

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
BOARD MEETING MINUTES
MAY 10TH, 2021**

The Dover Township Board of Supervisors' Meeting for Monday, May 10th, 2021, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Dover Township Board of Supervisors meeting room. Supervisor's present were Stephen Parthree, Charles Richards, Robert Stone and Michael Cashman. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; John McLucas, Township Zoning Officer; Tiffany Strine, Township Secretary; Charles Rausch, Township Solicitor; and Michael Fleming, Township Public Works Director. There were 12 citizens present. This meeting is being recorded for the purpose of minutes only.

Chairman Stefanowicz announced that an Executive Session was held prior to this evenings regularly scheduled Board of Supervisors meeting to discuss Township personnel matters.

Dover Township Volunteer Fire Department Station 9 New Ranks Introductions

C. Richards introduced the new Dover Township Volunteer Fire Department Station 9 Chiefs to the full Board of Supervisors and public present. C. Richards introduced Brandon Schnur, Dover Township Volunteer Fire Department Chief and Christopher Hoagland, Dover Township Volunteer Fire Department Assistant Fire Chief.

C. Richards informed everyone present of the great work that they are doing, for not only the people in the Dover Township community, but also now with and for the Dover Ambulance and the Dover Borough communities. The Dover Township Volunteer Fire Department is also working with and creating substantial and beneficial working relationships and great communication efforts with surrounding Township Fire Departments.

APPROVAL OF THE BOARD OF SUPERVISORS' WORK SESSION MEETING MINUTES FOR APRIL 26TH, 2021

Motion by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Work Session Meeting Minutes for April 26th, 2021, as presented. **Passed** with 5 ayes

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR APRIL 26TH, 2021

Motion by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for April 26th, 2021, as presented. **Passed** with 5 ayes

TREASURER'S REPORT

Approval of Current Expenditures

Motion by S. Parthree and seconded by C. Richards to approve the following warrant totals: 2021 Expenses Warrant dated May 5th, 2021, in the amount of \$363,108.51

2021 Expenses Warrant dated May 5th, 2021, in the amount of \$148.35 (LIQUID FUELS) as presented. **Passed** with 5 ayes

PUBLIC COMMENT

George Nizza – Dover Township Resident – 2755 Emig Mill Road

Mr. George Nizza is a Dover Township resident residing at 2755 Emig Mill Road. Mr. Nizza is present this evening to inform the Board of Supervisors of his concerns regarding matters of speed on Emig Mill Road. Mr. Nizza suggested lowering the speed on Emig Mill Road, which is currently posted as a thirty-five (35) mile per hour speed limit. Mr. Nizza stated that the surrounding roadways are posted as twenty-five (25) mile per hour zones and that he would like to see Emig Mill Roads' speed limit reduced.

Mr. Nizza inquired on to why previous weight limit signage have been removed from Emig Mill Road.

M. Fleming informed Mr. Nizza that the previous weight limit signage, regarding weight restrictions, has been removed from Emig Mill Road because the restriction was not deemed necessary by a Traffic and Engineering study.

Mr. Nizza feels that the restrictions should not be taken away and that there is increased foot traffic on Emig Mill Road that can prove a potential concern. Mr. Nizza added that there is an increased presence of large truck traffic and made suggestion to implement signage that would suggest only local deliveries to those large trucks traveling Emig Mill Road.

M. Fleming stated that no one can restrict truck traveling on any roadway within Dover Township.

C. Richards added that line narrowing on Emig Mill Road has been added to necessary portions of Emig Mill Road to help slow traffic. C. Richards stated that he has spoken with Lieutenant Anderson from the Northern York County Regional Police Department regarding speeding and the need for increased attention to the necessary traffic enforcement on Emig Mill Road and such matters are being pursued.

Chairman Stefanowicz and the full Board of Supervisors thanked Mr. Nizza for his public comment and his time.

Matt Lamparter – Dover Township Resident -4090 Bull Road

Matt Lamparter is a Dover Township resident residing at 4090 Bull Road. Mr. Lamparter inquired with the full Board of Supervisors as to his concerns regarding the status of Bull Road and Nursery Road. Mr. Lamparter would like to see the issues of Bull Road and Nursery Road properly discussed as an agenda item in the near future.

C. Richards stated that Dover Township is still awaiting results of the traffic study performed on Nursery Road. C. Richards stated that there is a piece of the traffic study missing and without the full traffic study complete, the traffic study is not valid.

