthree to approve both the Work Session and Regular Meeting Minutes from September 13<sup>th</sup>, 2021, Meeting, as presented. **Passed** with 5 ayes.

**TREASURER'S REPORT**

**APPROVAL OF THE WARRANT DATED SEPTEMBER 16, 2021, IN THE AMOUNT OF \$299,872.88**

**APPROVAL OF THE WARRANT DATED SEPTEMBER 27, 2021, IN THE AMOUNT OF \$508.82 (LIQUID FUELS)**

**APPROVAL OF THE WARRANT DATED SEPTEMBER 27, 2021, IN THE AMOUNT OF \$532,312.38**

**Motion** by C. Richards and seconded by R. Stone to approve the above referenced warrant totals. **Passed** with 5 ayes.

**PUBLIC COMMENT**

Donald Henderson, 4077 Fox Run Road, T. C. Backer has put in a new sewer line and pump after which the clean out of Fox Run Road has had its cap blown off spreading sewage on his property and the road on four separate occasions. He believes that the new pump is creating pressure as they recently changed the size of the line. The sewer crew has been out and will be out again tomorrow to further investigate the situation.

R. Stone noted that he is the Chairman of the Sewer Authority, and he would like to be kept abreast of the situation as staff continues to try to investigate and address the matter moving forward.

S. Parthree stated he was out to the property, and he agreed that there was a problem that needed addressed.

L. Oswalt remarked the Wastewater Collection Crew will be on site again tomorrow to see what is causing the problem.

J. McLucas stated the Wastewater Collection Superintendent was planning on meeting with T. C. Backer and perhaps the company can refrain from using the pump until the situation is remedied.

Chairman Stefanowicz thanked Mr. Henderson for his comments and asked staff to keep Supervisors Parthree and Stone informed on the status of the situation.

#### **ENGINEER'S REPORT, T. MYERS**

Nothing to report.

#### **ZONING OFFICER'S REPORT, J. MCLUCAS**

J. McLucas remarked there were no action items for this evening. However, he did try to update the Board on the status of damages associated with Hurricane Ida and as such has included a copy of the floodplain ordinance in the packet for their review. He plans to have a call with York County EMA for some additional information tomorrow to hopefully finalize the actions to be taken.

R. Stone asked how many properties were damaged.

J. McLucas stated this is still under evaluation, but seven homes were placarded.

#### **TOWNSHIP MANAGER REPORT, L. OSWALT**

##### **Approval of the 2022 Dover Township Non-Uniformed Employee Pension Minimum Municipal Obligation.**

**Motion** by C. Richards and seconded by R. Stone to approve the 2022 Dover Township Non-Uniformed Employee Pension Minimum Municipal Obligation as presented. **Passed** with 5 ayes.

##### **Approval to waive and satisfy liens in the amount of \$3,036.55 (for water and sewer) and \$2,981.14 (for mowing) on the Habitat for Humanity Property-3550 Partridge Drive.**

Manager Oswalt commented a Habitat representative attended the last meeting and explained that additional costs such as there would not be feasible to pass on to the new owner as Habitat's business model is not one where they are able to make money from these endeavors.

M. Cashman noted Mr. Ball stated that project would likely be abandoned if these fees remained in place for Habitat to pay.

**Motion** by M. Cashman and seconded by R. Stone to approve waiver and satisfaction of the above referenced liens, as presented. **Passed** with 5 ayes.

**Approval to refund Habitat for Humanity \$40.22 for 2021 taxes on the newly acquired property at 3550 Partridge Drive.**

**Motion** by M. Cashman and seconded by S. Parthree to approve the refund of municipal taxes of \$40.22 to Habitat for Humanity, as presented. **Passed** with 5 ayes.

## **PUBLIC WORKS DIRECTOR'S REPORT, M. FLEMING**

**Authorization to have the Township Secretary sign Resolution No. 2021-19 for the Dover Township North of the Borough Planning Module.**

**Motion** by R. Stone and seconded by S. Parthree to authorize the Township Secretary to sign Resolution No-2021-19 for the Dover Township North of the Borough Planning Module, as presented. **Passed** with 5 ayes.

