

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 10/28/2020

Attending Were: D. Hogeman, S. Stefanowicz, B. Newbould, B. Boyer (Authority Members), T. Biese (Plant Superintendent), C. Jordan (Plant Asst. Superintendent), C. Miller (Solicitor), P. Gross (Engineer), C. Hamme (Collections Superintendent), M. Fleming (Public Works Director), Brian Funkhouser (Buchart Horn, Resident), and Dave Shirk (Buchart Horn).

S. Stefanowicz called the authority meeting to order for October 2020 at 6:00 p.m.

Minutes: D. Hogeman made a motion to approve the September 2020 meeting minutes as submitted. The motion was seconded by B. Newbould and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for late September through early October which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-General-Joint 9 in the amount of \$887,340.03 to Anrich, Inc. for general contracting fees for the Joint Interceptor Project (this is the 214th draw on the 2016 bond fund).
- DT-Joint 52 in the amount of \$18,393.15 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 215th draw on the 2016 bond fund).
- DT-Electrical-Joint 5 in the amount of \$43,795.09 to Garden Spot Electric for electrical contracting fees for the Joint Interceptor Project (this is the 216th draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by B. Newbould and unanimously approved.

P. Gross reported on the completion of the Palomino contract to close out the general contractor, Anrich. In order to do this, a final change order needed to be reviewed and approved. Change Order No. 4 was presented in the amount of \$28,472.28, which was a compensating change order to identify all of the actual costs for the project compared to the estimates (for the unit price amounts in the contract). After review and discussion, and recommendation for approval by P. Gross, D. Hogeman made a motion to approve Change Order No. 4. The motion was seconded by B. Boyer and unanimously approved.

With the approval of Change Order No. 4, P. Gross presented the final requisition on the Palomino project for approval, which included payment of Change Order No. 4. P. Gross explained that it should be conditioned on final review of the plans submitted.

- Palomino/Anrich 7 in the amount of \$142,678.33 to Anrich, Inc. for general contractor services for the Palomino Interceptor Project (this is the 217th draw on the 2016 bond fund)

D. Hogeman made a motion to approve the above requisition for payment, conditioned on the Authority's engineer reviewing the submitted plans with the Township and approving the same, upon which the Authority can release the requisition for payment. The motion was seconded by B. Boyer and unanimously approved.

P. Gross reported that the North of Borough project was in the investigation and planning phase. DEP was conducting wetlands investigations, and a 537 plan was being completed for DEP. P. Gross warned this could take some time to complete.

P. Gross reported that the Headworks job was in the finishing stages, with the headworks being started up this week and the staff receiving training. P. Gross estimated that the headworks would be fully functional in the next 1 to 2 weeks.

P. Gross reported that the Joint Inceptor project was well underway, with Anrich, as the general contractor, already completing 600 feet of trenching and pipe replacement.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for September are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the interest rates for the year through PLGIT, as well as the amount of money spent this year on projects (\$3M of \$9M on hand at the beginning of the year).

Plant Operator's Report: T. Biese discussed the September-October operator's report, which are filed with these minutes and incorporated herein by reference. T. Biese reported a dry month for September, stating the plant did not have any violations. The monthly average flow was 2.7 MG/day, with a peak flow of roughly 4.0 MG/day (which in many years could be the average flow for September).

Collections Superintendent Report: The Collections Superintendent report was provided through September and is incorporated herein by reference. C. Hamme reported on the on Able completing its relining work as of the day of the meeting.

Public Works Report: M. Fleming discussed the joint meeting (between the other municipalities that use the WWTP), stating that they agreed to share information for their respective newsletters regarding regulations and wipes for the plant.

Solicitor Report: No report.

Public Comment: None.

New Business: T. Biese reminded the Authority that the November and December meetings would be held on the 3rd Wednesday of the month due to the holiday schedule.

Old Business: None.

Adjournment.

S. Stefanowicz adjourned the regular meeting at 6:30 P.M.

Next Meeting Date:
11/18/2020 at 6:00PM

Respectfully submitted,
Christian Miller, Acting Secretary