

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
BOARD MEETING MINUTES
MAY 24TH, 2021**

The Dover Township Board of Supervisors' Meeting for Monday, May 24th, 2021, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisor's present were Stephen Parthree, Charles Richards, Robert Stone and Michael Cashman. Other Township Representatives in attendance were Laurel Oswald, Township Manager; John McLucas, Township Zoning Officer; Tiffany Strine, Township Secretary; Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Cory McCoy, C.S. Davidson and Michael Fleming, Township Public Works Director. There were 11 citizens present. This meeting is being recorded for the purpose of minutes only.

Chairman Stefanowicz announced that an Executive Session was held prior to this evenings regularly scheduled Board of Supervisors meeting to discuss Township personnel matters.

Approval of Resolution No. 2021-13 Recognizing Brian Widmayer for his Service as the Dover Township Volunteer Fire Chief

Supervisor C. Richards presented and read aloud Dover Township Resolution No. 2021-13 recognizing Brian Widmayer for his service as the Dover Township Volunteer Fire Chief. Supervisor C. Richards presented Dover Township Volunteer Fire Chief Brian Widmayer's Resolution of Service to his parents.

Dover Township Volunteer Fire Chief Brian Widmayer's mother added that Brian loved his community and thanked the Dover Township Board of Supervisors for recognizing her son and his service.

Motion by C. Richards and seconded by M. Cashman to approve Resolution No. 2021-13 recognizing Brian Widmayer for his service as the Dover Township Volunteer Fire Chief, as presented. **Passed** with 5 ayes

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR MAY 10TH, 2021

Motion by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for May 10th, 2021, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by M. Cashman and seconded by C. Richards to approve the following warrant totals: 2021 Expenses Warrant dated May 24th, 2021, in the amount of \$485,616.09, as presented. **Passed** with 5 ayes

PUBLIC COMMENT

Matt Lamparter – Dover Township Resident -4090 Bull Road

Mr. Matthew Lamparter is a resident residing at 4090 Bull Road in Dover. Mr. Lamparter was present this evening to inquire upon the status the Nursery Road Traffic Study.

C. Richards informed Mr. Lamparter that Dover Township has not received the completed Nursery Road Traffic Study results.

Mr. Lamparter inquired with the full Board of Supervisors as to when Dover Township is set to renew the police contract as well as looking at what services are looked at prior to accepting a police contract?

M. Cashman stated that annual reports are provided from the Northern York County Regional Police Department detailing the activities provided within Dover Township by the NYCPRD.

Mr. Lamparter inquired to pursue the services of implementing scales for large truck traffic within Dover Township.

Mr. Lamparter added that he can provide personal video of speeding tractor trailers on Nursery Road at 3 o'clock in the morning regularly. Mr. Lamparter stated that he feels as though the Northern York County Regional Police Department are not pursuing the matters of speeding at the appropriate times on Nursery Road.

C. Richards informed Mr. Lamparter that pending the proper Nursery Road Traffic Study Results, Dover Township must wait for the Nursery Road Traffic Study Results before further action.

M. Cashman informed Mr. Lamparter that he will contact Northern York County Regional Police Department Chief Lash to possibly schedule a meeting for all three of them to meet to further discuss this matter for resolve.

Mr. Lamparter stated that the overuse of the roadways in question and the speeding on these two roadways is continuing to cause damage and harm and is greatly in need of attention.

Neil Lamparter – Dover Township Resident – 1021 Butter Road

Mr. Lamparter is a Dover Township Resident residing at 1021 Butter Road. Mr. Lamparter was present this evening to inform the Board of Supervisors of large truck traffic matters of concern at the intersection of Nursery Road and Butter Road. Mr. Lamparter stated that the noise and wear and tear being caused by large truck traffic on the intersection of Nursery Road and Butter Road is unacceptable.

S. Stefanowicz informed Mr. Lamparter that the completed Nursery Road Traffic Study will be able to aid in addressing Mr. Lamparter's concerns.

Wanda Stover – Dover Township Resident – 1280 Butter Road

Mrs. Wanda Stover is a Dover Township resident residing at 1280 Butter Road. Mrs. Stover addressed the full Board of Supervisors with suggestion to regulate the noise of the tractor

trailers traveling Dover Township roadways. Mrs. Stover stated that the noise level has grown tremendously over the years and Mrs. Stover would like to see resolution to the issue.

The full Board of Supervisors thanked everyone present this evening for their public comments and their time.