Manager Oswalt stated that the engineering firm in charge of performing the necessary Traffic Study on Nursery Road and Bull Road has not yet been paid for the traffic study due to the engineering firms lack of completion of the study. All components guaranteed within the traffic study have not been completed and therefore payment for services has not been rendered in the matter.

M. Fleming added that he has repeatedly attempted to make contact with individuals from the engineering firm in charge of the traffic study for Nursery Road and Butter Road and has repeatedly received no response. M. Fleming stated that he can possibly attempt to contact the owner of the engineering firm in a final effort attempt to obtain resolve.

The full Board of Supervisors agreed to have M. Fleming attempt to contact the owner of the engineering firm to attempt to obtain response and resolve with regards to the Nursery Road and Butter Road Traffic Study.

Mr. Lamparter stated that the overuse of the roadways in question and the speeding on these two roadways is continuing to cause damage and harm and is greatly in need of attention.

Wanda Stover – Dover Township Resident – 1280 Butter Road

Mrs. Wanda Stover stated that she was present during the last held Board of Supervisors Meeting and had requested that Dover Township contact the local outfit, Pro Pallet, to discuss the issues that their concern their large truck travel on Butter Road and the speeding problems that she has witnessed on Butter Road from the large truck traffic, from Pro Pallet. Mrs. Stover stated that she has contacted Pro Pallet and notified Pro Pallet of speeding issues. Mrs. Stover added that Pro Pallet informed her that they had not previously known of any concerns regarding their truck travel and speed.

Mrs. Stover would like to suggest directing truck traffic to utilize the nearby state roads instead of the local road.

C. Richards stated that you cannot deny trucks access to a roadway.

Mrs. Stover added that the local bridge on Butter Road has weight restrictions and feels as though that should be taken into consideration to help lessen large truck travel on Butter Road.

Mr. Lamparter added that there are current weight restrictions on the Butter Road Bridge and that the current weight restrictions should be enforced to help elevate the persistent large truck traffic.

M. Fleming stated that there are currently weight restrictions on the Butter Road bridge; however, the current weight restriction is unenforceable. M. Fleming qualified that the Butter Road Bridge is scheduled to be repaired and completed next year and once completed, the Butter Road Bridge will have no restrictions. M. Fleming stated that at that point in time, there will be no question of not allowing large trucks to travel the Butter Road Bridge at all.

M. Fleming stated that the pending traffic study on Nursery Road and Butter Road are in large, questioning the applicability of turns within the location. Speed is another issue and matter of enforcement.

Mr. Lamparter added that he feels as though the local business owners, operating large trucks, should to be good citizens within the community and should regulate their workers to be good citizens too.

Manager Oswalt stated that the owner of Spring Valley Mulch has reached out to her regarding concerns of speed that he has heard within the community. The owner of Spring Valley Mulch added that he would like to address the concerns anyone may have, and Manager Oswalt added that he is free and encouraged to attend any public meetings regarding the matter.

Chairman Stefanowicz stated that the Board of Supervisors will reach out to Pro Pallet regarding the speeding concerns and added that the full Board of Supervisors will take all of the public comments into consideration.

ZONING OFFICER'S REPORT by Township Zoning Officer John McLucas

Waiver Consideration for §19-301.11 – BMP in Front Setback – 4271 South Salem Church Road – R1 District

Motion by M. Cashman and seconded by R. Stone to approve the waiver consideration for §19-301.11 – BMP in Front Setback – 4271 South Salem Church Road – R1 District, as presented.

Passed with 5 ayes

MANAGER'S REPORT by Township Manager Laurel Oswalt

Approval of Resolution No. 2021-12 Recognizing National Public Works Week

Motion by S. Parthree and seconded by C. Richards to approve Resolution No. 2021-12, recognizing National Public Works Week for 2021, as presented. **Passed** with 5 ayes

Discuss Draft Parks and Open Space RFP Approval for Soliciting Proposals

Manager Oswalt informed the full Board of Supervisors that the Township is at the point in which the Township is looking to solicit for consultant proposals for the Comprehensive Parks and Open Space Plan. The plan will encompass all recreation and facilities within the Dover area, that may be used for recreation purposes. Manager Oswalt added that Dover Borough does have a copy of the proposed Draft Parks and Open Space RFP. Manager Oswalt stated that upon approval of the Board of Supervisors to move forward, the Township will then only be awaiting Dover Borough approval to move forward. It was noted that a substantial portion of funding for these matters will be as a result of obtaining funds from an Open Space Grant from York County and that this item was an action item of the Dover Borough/Dover Township Joint Comprehensive Plan of 2020.

