

**Dover Township Sewer Authority**

2840 West Canal Road

Dover PA 17315

Remote/Virtual Meeting

**Chairman:** Robert Stone

**Vice Chairman:** Steve Stefanowicz

**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer

**Member:** Bill Newbould

**Attorney:** Christian Miller

**Minutes: 12/16/2020**

**Attending (Virtually) Were:** R. Stone, S. Stefanowicz, B. Newbould, B. Boyer, D. Hogeman (Authority Members), T. Biese (Plant Superintendent), C. Jordan (Plant Asst. Superintendent), C. Miller (Solicitor), P. Gross (Engineer), C. Hamme (Collections Superintendent), M. Fleming (Public Works Director), and Dave Shirk (Buchart Horn).

R. Stone called the authority meeting to order for December 2020 at 6:00 p.m.

**Minutes:** D. Hogeman made a motion to approve the November 2020 meeting minutes as submitted. The motion was seconded by B. Boyer and unanimously approved.

**Financial Report:** No report.

**Engineer's Report:** P. Gross provided an Engineer's Report for late November through early December which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-General-Joint 10 in the amount of \$622,572.62 to Anrich Inc. for general contracting fees for the Joint Interceptor Project (this is the 221<sup>st</sup> draw on the 2016 bond fund).
- DT-Joint 54 in the amount of \$15,065.65 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 222<sup>nd</sup> draw on the 2016 bond fund).
- DT-Palomino 51 in the amount of \$1,062.18 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 223<sup>rd</sup> draw on the 2016 bond fund).
- DT-NOB 36 in the amount of \$3,518.38 to Buchart Horn for engineering fees for the North of the Borough Project (this is the 224<sup>th</sup> draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by B. Newbould and unanimously approved.

P. Gross reported that the Palomino project was complete. The as-built plans had been submitted to the Township, and the Township approved the plans. As such, Anrich's final payment will be processed with the December requisitions. P. Gross also reported that the pond from the Palomino project (McDaniels) was overflowing. Anrich was in the process of addressing the issue, as it was not an Authority matter.

P. Gross reported that the Headworks has been up and running for a number of weeks, and that it was running well. The project was substantially complete, with only a few punchlist items remaining.

P. Gross reported that the work on the Joint Inceptor project continued, with Anrich, as the general contractor, approaching Hilton Avenue, which caused the progress to delay as the bypass pumps had to be relocated. The Township has been in contact with the individuals to be affected by the continued work, and is coordinating short term accommodations with them.

P. Gross reported that BH continued to work on permitting for the NOB project, mainly related to the identified wetlands.

P. Gross presented Change Order E-2 for the Headworks Project, a change in \$15,720.15 to the contract and no time increase. After discussion, D. Hogeman made a motion to approve Change Order E-2 for payment. The motion was seconded by B. Newbould and unanimously approved

**Treasurer's Report:** D. Hogeman's treasurer's report and financial summary for November are filed with these minutes and incorporated herein by reference. No further report was provided.

**Plant Operator's Report:** T. Biese discussed the November-December operator's report, which are filed with these minutes and incorporated herein by reference. T. Biese reported another dry month for November, stating the plant did not have any violations. The monthly average flow was 3.2 MG/day, with a peak flow of roughly 5.2 MG/day. T. Biese expected the flows to increase with the cold weather (freezing of the ground) and snow, however the increase would be dependent on the rate of melt for the snow. T. Biese also reported that the screen for the Headworks was working well, with roughly 1.5 cubic yards of "material" being removed a week.

**Collections Superintendent Report:** No report. C. Hamme did update the Authority that the new T.V. truck delivery was delayed due to the snow, but he still expected it in the next week or two.

**Public Works Report:** M. Flemming reported on two Township projects regarding replacing sewer and water lines. The first had been awarded to Spots Stevens McCoy for engineering and design, which was set to start as early as next week. The second, being the 1<sup>st</sup> phase of the Fox Run replacement, is being put out for RFPs (engineering) in the next few weeks.

**Solicitor Report:** No report.

**Public Comment:** None.

**New Business:** None.

**Old Business:** None.

**Adjournment.**

R. Stone adjourned the regular meeting at 6:28 P.M.

**Next Meeting Date:**  
1/27/2021 at 6:00PM

Respectfully submitted,  
Bob Boyer, Secretary