

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
OCTOBER 26<sup>TH</sup>, 2020**

The Dover Township Board of Supervisors' Meeting for Monday, October 26<sup>th</sup>, 2020, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Dover Township Municipal Building. Supervisors present were Stephen Parthree, Robert Stone, Michael Cashman and Charles Richards. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; Michael Fleming, Township Public Works Director; Terry Myers, Township Engineer; Cory McCoy, C.S. Davidson Engineering; Tiffany Strine, Township Secretary and Solicitor Charles Rausch with Blakey, Yost, Bupp and Rausch was present by telephone communications. There were four citizens present. This meeting is being recorded for the purpose of minutes only.

**Chairman Stefanowicz announced that an Executive Session was held prior to this evenings regularly scheduled Dover Township Board of Supervisors Meeting to discuss potential land acquisition of 4800 Carlisle Road.**

**APPROVAL OF THE BOARD OF SUPERVISORS' BUDGET WORK SESSION MEETING MINUTES FOR OCTOBER 12<sup>TH</sup>, 2020**

**Motion** by R. Stone and seconded by S. Parthree to approve the Board of Supervisors' Budget Work Session Meeting Minutes for October 12<sup>th</sup>, 2020. **Passed** with 5 ayes

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by M. Cashman and seconded by C. Richards to approve the warrant total for October 19<sup>th</sup>, 2020, in the amount of \$114,132.13 (2020 Expenses Warrant) as presented. **Passed** with 5 ayes

**Motion** by M. Cashman and seconded by C. Richards to approve the warrant total for October 23<sup>rd</sup>, 2020, in the amount of \$9,855.36 (2020 Expenses Warrant) as presented. **Passed** with 5 ayes

**Motion** by M. Cashman and seconded by C. Richards to approve the warrant total for October 26<sup>th</sup>, 2020, in the amount of \$513,749.10 (2020 Expenses Warrant) as presented. **Passed** with 5 ayes

**INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS**

Manager Oswalt announced that Dover Township will be hosting a Hallo Boo Event for the Dover Community. It will be a Drive-Thru Trunk or Treat event and will be held on Friday, October 30<sup>th</sup>, 2020 from 5:00PM to 8:00PM at the Dover Township Municipal Building.

**PUBLIC COMMENT****Brian Widmayer – Dover Township Volunteer Fire Department Chief**

Dover Township Volunteer Fire Department Chief Widmayer was present this evening to seek approval for the installation of a standalone carport on Dover Township property, for the proper housing of a new rescue boat that the Dover Township Volunteer Fire Department. Chief Widmayer stated that the Dover Township Volunteer Fire Department would also be seeking the waiving of the fees associated with the necessary permit regarding the installation of the standalone carport.

J. McLucas qualified that the location is adequate for the proper installation and use of the standalone carport in question, as it does meet the Township Zoning Ordinance requirements.

**Motion** by C. Richards and seconded by S. Parthree to approve the installation of a standalone carport and to waive the Dover Township Permit fees required for said improvement, as presented. **Passed** with 5 ayes

**ENGINEER'S REPORT by Township Engineer Terry Myers**

**None to note.**

**ZONING OFFICERS REPORT BY Township Zoning Officer John McLucas****Plan 18-7 Apple Outdoor Wholesale Supply P/F Land Development Plan – 66,000 SF Wholesale Establishment**

Township Zoning Officer John McLucas stated that Plan 18-7 for Apple Outdoor Wholesale Supply is being presented tonight for approval. J. McLucas stated that Plan 18-7 was conditionally approved in March of 2019 and then re-conditionally approved in May 2020. J. McLucas stated that Plan 18-7 for Apple Outdoor Wholesale Supply has successfully completed all conditions and requirements and is now suited for final approval.

S. Parthree inquired if Apple Outdoor Wholesale Supply is moving forward with the opening of their business?

T. Myers replied that the Owners of the property, of Apple Outdoor Wholesale Supply, do have the property for sale; however, the owners of the property believe that finalization of the approved plan will aid with the sale of the property.

**Motion** by S. Parthree and seconded by M. Cashman to approve Plan 18-7 Apple Outdoor Wholesale Supply P/F Land Development Plan – 66,000 SF Wholesale Establishment, as presented. **Passed** with 5 ayes

Chairman Stefanowicz inquired as to how long the recorded plan will then be valid?

T. Myers stated that the approved plan will be valid for five years and after the five-year time frame, the property would then be subject to any changes within the Dover Township Zoning, Subdivision and Land Development Ordinances.

### **Plan 19-7 Dover Highlands – 180 Unit Residential Preliminary Land Development Plan in R4 District**

J. McLucas stated that changes are being presented regarding the Dover Highlands Development Agreement.

Dover Township Public Works Director: Michael Fleming, stated that Dover Township has met with Dover Area School District representatives and the Site Contractor Abel Construction. Abel Construction is applying for a Dover Township Highway Occupancy Permit and is requesting to move the sewer main closer to the curb line which would then reside seven feet from the curb on the school building side. Abel Construction is requesting to provide one lane of traffic through the work zone; however, the Dover Highlands Developers Agreement regarding the Sanitary Sewer Plans requires two lanes of travel to remain open and no construction shall occur between the hours of 7:00AM and 9:00AM and the hours of 2:00PM and 4:00PM.