Motion by S. Parthree and seconded by C. Richards to approve the draft Parks and Open Space RFP and grant approval to solicit proposals, subject to Dover Borough approval, as presented.

Passed with 5 ayes

Authorization of the Buchart Horn Proposal in the Amount of \$9,600.00 to Evaluate the WWTP Flows

Manager Oswalt informed the full Board of Supervisors that the Buchart Horn proposal being presented this evening is a result of the prior conversations regarding additional flows from joint users, Manchester and West Manchester Townships. The cost being presented for acceptance will be split among the Townships involved.

Motion by R. Stone and seconded by S. Parthree to authorize the Buchart Horn proposal in the amount of \$9,600.00 to evaluate the WWTP flows, as presented. **Passed** with 5 ayes

PUBLIC WORKS DIRECTORS REPORT by Public Works Director Michael Fleming

Acceptance and Awarding of the Annual Road Bid(s)

M. Fleming informed the full Board of Supervisors of the results from the Annual Dover Township Road Bids. The following are the Road Bids presented for acceptance and awarding:

Street Cut Paving Repairs awarded to E.K. Services, Inc. in the total estimated cost of \$83,700.00.

Paving of Raycom Road and Belair Drive to Kinsley Construction in the total estimated cost of \$250,975.60.

Materials

Aggregates – A1 through A14 to Vulcan Construction Materials in the amount of \$19,722.50.

SUPERPAVE Mixtures – B1 through B3 to York Materials Group LLC in the amount of \$24,152.50.

Cold Patch – C to Stewart & Tate, Inc. in the amount of \$5,675.00

Concrete – D Kinsley Materials in the amount of \$4,420.00

Motion by C. Richards and seconded by M. Cashman to accept and award the Annual Dover Township Road Bid for Street Cut Paving Repairs to E.K. Services, Inc. in the total estimated cost of \$83,700.00, as presented. **Passed** with 5 ayes

Motion by S. Parthree and seconded by R. Stone to accept and award the Annual Dover Township Road Bid for the Paving of Raycom Road and Belair Drive to Kinsley Construction in the total estimated cost of \$250,975.60, as presented. **Passed** with 5 ayes

Motion by C. Richards and seconded by M. Cashman to accept and award the Annual Dover Township Road Bid for Materials including a.) Aggregates – A1 through A14 to Vulcan Construction Materials in the amount of \$19,722.50, b.) SUPERPAVE Mixtures – B1 through B3 to York Materials Group LLC in the amount of \$24,152.50, c.) Cold Patch – C to Stewart & Tate, Inc. in the amount of \$5,675.00, d.) Concrete – D Kinsley Materials in the amount of \$4,420.00, as presented. **Passed** with 5 ayes

Approve Application for Payment No. 1 in the amount of \$190,780.54 to E.K. Services for the 2020 Water Main Replacement Project

Motion by S. Parthree and seconded by C. Richards to approve Application for Payment No. 1 in the amount of \$190,780.54 to E.K. Services for the 2020 Water Main Replacement Project, as presented. **Passed** with 5 ayes

MS4

Environmental Protection Agency Stormwater Symposium

Manager Oswalt stated that the Environmental Protection Agency held their Stormwater Symposium on May 5th through May 6th, 2021, and a presentation was conducted about Dover Township's new Eagle View Park project. Manager Oswalt stated that the presentation went very well and proved very informative. The presentation provided the background story on the project regarding Eagle View Park, from the purchase, the process of grants and so forth. Land Studies provided a large portion of the technical information regarding the Eagle View Park project as well.

Little Conewago and Hadley Drive Stormwater Project Update

Manager Oswalt informed the full Board of Supervisors that West Manchester Township has agreed to move forward with a Stormwater Project proposal along the Little Conewago, from Hadley Drive to Pine Road on various Township owned lands.

Manager Oswalt added that the Townships will be requesting funding from the York County Stormwater Consortium for design and permitting at the end of May.

OLD BUSINESS

NURSERY ROAD

C. Richards stated that Dover Township is still awaiting results of the traffic study performed on Nursery Road.

2020 JOINT COMPREHENSIVE PLAN

Manager Oswalt stated the most current update with regards to the 2020 Joint Comprehensive Plan is regarding CGBD monies that were previously applied for regarding Zoning Revisions were accepted to be funded. Dover Township is waiting for formal notification and receipt of the grant contract. Another project pertaining to this funding will include funding for George Street guiderail improvements and stormwater improvements off of Poplars Road. These three projects will be funded and occur over the next three (3) years.