ENGINEER'S REPORT by Township Engineer Terry Myers

None to note.

ZONING OFFICER'S REPORT by Township Zoning Officer John McLucas

Reauthorization and Approval for Signature of Plan 20-05 - Dover Highlands Final Land Development Plan – 180 Multi-Family Dwelling Units – R4 Zoning District

Motion by M. Cashman and seconded by C. Richards to approve the reauthorization and approval signature of Plan 20-05 – Dover Highlands Final Land Development Plan – 180 Multi-Family Dwelling Units – R4 Zoning District and to include the necessary additional review fees, as presented. **Passed** with 5 ayes

Approval of Plan 21-1 – Bupp McNaughton Phase II 19-Lot Final Subdivision Plan – Age Restricted Community – R1 Zoning District

J. McLucas presented the Faire Wynd Associates, LP, Sagebrook – Bupp McNaughton – Phase 2, Final Subdivision Plan, Engineer's Project No. 1619.3.19.54.

C. S. Davidson, Inc. reviewed the Sagebrook, Bupp McNaughton Phase II, Final Subdivision Plan, revised March 26th, 2021, that was prepared by Gordon L. Brown & Associates, Inc.

T. Myers discussed the following Subdivision and Land Development Ordinance waiver requests.

The following Subdivision and Land Development Ordinance outstanding items being requested are being made for Plan 21-1, Sagebrook - Bupp McNaughton, Phase II, 19 Lot Final Subdivision Plan as follows: 1.) Proposed Homeowner's Association documentation must be submitted to the Dover Township Solicitor for approval (§22-602.1), 2.) Verification shall be provided indicating that the Erosion and Sedimentation control plan was approved by the York County Conservation District (§22-602.4), 3.) The amount of land required to be provided for public recreational purposes for all residential subdivision or land development plans shall be a minimum of 0.025 acres per lot or dwelling unit. Dedication of recreation land or fees in-lieu -of for each dwelling unit is required on all residential subdivisions, and all multi-family developments, regardless of whether private recreational facilities are also provided (§718.1), 4.) Public Improvements Security is required in a form and amount acceptable to the Township, prior to final plan approval (§1201.1). Security estimate has been received and is currently under review, 5.) Developer owes Township a substantial amount of review fees for Phase 1, among other projects. Fees must be paid in full prior to final plan approval.

Motion by R. Stone and seconded by M. Cashman to approve the proposed Subdivision and Land Development Ordinance outstanding items being requested for Plan 21-1 are as follows Sagebrook – Bupp McNaughton, Phase II, Final Land Development Plan: 1.) Proposed

Homeowner's Association documentation must be submitted to the Dover Township Solicitor for approval (§22-602.1), 2.) Verification shall be provided indicating that the Erosion and Sedimentation control plan was approved by the York County Conservation District (§22-602.4), 3.) The amount of land required to be provided for public recreational purposes for all residential subdivision or land development plans shall be a minimum of 0.025 acres per lot or dwelling unit. Dedication of recreation land or fees in-lieu -of for each dwelling unit is required on all residential subdivisions, and all multi-family developments, regardless of whether private recreational facilities are also provided (§718.1), 4.) Public Improvements Security is required in a form and amount acceptable to the Township, prior to final plan approval (§1201.1). Security estimate has been received and is currently under review, 5.) Developer owes Township a substantial amount of review fees for Phase 1, among other projects. Fees must be paid in full prior to final plan approval, as presented. **Passed** with 5 ayes

Approval of Dover Highlands LP Stormwater O&M Agreement

Motion by R. Stone and seconded by M. Cashman to approve the Dover Highlands LP Stormwater and O&M Agreement, as presented. **Passed with 5 ayes**

MANAGER'S REPORT by Township Manager Laurel Oswalt

Awarding of the Janitorial RFP to Mint Condition

Motion by M. Cashman and seconded by R. Stone to award the Janitorial RFP to Mint Condition, as presented. **Passed** with 5 ayes

Acceptance of the Bid of \$500.00 on Lot No. 2 – 4550 Bull Road – 24-000-LG-0130-A0-M0096 to Remove it from the Repository List

Manager Oswalt informed the Board of Supervisors that by the acceptance of the proposed bid of \$500.00 on Lot No. 2, 4550 Bull Road, the approval will place the property back on the tax rolls.

