

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 5/26/2021

Attending Were: R. Stone, D. Hogeman, S. Stefanowicz, B. Boyer, B. Newbould (Authority Members), C. Jordan (Plant Superintendent), C. Billet (Asst. Superintendent), C. Miller (Solicitor), D. Shirk (Engineer), C. Hamme (Collections Superintendent), and M. Fleming (Public Works Director).

R. Stone called the authority meeting to order for May 2021 at 6:00 p.m.

Minutes: B. Boyer made a motion to approve the April 2021 meeting minutes as submitted. The motion was seconded by D. Hogeman and unanimously approved.

Financial Report: No report.

Engineer's Report: D. Shirk provided an Engineer's Report for late April through early May which is filed with these minutes and incorporated herein by reference.

D. Shirk reported that the Planning Module and Part II Permit were completed for the NOB job, and Buchart will submit the same after a pre-permit meeting with DEP. D. Shirk also reported that Buchart completed edits to the pump station site plan pursuant to the zoning review.

D. Shirk reported on the status of the Headworks job, stating it has been completed except for the site work, paving, leaking screenings compactor and an expected CO work for the strainer bypass. D. Shirk also reported that issues with the Hoist continue. The Hoist installed earlier this week does not move side to side. The general contractor is going to meet with D. Shirk to discuss next steps, including moving on to a new product. D. Shirk confirmed all steps with the Hoist, however it is resolved, will be at no additional cost to the Authority.

D. Shirk reported that the work on the Joint Inceptor project continued, with Anrich, as the general contractor, completing the interceptor pipe work and now focusing on site work and paving work. It is anticipated that such work will be completed in June. With the pipe work completed, all bypass pumping has stopped, and D. Shirk believes the new pipe is operational.

D. Shirk submitted Change Order No. G-4 by Anrich as the general contractor to the Authority for review and approval. The CO is the 4th for the Headworks/Joint Interceptor project, and included a request for an additional \$587,993.00 related to the re-routing of the sewer line on Hilton Ave. The costs were \$465,825 for rock excavation and removal, and \$122,168.00 for bypass pumping. D. Shirk noted that an additional change order for bypass pumping (since this only captured expenses through April), along with other miscellaneous costs, should be expected. Such other change order should not be as large as CO No. G-4, and will be highly scrutinized. After discussion by the Authority, D. Hogeman made a motion to approve Change Order No. G-4. The motion was seconded by B. Newbould and unanimously approved.

D. Shirk provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Joint 59 in the amount of \$9,640.40 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 239th draw on the 2016 bond fund).
- DT-Electrical-Joint 6 in the amount of \$24,041,96 to Garden Spot Electric for electrical contracting fees for the Joint Interceptor Project (this is the 240th draw on the 2016 bond fund).
- DT-NOB 41 in the amount of \$14,617.52 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 241st draw on the 2016 bond fund).
- DT-General-Joint 15 in the amount of \$425,885.91 to Anrich, Inc. for general contracting fees for the Joint Interceptor Project (this is the 1st draw on the 2019 bond fund).

D. Shirk noted that the DT-General-Joint 15 requisition should only be conditionally approved, as Buchart Horn was waiting on additional/updated documentation from the general contractor (although this would not affect price). Once the documentation was received, it would be relayed to C. Miller, who would then release such requisition to TD Bank for payment. D. Hogeman made a motion to approve the above requisitions for payment, including the foregoing condition. The motion was seconded by B. Newbould and unanimously approved.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for May are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the discrepancy of TD Bank drawing \$507 from the wrong account. Upon verification by C. Miller, D. Hogeman said he would communicate with Trena Hall at the Township to fix the error.

Plant Operator's Report: C. Jordan discussed the April-May operator's report, which are filed with these minutes and incorporated herein by reference. C. Jordan reported the plant did not have any violations in the reporting period, and that it was a relatively dry month. The monthly average flow was 4.133 MG/day, with a peak flow of roughly 6.176 MG/day. C. Jordan otherwise reported that it was a quiet month. He report that the Authority's Chapter 94 permit had been accepted, except for the rejection of West Manchester's permit (which is an ancillary report with the Authority's permit).

Collections Superintendent Report: The Sewer Superintendent's report was provided for May and is incorporated herein by reference. No additional report provided.

Public Works Report: No report.

Solicitor Report: No report.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:45 P.M.

Next Meeting Date:
6/23/2021 at 6:00PM

Respectfully submitted,
Bob Boyer, Secretary