

Dover Township

BOARD OF SUPERVISORS REORGANIZATION

MEETING AGENDA

January 4th, 2021

7 PM CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVE FINAL EXPENDITURES FOR 2020

NOMINATION AND APPOINTMENT OF SUPERVISOR & OFFICERS FOR 2021

1. Chairperson (New Chairperson to continue with meeting)
2. Vice Chairperson
3. Assistant Secretary

ACTION TO ESTABLISH DEPARTMENTAL BOARD RESPONSIBILITIES

Chairperson to appoint Supervisors in charge of:

1. Administration
2. Police (NYCRP)
3. Highways
4. Water (Production & Distribution)
5. Sewer/Wastewater Treatment
6. Fire/Emergency Services
7. Recreation/Parks
8. Industrial/Commercial Development Committee
9. Dover Area Ambulance Club
10. MS4 Stormwater

ACTION TO APPOINT TOWNSHIP VOTING DELEGATE & ACT 32 YORK COUNTY TAX COLLECTION COMMITTEE REPRESENTATIVE – YORK/ADAMS TAX BUREAU

1. Board Representative – Trena M. Hall
2. Alternate – Stephen Stefanowicz

APPOINT REPRESENTATIVE – YORK COUNTY LOCAL GOVERNMENT COMMISSION

1. Board Representative – Stephen Stefanowicz
2. Alternate – Michael Cashman

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ACTION TO APPOINT PROFESSIONAL & DEPARTMENTAL OFFICIALS

1. Township Manager – Laurel A. Oswalt
2. Township Secretary– Tiffany A. Strine
3. Township Treasurer – Trena M. Hall
4. Township Engineer – C.S. Davidson/Terry A. Myers, P.E.
5. Township Zoning Officer – John McLucas
6. Sewage Enforcement Officer – Eric Swiger
7. Sewage Enforcement Officer Alternate – Keith Hunnings
8. Township Fire Marshal – Glenn P. Jansen
9. Township Emergency Management Officer – Anne Zarlenga

ACTION TO APPOINT LEGAL COUNSEL FOR BOARDS & COMMISSIONS

1. Board of Supervisors – Charles A. Rausch, Esq.
2. Planning Commission – Blakey, Yost, Bupp & Rausch, LLP

ACTION TO APPROVE BANK DEPOSITORIES AND FINANCIAL INSTITUTIONS FOR 2019

1. M & T Bank
2. BB&T Bank
3. Pennsylvania Local Government Investment Trust
4. Wealth Management
5. Peoples Bank
6. ACN Bank

NEW APPOINTMENTS/REAPPOINTMENTS OF BOARDS AND COMMISSION DISCUSSION

1. Industrial Commercial Development Committee Reappointment– Brian Caden
2. Codes Enforcement Board Reappointment – Brian Chamberlin
3. Zoning Hearing Board Reappointment – Jane Ginter

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**ACTION TO APPOINT REPRESENTATIVES FOR THE YORK COUNTY
STORMWATER CONSORTIUM REGIONAL COMMITTEE**

1. Board Representative – Michael Fleming
2. Alternative – Robert Stone

APPROVAL OF RESOLUTIONS FOR 2021

Resolution 2021-01 – 2021 Fee Schedule

Resolution 2021-02 – Ratifying and Confirming the Appointment to the Dover Township Zoning Hearing Board

APPROVAL & ADOPTION OF 2021 MEETING SCHEDULE

Board of Supervisors – January 11 and 25; February 8 and 22; March 8 and 22; April 12 and 26; May 10 and 24; June 14 and 28; July 12 and 26; August 9 and 23; September 13 and 27; October 11 and 25; November 8 and 22; December 13, 2021.

The Board of Supervisors will hold their regular meetings in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania, at 7:00 PM. The Board of Supervisors may hold a work/executive session before each of their meetings to begin at 6:00 PM and may continue with a work/executive session following adjournment of their meetings.

Planning Commission – 1st Wednesday of each month at 7:00 PM – Township Municipal Building

Zoning Hearing Board – 3rd Wednesday of each month at 7:00 PM – Township Municipal Building

Sewer Authority – 4th Wednesday of each month at 6:00 PM, except for the November and December meetings to be held on the 3rd Wednesday of the month.

The Sewer Authority will meet in the Dover Township Wastewater Treatment Plant Operations Building, 851 Graffius Road, York, Pennsylvania.

Codes Enforcement Board – at the call of the Chairman

Industrial/Commercial Development Committee – 4th Wednesday of each month at 4:00 PM, except the November and December meetings which will be on the 3rd Wednesday of the month in the Township Municipal Building, 2480 West Canal Road, Dover, Pennsylvania.

Agricultural Security Committee – at the call of the Chairman

ACTION TO ESTABLISH/TREASURERS BOND FOR - \$1,000,000.00

ACTION TO APPOINT MEMBERS OF VACANCY BOARD – BOARD OF SUPERVISORS PLUS AN ADDITIONAL RESIDENT AT LARGE

Resident at Large – W. Michael Hoffman

ACTION TO AUTHORIZE MEETING, CONVENTION, SEMINAR ATTENDANCE: SUPERVISORS, TOWNSHIP MANAGER, ADMINISTRATIVE ASSISTANT, SECRETARY, TREASURER, AND DESIGNEES acting as “Delegate(s)” of Dover Township, may apply for reimbursement of expense as provided by the Commonwealth of Pennsylvania “Statue, Law”, and/or “Code”

ACTION TO APPOINT BOARD MEMBER AS VOTING DELEGATE AT 2021 STATE CONVENTION

PLEASE NOTE: *The next scheduled meeting of the Board of Supervisors is Monday, January 11th, 2021.*