

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 1/27/2021

Attending Were: R. Stone, S. Stefanowicz, B. Newbould, B. Boyer, D. Hogeman (Authority Members), T. Biese (Plant Superintendent), C. Jordan (Plant Asst. Superintendent), C. Miller (Solicitor), P. Gross (Engineer), C. Hamme (Collections Superintendent), M. Fleming (Public Works Director), and Dave Shirk (Buchart Horn).

Re-Organization Meeting:

Attorney Miller called the 2021 Re-organizational meeting to order at 6:00 p.m. S. Stefanowicz motioned to nominate R. Stone as Chairman, S. Stefanowicz as Vice Chairman, D. Hogeman as Treasurer, and B. Boyer as Secretary (all positions previously held in 2020). All nominees accepted their nominations. The motion was seconded by D. Hogeman and unanimously approved. S. Stefanowicz motioned to nominate Buchart Horn, Inc. as Engineer, with P. Gross and D. Shirk as its representatives, and MPL Law Firm, LLP as Solicitor, with C. Miller as its representative. The motion was seconded by D. Hogeman and unanimously approved.

The Authority Board acknowledged the meeting schedule as follows (which had already been approved and advertised): meeting to be held on the 4th Wednesday of each month at 6:00 p.m. at the treatment plan, with the November and December meetings being held on the 3rd Wednesday of those months, at the same time and place.

The re-organizational meeting concluded at 6:02 p.m.

R. Stone called the regular authority meeting to order for January 2021 at 6:02 p.m.

Minutes: D. Hogeman made a motion to approve the December 2020 meeting minutes as submitted. The motion was seconded by B. Newbould and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for December and early January which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-General-Joint 11 in the amount of \$181,566.89 to Anrich Inc. for general contracting fees for the Joint Interceptor Project (this is the 225th draw on the 2016 bond fund).
- DT-Joint 55 in the amount of \$13,207.77 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 226th draw on the 2016 bond fund).
- DT-Palomino 52 in the amount of \$5,592.86 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 227th draw on the 2016 bond fund).

- DT-NOB 37 in the amount of \$599.50 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 228th draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by S. Stefanowicz and unanimously approved.

P. Gross reported that BH had submitted all of the required permitting (due to wetlands) for the NOB project. They were now in a holding pattern waiting for responses from DEP on the permit submissions. P. Gross also submitted an amendment to the BH Design Contract for an increase in the not-to-exceed contract amount by \$15,000.00. The increase was due to running into unforeseen wetlands requiring additional design and permitting work. The Authority generally discussed the proposal. After discussion, S. Stefanowicz made a motion to approve the amendment for the \$15,000.00 increase. The motion was seconded by B. Boyer and unanimously approved.

P. Gross reported that the Headworks, with a similar issue on additional engineering costs. P. Gross submitted an amendment to the BH Design Contract for an increase in the not-to-exceed contract amount by \$37,000.00. The increase was due to the unanticipated delays and overall time to complete the project, bogged down by permitting delays. The Authority generally discussed the proposal. After discussion, D. Hogeman made a motion to approve the amendment for the \$37,000.00 increase. The motion was seconded by B. Newbould and unanimously approved. P. Gross further reported that Anrich (as the general) had broken a small gas pipe in the treatment plant, which temporarily shut down different buildings/operations of the plant. Everything was back online, and the costs will be recovered from Anrich. P. Gross also reported that the pipe replacement work was now out on Hilton Ave., and unfortunately the contractor was hitting rock issues with trenching. Ordinarily, this would not be the Authority's concern, as the job was bid and awarded as unclassified. However, because the area the contractor is hitting rock is an area that was changed from the original design, the Authority will be responsible for the additional costs of rock excavation and removal. P. Gross said as of now, the price from the contractor is \$850/cubic yard, but this may be subject to further negotiation. The Authority generally discussed this issue and different options. For now, the contractor is proceeding with the original design, as modified, and will prepare a change order for the rock costs.

P. Gross presented two change orders. Change Order G-2 for the Headworks Project, a change in \$6,425.73 to the general contract and no time increase. After discussion, D. Hogeman made a motion to approve Change Order G-2 for payment. The motion was seconded by B. Newbould and unanimously approved. Change Order E-3 for the Headworks Project, a change in \$10,993.13 to the electrical contract and no time increase. After discussion, S. Stefanowicz made a motion to approve Change Order E-3 for payment. The motion was seconded by B D. Hogeman and unanimously approved.

R. Stone recognized P. Gross for his work with the Authority, due to the fact that P. Gross would be retiring prior to the next meeting, at which time D. Shirk would become the BH representative. The Authority as a whole expressed their gratitude and thank to P. Gross for the good and hard work he provided to the Authority over the many years.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for January are filed with these minutes and incorporated herein by reference. D. Hogeman reported on a discrepancy between PLGIT's account and the Bond account with TD Bank, which TD Bank resolved on its end after D. Hogeman addressed the issue. D. Hogeman also reported the Authority earned roughly \$60,000 in interest for 2020. .

Plant Operator's Report: T. Biese discussed the December-January operator's report, which are filed with these minutes and incorporated herein by reference. T. Biese reported December as a wet month, but

the plant did not have any violations. The monthly average flow was 5.8 MG/day, with a peak flow of roughly 23.0 MG/day. T. Biese reported how well the screen on the headworks was working.

Collections Superintendent Report: The Sewer Chief reports were provided for December and are incorporated herein by reference. C. Hamme provided an update on the new TV truck.

Public Works Report: M. Flemming reported on an issue with a stone wall/retaining wall in a sewer easement (actually located over part of a pipe). This was done by the developer prior to selling the homes in the development. M. Flemming wanted to bring the issue (which is run into regularly) to the Authority's attention, and generally discuss how to handle between the Authority and Township. The Authority supported any action the Township could take against the developer under the Land Development plan and related documents, and directed the solicitor to offer any assistance the Township may request.

Solicitor Report: No report.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 7:10 P.M.

Next Meeting Date:

2/24/2021 at 6:00PM

Respectfully submitted,
Bob Boyer, Secretary