M. Fleming stated that he is not in favor of Abel Constructions' request to close Intermediate Avenue and direct all traffic onto Dover Borough streets as this action will cause concerns for width distances, weight restrictions and the maneuvering of school buses at the locations of Mayfield Street and North Main Street. M. Fleming stated the proposed requests from Abel Construction is not practical.

M. Fleming stated that Dover Township is seeking the Board of Supervisors Approval to the modification of the sewer layout, to move the location of the sewer line to reside seven feet off of the curb and that this matter will be addressed in the as-built.

M. Fleming stated that as a result of the a meeting between all interested parties, an agreement was achieved to work with the Dover Area School District and their schedule to maintain the necessary traffic flows in order to complete the job.

C. Richards inquired with Mr. Dave Nelson of the Dover Area School District, who was present for this evenings meeting, as to why all of the students that drive to school are released at the same time as the school buses? C. Richards added that if the times for dismissal were staggered, the staggering of times might then allow for better traffic flows and less congestion on the roadways.

Mr. Dave Nelson stated that he is unaware of the answer and that he could not respond to the question.

Manager Oswalt added that with regards to the Dover Highlands Developers Agreement, a condition was posed within the agreement stating that a water line needed to be moved on the property and Dover Township had previously agreed to help with the cost by applying half of the cost to tapping fee costs for the project. Manager Oswalt stated that she received a price today for the cost to relocate the necessary water line in the amount of \$4,127.00. Manager Oswalt

stated that she recommends accepting the cost proposal for the relocation of the necessary water line with regards to the Dover Highland Developers Agreement.

**Motion** by M. Cashman and seconded by S. Parthree to approve the modification of the sewer layout within the Dover Highlands Developers Agreement, while working with the Dover Area School District in maintaining two lanes of traffic during construction as described within the Dover Highland Developers Agreement and to approve the Dover Highlands Developers water line relocation cost proposal in the amount of \$4,127.00, as presented. **Passed** with 5 ayes

#### **MANAGER'S REPORT by Township Manager Laurel Oswalt**

**None to note.**

#### **PUBLIC WORKS DIRECTOR'S REPORT by Township Public Works Director Michael Fleming**

##### **Authorize Advertisement for Sale of Items on MUNCIBID**

**Motion** by R. Stone and seconded by M. Cashman to authorize the advertisement for the sale of the following items on MUNCIBID: 1.) House at 2564 Municipal Road, 2.) 2005 Chevrolet Utility Truck No.15, 3.) Preschool Height Tables, 4.) Wooden Benches, 5.) Whirlpool Washing Machine, 6.) Frigidaire Refrigerator/Freezer, 7.) Frigidaire Range/Oven, 8.) Maytag Dryer, as presented. **Passed** with 5 ayes

#### **MS4 UPDATE**

Manager Oswalt provided an update on the MS4 Project along the Little Conewago Creek. Manager Oswalt stated that she has spoken with the West Manchester Township Manager regarding the MS4 Project along the Little Conewago Creek and the West Manchester Township Manager stated that he did not understand the proposed project processes and that he had further questions. Manager Oswalt helped to answer the questions that the West Manchester Township Manager had and the West Manchester Township Manager informed Manager Oswalt that he would be taking the information on the proposed project to his Board of Supervisors for further consideration.

Manager Oswalt will provide updates as they are presented.

#### **COMMENTS AND NEW BUSINESS FROM THE BOARD**

**C. Richards** – None to note.

**S. Parthree** – None to note.

**R. Stone** – R. Stone stated that the monthly Sewer Authority Meeting will be held on Wednesday, October 28<sup>th</sup>, 2020 at the Wastewater Treatment Plant. R. Stone added that the Sewer Authority will be welcoming the new Sewer Authority Engineer during the October 28<sup>th</sup>, 2020 meeting.

**M. Cashman** – M. Cashman stated that the Northern York County Regional Police Department

recently dedicated a new building as their substation. M. Cashman stated that the Northern York County Regional Police Department are selling "We Support Our Police" signage for a fundraiser to aide in the costs of their Youth Explorer Program.

### **PUBLIC COMMENT**

#### **Dave Nelson – Dover Area School District**

Mr. Nelson stated that the newly built Dover Area High School is progressing well considering the challenges of the times. Mr. Nelson qualified that the academic portion is 99.98% complete and are currently working on a punch list of items. The baseball fields are not yet complete, and work will continue as the weather permits. The swimming pool contractor has presented some issues and the pool is not projected to be completed until February 2021.

The full Board of Supervisors thanked Mr. Nelson for his time and for sharing his information.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 7:36PM.

Respectfully submitted by: \_\_\_\_\_  
Tiffany Strine, Recording Township Secretary