

**DOVER TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES**

January 11, 2021

The Dover Township Board of Supervisors' Meeting for Monday, January 11th, 2021, was called to order at 7:00 PM by the Chairman Stephen Stefanowicz. Supervisors present were Stephen Parthree, Michael Cashman, Robert Stone, and Charles Richards. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; John McLucas, Township Zoning Officer; Michael Fleming, Township Public Works Director, Charles Rausch, Township Solicitor; and Tiffany Strine, Township Secretary. There was one citizen present. This meeting is being recorded for the purpose of minutes only.

A Work Session on Snow Emergency Routes and Weight Restrictions was held at 6 PM, immediately followed by an Executive Session on personnel matters, prior to tonight's regular meeting commencement.

APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR DECEMBER 14TH, 2020

Motion by C. Richards, seconded by S. Parthree to approve the Board of Supervisors' Meeting Minutes for December 14th, 2020. **Passed** with 5 ayes.

APPROVAL OF THE BOARD OF SUPERVISORS' REORGANIZATION MEETING MINUTES FOR JANUARY 4TH, 2021

Motion by S. Parthree, seconded by M. Cashman to approve the Board of Supervisors' Reorganization Meeting Minutes for January 4th, 2021. **Passed** with 5 ayes.

TREASURER'S REPORT

Approval of Current Expenditures

R. Stone questioned the BB&T credit card expenses and whether they are reviewed prior to approval. Manager Oswalt responded in the affirmative.

R. Stone questioned the invoice for the Cues Sewer Collection Truck and a transport fee appearing later on the warrant. M. Fleming explained the process of the truck being equipped out of state and then needing shipped to Pennsylvania for state licensing and inspection.

Motion by R. Stone, seconded by M. Cashman to approve the warrants for 2020 and 2021 as follows:

2020 Expenses dated 12/23/2020 in the amount of \$1,366.34 (Liquid Fuels)
2020 Expenses dated 12/23/2020 in the amount of \$132,140.39
2020 Expenses dated 12/30/2020 in the amount of \$218,311.09
2021 Expenses dated 1/11/2021 in the amount of \$701,038.29

Passed with 5 ayes.

PUBLIC COMMENT

Mark Miller-2631 Rock Creek Drive- Mr. Miller thanked the Township Staff for their planning and presence at the Community Building during General Election Day in November. He stated that he really appreciated that everyone worked together to try to aid with parking and traffic flow that day.

SOLICITOR REPORT

Review and Approval of the Final Agreement Three Party Agreement with Dover Area School District and the Dover Highlands.

Attorney Rausch reminded the Board of Supervisors that there was a previous Letter Agreement between the three parties regarding the Extension of Intermediate Avenue. This agreement had referenced the development of a further, more detailed agreement. The Board of Supervisors entered into this second agreement in August of 2020 with the Dover Highlands Developer. However, once construction began, Dover Area School District requested an agreement to cover issues of concern to the DASD including the installation of the water and sewer lines and flow of traffic to the new high school during construction. The agreement before the Board tonight covers these matters of concern to the District.

Motion by R. Stone, seconded by C. Richards to approve the Final Three-Party Agreement with Dover Area School District and Dover Highlands. **Passed** with 5 ayes.

MANAGER'S REPORT

Approval of the Agreement for the Open Space and Land Preservation Grant through York County Planning Commission

Manager Oswald explained that this grant will forward a Joint Comprehensive Plan goal in conjunction with Dover Borough to create a Parks, Recreation and Open Space Plan, which will be used as a planning tool for growth, similar to the Joint Comp Plan.

Motion by M. Cashman, seconded by C. Richards to approve the Agreement with the York County Planning Commission for an Open Space and Land Preservation Grant in the amount of \$35,000. **Passed** with 5 ayes.

Approval of Resolution No. 2021-04 Setting the Tax Collector Pay for the New Term to begin in 2022

Motion by C. Richards, seconded by S. Parthree to approve Resolution No. 2021-04 setting the Tax Collector Pay for the term to begin in 2022. **Passed** with 5 ayes.

Approval of the First Amendment of Senior Center Lease extending the term to 2023.

Motion by S. Parthree, seconded by R. Stone to approve the one-year extension of the Senior Center Lease to 2023. **Passed** with 5 ayes.

Manager Oswald requested the Board's consideration of authorizing a resolution at a future meeting for Dan Weikert of Dan's Help Desk. Mr. Weikert is a Township resident that had a side business of computer consulting. He has provided a valuable service to the Township since January of 2002. During that time, he has been very valuable resource to Nathan Stone in handling the Township's technology needs.

Board consensus was to authorize the preparation of a resolution of thanks to Mr. Weikert.

MS4 UPDATE

Manager Oswalt asked for the Board's consensus in sharing stormwater data with the York County GIS Department for the purposes of developing a shared data base for the York County Stormwater Consortium, of which Dover Township is a member. If the Board is inclined to share data, it would only be done through an agreement that would protect the data being used for any other purpose than the Consortium's or that it would be shared with any entity that is not a member of the Consortium. Ms. Oswalt stated that this program dovetails with another program that the County has made available through the Army Corps of Engineers to map stormwater systems. Dover Borough is in consideration for this program that would map their stormwater assets for free.

C. Richards questioned if M. Fleming had any concerns about sharing the data.

M. Fleming remarked that he had voted against sharing the data several years prior at a Consortium Meeting as many Townships have gone to a great deal of expense to gather this information, while others have not and would ultimately benefit from these programs. York Township was another entity that was not in favor of sharing their data in this manner.

Board consensus was to have York County prepare an agreement to share the referenced data for review by the Township.

COMMENTS AND NEW BUSINESS FROM THE BOARD OF SUPERVISORS

C. Richards indicated that Dover Township Volunteer Fire Department and Dover Area Ambulance Club will be touring the renovated Dover Middle School. The Board is invited to attend the tour. He will send an email to the Board members about the date and time.

PUBLIC COMMENT

None to note.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 7:37 PM.

Respectfully submitted by: 
Laurel A. Oswalt, Township Manager