

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: Robert Stone
Vice Chairman: Steve Stefanowicz
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Bill Newbould
Attorney: Christian Miller

Minutes: 6/24/2020

Attending Were: R. Stone, D. Hogeman, S. Stefanowicz, B. Newbould (Authority Members), T. Biese (Plant Superintendent), C. Jordan (Plant Asst. Superintendent), C. Miller (Solicitor), P. Gross (Engineer), C. Hamme (Sewer Chief), and M. Fleming (Public Works Director).

R. Stone called the authority meeting to order for June 2020 at 6:00 p.m.

Minutes: S. Stefanowicz made a motion to approve the May 2020 meeting minutes as submitted. The motion was seconded by D. Hogeman and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for late May through early June which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-Palomino 46 in the amount of \$3,747.03 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 196th draw on the 2016 bond fund).
- DT-Joint 48 in the amount of \$7,607.40 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 197th draw on the 2016 bond fund).
- DT-Electrical-Joint 3 in the amount of \$93,177.00 to Garden Spot Electric for electrical contracting fees for the Joint Interceptor Project (this is the 198th draw on the 2016 bond fund).
- DT-Mechanical-Joint 3 in the amount of \$25,515.00 to Garden Spot Mechanical for mechanical contracting fees for the Joint Interceptor Project (this is the 199th draw on the 2016 bond fund).
- DT-General-Joint 6 in the amount of \$90,539.99 to Anrich, Inc. for general contracting fees for the Joint Interceptor Project (this is the 200th draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by S. Stefanowicz and unanimously approved.

P. Gross reported on the status of the Palomino project, stating Anrich started preliminary work/mobilization this week, and he expected them to break ground on the last stretch of pipe replacement for the Palomino project next week.

P. Gross reported on the status of the Headworks job. Due to the timing of different contractors waiting or completing different aspects of the work, there has been little to no activity in the past 3 weeks. At this point, the general is waiting to get its subcontractor, PSI, on the project to begin work. The date for substantial completion of the Headworks is mid-November 2020, however it would be ideal to get done

ASAP, as Tony reported on the difficulties and equipment failures related to wipes and rages clogging the system.

P. Gross reported that preliminary work on the Joint Interceptor replacement project is underway. The general has started to bush-hog the undergrowth in order to clear the easement where portions of the replacement will occur. They are also starting to plan and set up the bypass pumping.

R. Stone, on behalf of the Township, discussed with P. Gross and the Authority the Township's plans for the North of Borough project, which incorporate the installation of a roundabout intersection. A discussion was held on timing and utility locations/relocations.

S. Stefanowicz also asked P. Gross about the status of the jobs regarding completion percentage matched up with payment percentage (of the total contract). P. Gross reported this is tracked at each job meeting, and he could incorporate this tracking into his monthly reports.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for June are filed with these minutes and incorporated herein by reference. D. Hogeman reported that the 2019 audit had been completed and that the Authority received a clean report. He also reported some complications with arbitrage calculations with the 2016 bond, which he is working with PFM Financial and Jaime to address.

Plant Operator's Report: T. Biese discussed the May-June operator's report, which are filed with these minutes and incorporated herein by reference. T. Biese reported an average month, and that the plant did not have any violations. The monthly average flow was 4.2 MG/day. T. Biese also reported on on-going maintenance, and issues caused by rages and wipes in the system.

Sewer Chief Report: The Sewer Chief report was provided through June and is incorporated herein by reference. C. Hamme had no further report, except to mention some interesting "firsts" that his crew found in the sewer system (roto-snaking equipment and an energy drink can in a lateral).

Public Works Report: No report.

Solicitor Report: No report.

Public Comment: None.

New Business: R. Stone reported on the Township's investigation into insurance coverages and the substantial savings it provided. He said that he would now be focusing on the WWTP and its flood insurance coverage. Although greatly assisting in the effort due to his background, he is not the agent of the broker due to conflict of interest; he is merely overseeing on behalf of the Township/Authority. He is going to organize a meeting with the insurance agent, himself, Laurel, Mike and Tony to walk through the plant and identify currently insured buildings and review the coverages. P. Gross stated he can send R. Stone the as-built elevation certificates for the buildings.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:31 P.M.

Next Meeting Date:
7/22/2020 at 6:00PM

Respectfully submitted,
Christian Miller, Acting-Secretary