

**DOVER TOWNSHIP
INDUSTRIAL COMMERCIAL DEVELOPMENT COMMITTEE
MINUTES
MAY 27TH, 2020**

The Dover Township Industrial Commercial Development Committee (I/CDC) Meeting for May 27th, 2020, was brought to order at 4:00 PM by Chairperson Brian Caden. Committee members present were Brian Caden, Kathy Herman and Charles Benton. Participating virtually were committee members Kim Hogeman and JoAnna Fink. Also, in attendance were Cindy Snyder of Dover Borough, Laurel Oswalt; Township Manager, John McLucas; Township Zoning Officer. John Popovich, Darryl Wagner, Ashley Spangler Jr. and Ashley Spangler Sr. were absent with prior notice. Stephen Parthree; Township Supervisor, participated virtually. There were no members of the public present. This meeting has been recorded for minute purposes only.

CALL TO ORDER

Chairperson B. Caden conducted the Industrial Commercial Development Committee Meeting.

REORGANIZATION

The Industrial/Commercial Development Committee discussed the topic of reorganization for the year. After reorganization discussion, all members felt it necessary to postpone reorganizing amongst the I/CD Committee until a stronger member attendance is present.

Motion by C. Benton and seconded by K. Hogeman **TO TABLE** the reorganization of the Dover Township I/CDC at this time, as presented. **Passed** with 5 ayes

APPROVAL OF MINUTES FOR February 26th, 2020

Motion by C. Benton and seconded by J. Fink to approve the February 26th, 2020, Industrial/Commercial Development Committee meeting minutes as presented. **Passed** with 5 ayes

PUBLIC COMMENT

There was no public present for comment.

ACTION ITEMS DISCUSSION:

Business Association

Chairman Caden noted that he was contacted by Dover Township resident and business owner, Mr. Jerry Shaffer, and Mr. Shaffer recommended that the Dover Area Business Association still meet during the current pandemic in order to continue support of small business.

Chairman Caden noted that DABA would like to continue to gather, as well as maintain CDC guidelines during the DABA meeting. A smaller group of individuals could meet outside with no dining options as long as Governor Wolf's orders are followed during the next DABA meeting.

J. McLucas inquired with the I/CD committee members if the next regularly scheduled DABA meeting should still be held in June.

K. Hogeman stated that if DABA does continue to hold the next regular meeting, this may prove a great opportunity to obtain a speaker or implement a discussion topic regarding creative ways for DABA business owners to continue doing business.

Manager Oswalt stated that the Dover Township Board of Supervisors passed a Resolution at the last Board of Supervisors meeting supporting small business during these times. The Resolution being referenced also anticipates that the supported businesses will support CDC guidelines and guidance. The York County District Attorney and Northern York County Regional Police Department would not be enforcing the order; however, the businesses would operate at their own risk.

The I/CD committee collectively agreed to hold the next regularly scheduled DABA meeting so long as the meeting could successfully maintain the current CDC guidelines during the current pandemic. It was determined that utilizing proper social distancing and the wearing of face masks will be required during the next DABA meeting.

K. Hogeman offered assistance and stated that she will reach out to someone from the York County Economic Alliance to speak on a topic of interest at the next DABA meeting.

Chairman Caden stated that the next regularly scheduled DABA meeting will be held on June 11th, 2020 at Brookside Park and delivery catered by Johnny's Raceway Restaurant.

Website Review and Suggestions

J. McLucas presented a tutorial display of the DABA website. J. McLucas stated that the DABA Board is currently working together to incorporate mission statements and purpose, member biographies, organization contact and outreach on the newly created website. A welcome to the DABA website and a member application is also available.

K. Hogeman recommended adding the Dover Township Board of Supervisors meetings and the Dover Township Planning Commission meetings to the DABA website. As well as looking into York 365 for any important events that members may find interesting or applicable.

Manager Oswalt suggested further adding any pictures or images applicable to gatherings DABA holds, a listing of members and possibly a featured member section.

C. Snyder suggested adding a search to the DABA website. The search would be intended to help individuals seeking a specific type of business.

Manager Oswalt added to incorporate possible speakers and topics for upcoming DABA meetings could be displayed on the DABA website.

OTHER BUSINESS

Comprehensive Plan Update

Manager Oswalt stated that the York County Planning Commission and both, Dover Township and Dover Borough planning commissions, have reviewed, and offered their comments on the Draft Plan. The next step is to hold a Public Hearing in July to hear public comment on the Comprehensive Plan 2020.

Development Update

J. McLucas stated that Mt.Zion Offroad submitted a plan to expand their business. The Mt. Zion Offroad plan for expansion is currently the only commercial plan taking place at this time.

J. McLucas stated that a plan has just been recorded for one hundred and eighty (108) units near Baker Road, known as Copper Chase.

C. Benton added that the Dover High School and Dover Middle School construction progress is coming along as planned, with some phases ahead of schedule.

The next Industrial/Commercial Development Committee is scheduled to be held on Wednesday, June 24th, 2020.

The meeting was adjourned at 4:45 PM by Chairperson B. Caden.

Respectfully submitted by: _____

Tiffany Strine, Recording Secretary