Motion by R. Stone and seconded by M. Cashman to accept the Bid in the amount of \$500.00 on Lot No. 2 for 4550 Bull Road – 24-000-LG-0310-A0-M0096, as presented. **Passed** with 5 ayes

Authorization to have the Chairman Sign the Stormwater Easement Agreement with the New Creation Community Church for the Solar Drive Buffer Planting and Bioretention Project

Motion by R. Stone and seconded by M. Cashman to authorize the Dover Township Chairman to sign the Stormwater Easement Agreement with the New Creation Community Church for the Solar Drive Buffer Planting and Bioretention Project, as presented. **Passed** with 5 ayes

Approval of the Contract with the York Count Planning Commission under the Countywide Action Plan for \$19,400 in Funding for the Solar Drive Buffer Planting and Bioretention Project

Motion by M. Cashman and seconded by R. Stone to approve the contract with the York County Planning Commission under the Countywide Action Plan for \$19,400.00 in funding for the Solar Drive Buffer Planting and Bioretention Project, as presented. **Passed** with 5 ayes

Approval of the Contract with the York County Stormwater Consortium in the Amount of \$13,500 for the Solar Drive Buffer Planting and Bioretention Project

Motion by R. Stone and seconded by M. Cashman to approve the contract with the York County Stormwater Consortium in the Amount of \$13,500.00 for the Solar Drive Buffer Planting and Bioretention Project, as presented. **Passed** with 5 ayes

Authorization to Sign the Recycling Development and Implementation Grant Contract in the Amount of \$181,087.00

Manager added that the Township will be purchasing two new (2) leaf boxes and a new leafing machine with joystick operation.

Motion by R. Stone and seconded by M. Cashman to authorize the signing of the Recycling Development and Implementation Grant Contract in the amount of \$181,087.00, as presented. **Passed** with 5 ayes

RECREATION DIRECTOR'S REPORT

Eagle View Park Federal Grant Funding Opportunity

Manager Oswalt stated that herself and C. Harris; the Dover Township Recreation Director, attended a meeting regarding the next round of available funding for Eagle View Park for Federal Land and Water money. Manager Oswalt stated that there are pros and cons to accepting Federal grant funding. If the Federal grant funding is sought, awarded, and accepted for Eagle View Park then Eagle View Park must stay park space indefinitely. If the Federal grant funding is received, future park improvements will be completed with the funds and Eagle View Park will be placed on a national registry of nationally funded parks.

PUBLIC WORKS DIRECTORS REPORT by Public Works Director Michael Fleming

Rohler's Church Road Construction Update

M. Fleming informed the full Board of Supervisors that the first portions of the Box Culvert for Rohlers Church Road will be delivered next week.

Golf Course Driving Range Update

M. Fleming stated that Mr. Bernard Anthony will be taking down and removing the old steel beams at the old Golf Course Driving Range next week.

Raycom Road and Belair Drive Update

M. Fleming stated that with regards to water projects, Raycom Road and Belair Drive water pipes have been installed. Minor paving restoration is needed on site for final completion.

Chapter 94 Report Update

M. Fleming informed the full Board of Supervisors that Dover Township has received word that Dover Township's Chapter 94 Report has been successfully completed and accepted.

MS4

None to note.

OLD BUSINESS

None to note.

COMMENTS FROM THE BOARD

M. Cashman – M. Cashman informed the full Board of Supervisors that himself and other Supervisors had partaken in Northern York County Regional Police Department demonstrations and greatly enjoyed their experiences.

S. Parthree – S. Parthree stated that the proposed planned Disc Golf Course for Eagle View Park was recently mapped out for proper implementation. S. Parthree informed the Board of Supervisors that due to the height of field grasses within Eagle View Park, the proposed and planned regulation Disc Golf Course would currently not be feasible.

Manager Oswalt stated that it is her understanding that the current vegetation needs to reach a certain point of growth before the vegetation is allowed to be cut for necessary walking paths. Manager Oswalt said that she will seek further details with C. Harris with regards to the matter.

C. Richards – C. Richards informed the full Board of Supervisors that himself and N. Stone, Dover Township Information Technology Specialist will be working together with the Dover Township Volunteer Fire Department to upgrade the Dover Township Volunteer Fire Department's computer system. Dover Township would own the recycled computers that the Volunteer Fire Department would be utilizing as well as Dover Township would help to manage the password back up proponents of the system as well.

PUBLIC COMMENT

None to note.

With no further business, Chairman Stefanowicz concluded the Board of Supervisors meeting at 8:34 PM.

Respectfully submitted by: _____

Tiffany Strine, Recording Township Secretary