COMMENTS FROM THE BOARD

S. Stefanowicz – Chairman Stefanowicz informed the full Board of Supervisors and public present that he has learned of students that will be graduating from the local Dover High School this year, in the coming months, and that a number of students have chosen to enlist in various branches of the United States Service. Chairman Stefanowicz would like to make a suggestion to the Township to initiate some form of recognition to the particular students who are pursuing a path in military service.

The full Board of Supervisors agreed that this recognition to the local Dover High School students would be worthwhile.

Chairman Stefanowicz added that he will contact the local Dover High School regarding this matter and possible ideas of recognition.

R. Stone - R. Stone inquired if the Township has received any determination or reimbursement with regards to a large recent claim regarding the Dover Township Wastewater Treatment Plant.

Manager Oswald responded and stated that the Township has been notified that the reimbursement of the large claim, regarding recent damages and repairs at Wastewater Treatment Plant, was approved and that Dover Township is just awaiting the reimbursement check.

M. Cashman – M. Cashman stated that recent discussions have taken place regarding Manheim Township and Hiedsburg Township joining as voting members in terms of the Northern York County Regional Police Commission. Talks surrounding the rewriting of the NYCRRPD's charter have begun.

PUBLIC COMMENT

Lieutenant Gregg Anderson, Northern York County Regional Police Department

Lieutenant Anderson wanted to make the full Board of Supervisors that he has spoken to Mr. Nizza on multiple occasions regarding the speed on Emig Mill road and has been addressing matters of speed on Emig Mill Road for many years. Lieutenant Anderson provided information on the two types of speed enforcement utilized within the NYCRRPD. Lieutenant Anderson stated that Mr. Nizza had voiced concern regarding a form of speed enforcement that currently is not being utilized on the roadway. The one form of speed enforcement utilized in question is called Electronic Non-Radar, Lieutenant Anderson qualified that the ENRAD equipment was damaged during a previous speed detail and is currently being repaired for future use.

Lieutenant Anderson stated that he receives multiple e-mail correspondence from Mrs. Stover; who is present during this meeting, and he had informed her that the NYCRRPD has run speed enforcement measures on her roadway continuously. Lieutenant Anderson stated that with regards to the enforcement of Tractor Trailers or commercial vehicles on roadways, the average patrolman is not equipped with enforcing commercial motor vehicles. Lieutenant Anderson qualified that there is one individual on the NYCRRPD force that has been trained in MIXAP, if a large tractor trailer were in an accident, this individual would be able to perform an inspection. NYCRRPD does not own scales to enforce the weight limits of tractor trailers on the roadways, possibly due to a lack of demand.

Mr. Jeff Bender – Dover Assembly of God Church

Mr. Jeff Bender from Dover Assembly of God Church, in Dover Township, stated that he was curious of the status on the roadway being implemented from Intermediate Avenue. Mr. Bender stated that the Dover Assembly of God Church would like to make some improvements on their property; however, at locations on the property that may be in question with regards to the Intermediate Avenue project.

Chairman Stefanowicz stated that the proposed location for Intermediate Avenue would connect at Harmony Grove and 74, but a specific location has not yet been determined.

Manager Oswald added that there are two options currently available: a T-Intersection or a Traffic Circle; however, there is a need to obtain local property in order to pursue one of the options. Discussions are still pending on the exact location.

Mr. Bender inquired upon the uses of a paper alley located between the Dover Assembly of God and the property located behind the Dover Assembly of God. Mr. Bender qualified that he was informed since the paper alley has been abandoned and not utilized, that Dover Assembly of God can automatically acquire the area of the paper alley. Mr. Bender would like to know if such matters are true.

J. McLucas stated that the paper alley or paper street in question would have been dedicated to the Township as part of the subdivision plan that had originally occurred in this location, the Township had abandoned its rights to claim any of the public use of the paper street in question, but this leaves the heirs and owners of the lots as created by the land development plan within that location, as the owners.

C. Rausch qualified that the matter would need to be researched and that private rights may exist for any individual that bought into the specific subdivision within that particular area.

With no further business, Chairman Stefanowicz concluded the Board of Supervisors meeting at 8:39PM and entered into an Executive Session on Township personnel regarding the Union Contract Negotiations.

Respectfully submitted by: _____

Tiffany Strine, Recording Township Secretary