**Approval to advertise the list of items on MuniBid for sale.**

**Motion** by M. Cashman and seconded by C. Richards to authorize the sale of the list of items on MuniBid, as presented. **Passed** with 5 ayes.

## **RECREATION DIRECTOR REPORT**

Manager Oswalt referenced C. Harris' report which spoke of the damages to the playground at Dover Community Park. We are obtaining a quote to repair the damages; however, FEMA can provide mitigation funding to remove the playground from the flood zone as well. This decision will be needed from the Board of Supervisors.

## **OLD BUSINESS**

### **The Seasons Road Adoption and Tolling Agreement**

Manager Oswalt stated there are still some punch list items to be completed for this action item to be voted upon; however, Attorney Rausch has prepared the Tolling Agreement for authorization when the work is complete.

C. Richards stated he did not believe we should adopt the roads until the punch list is complete. He added that there is another road (Oakmont) that was conditionally adopted eight years ago. The developer of that road was to complete the punch list in two weeks, and we are still waiting.

Manager Oswalt stated that roads are paved in this instance.

Chairman Stefanowicz asked T. Myers to investigate the status of the punch list.

C. Richards stated we should be able to use the funds that were posted to complete the work.

M. Fleming questioned the ability to record the resolution after this length of time.

Attorney Rohrbaugh stated this should not be an issue. He added once it is determined what remains to be completed, then a course of action for paying for the improvements can be finalized.

Chairman Stefanowicz questioned the status of damages from the recent flooding.

M. Fleming commented that the work to be performed by York Excavating is complete. The Highway Department still has work on Crone Road and a pipe to repair on Anita Drive.

Manager Oswalt remarked there was also some recent washouts discovered on Mountain Road.

M. Fleming stated the Homeowners Association of Glen Hollow still has to make a repair to the stormwater pond that has been overflowing.

### **COMMENTS FROM THE BOARD**

S. Parthree commented on Mr. Henderson's situation. He was out to the site and wants to make sure that we address the matter quickly for the residents. Can we ask T. C. Backer to turn off the pump?

J. McLucas stated that we can ask, and he was aware that Chris Hamme, Wastewater Collection Superintendent, would be making contact to try to resolve the issue the next day. They have televised it but thought they would try the push camera tomorrow.

S. Parthree stated Mr. Henderson believes there may be grease or oil that is causing the problem because there was an issue with scoping the line due to the sludge.

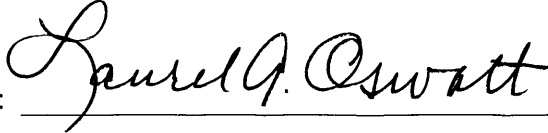
R. Stone reported on the Wastewater Treatment Plant needing to be staffed over a twenty-four-hour period during the wet weather events and the significant efforts of the WWTP Staff to manage the flows during those times. He added that we are in the process of trying to closeout the Consent Order Agreement with the Department of Environmental Protection.

M. Cashman stated that Northern York County Regional Police Department has ordered a UTV for the purposes of searching for people and patrolling parks. He added that Manchester Township has provided extra funds for speed trailers with license plate readers on them.

Chief Lash reported that the General Assembly did away with license plate stickers a number of years ago and they were to supply law enforcement organizations with license plate readers under the savings from that change. Unfortunately, that did not occur. Manchester Township wanted to pursue this reader technology due to incidents like the shooting at Cousler Park. These two trailers will be utilized for criminal investigations in the future mostly in Manchester Township but may also be available to aid in the other communities.

### **PUBLIC COMMENT**

**With no further business, Chairman Stefanowicz concluded the Board of Supervisors meeting at 7:48 PM.**

Respectfully submitted by:   
Laurel A. Oswalt, Township Manager