

Dover Township Sewer Authority

2840 West Canal Road

Dover PA 17315

Remote/Virtual Meeting

Chairman: Robert Stone

Vice Chairman: Steve Stefanowicz

Treasurer: Dave Hogeman

Secretary: Bob Boyer

Member: Bill Newbould

Attorney: Christian Miller

Minutes: 4/22/2020

Attending (Virtually) Were: B. Boyer, D. Hogeman, S. Stefanowicz, R. Stone, B. Newbould (Authority Members), T. Biese (Plant Superintendent), C. Jordan (Plant Asst. Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director), C. Hamme (Sewer Chief) and Laurel Oswalt (Twp. Manager).

R. Stone called the authority meeting to order for April 2020 at 6:00 p.m.

Minutes: D. Hogeman made a motion to approve the February 2020 meeting minutes as submitted. The motion was seconded by S. Stefanowicz and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for late February through March and early April which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment in March, and were approved by an email vote and are now up for ratification:

- DT-General-Joint 4 in the amount of \$378,774.41 to Anrich, Inc. for general contracting fees for the Joint Interceptor Project (this is the 188th draw on the 2016 bond fund).
- DT-Joint 45 in the amount of \$29,874.50 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 186th draw on the 2016 bond fund).
- DT-Palomino 43 in the amount of \$3,077.28 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 187th draw on the 2016 bond fund).

D. Hogeman made a motion to ratify and approve the processed payment of the above requisitions. The motion was seconded by B. Boyer and unanimously approved. The following requisitions were submitted this meeting by Buchart Horn for payment:

- DT-Joint 46 in the amount of \$15,211.48 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 188th draw on the 2016 bond fund).
- DT-Palomino 44 in the amount of \$8,643.83 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 189th draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by B. Newbould and unanimously approved.

P. Gross reported on the status of the Palomino project, stating there were no real updates. All approvals had been obtained, and the final trenching and pipe replacement by the McDaniel pond will move forward once Anrich completes other work for the Authority and Township (likely in 2-3 weeks).

P. Gross reported on the status of the Joint Interceptor/Headworks job. After a short down time, construction crews were back on site for the Headworks building construction. P. Gross reported that the structure was almost complete, however the screen was not yet set. The revised completion date is mid-to late-July for the Headworks. P. Gross stated that the Joint Interceptor pipe replacement work would start immediately after Anrich completed the last leg of the Palomino work (see above).

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for April are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the performance of the bond funds which were invested, stating that \$43,000 of interest was earned in Q1, however that will be impacted with the current economic conditions moving forward.

Plant Operator's Report: T. Biese discussed the March-April operator's report, which are filed with these minutes and incorporated herein by reference. T. Biese reported on another quiet month, and that the plant did not have any violations. The monthly average flow was 4.05 MG/day and a peak at 8.99 MG/day. T. Biese also reported on the submission of the Chapt. 94 NPDES report to DEP, including the Connection Management Plan with the other municipalities.

Sewer Chief Report: The Sewer Chief reports were provided through March and are incorporated herein by reference. C. Hamme provided additional comment on the status of the projects.

Public Works Report: M. Fleming reported he, along with other Twp. staff, was in the beginning stages of developing pump station plans for the private development of Dover Highlands.

Solicitor Report: No report.

Public Comment: None.

New Business: None.

Old Business: None.

Adjournment.

R. Stone adjourned the regular meeting at 6:30 P.M.

Next Meeting Date:

5/27/2020 at 6:00PM (TBD if in-person or virtual)

Respectfully submitted,
Bob Boyer, Secretary