

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MEETING MINUTES  
SEPTEMBER 23<sup>RD</sup>, 2019**

The Dover Township Board of Supervisors' Meeting for Monday, September 23<sup>RD</sup>, 2019, was called to order at 7:00 PM by Vice-Chairperson Robert Stone in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Parthree, Michael Cashman and Charles Richards. Supervisor Stephen Stefanowicz was absent. Township Representatives in attendance were John Baranski, Jr.; Township Solicitor, Terry Myers; Township Engineer, Laurel Oswalt, Township Manager, John McLucas, Township Zoning Officer; Michael Fleming; Township Public Works Director and Tiffany Strine; Township Secretary. There were four citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR  
SEPTEMBER 9<sup>TH</sup>, 2019**

**Motion** by S. Parthree and seconded by C. Richards to approve the Board of Supervisors' Meeting Minutes for September 9<sup>th</sup>, 2019, as presented. **Passed** with 3 ayes M. Cashman Abstained

**TREASURER'S REPORT**

**Approval of Current Expenditures**

**Motion** by M. Cashman and seconded by C. Richards to approve the warrant total for September 13<sup>th</sup>, 2019, in the amount of \$103,486.57. **Passed** with 4 ayes

**Motion** by M. Cashman and seconded by C. Richards to approve the warrant total for September 23<sup>rd</sup>, 2019, in the amount of \$220,415.39 as presented. **Passed** with 4 ayes

**PUBLIC COMMENT**

**None to note.**

**ENGINEER'S REPORT by Township Engineer Terry Myers**

**Discuss Multimodal Grant**

T. Myers stated that himself and Manager Oswalt have been in talks regarding the potential of a Multimodal Transportation Fund Grant available to Dover Township. After review, T. Myers and Manager Oswalt felt as though the Dover Township Bypass project would meet the qualifications of the Multimodal Transportation Fund Grant. T. Myers stated that the

applications for the Multimodal Transportation Fund Grant opened on September 4<sup>th</sup>, 2019 and applications are due November 8<sup>th</sup>, 2019. T. Myers stated that there is forty million dollars in funds available, the projects are to be anywhere from one hundred thousand dollars to three million in cost. The Multimodal Transportation Fund Grant is intended to provide transportation assets that enhance communities. T. Myers feels that the Dover Township Bypass project qualifies for the grant. The Multimodal Transportation Fund Grant is a seventy (70%) thirty (30%) percent split, the thirty percent (30%) consisting of the local funding.

**Board consensus was reached, and it was collectively determined to have Dover Township Engineer Mr. Terry Myers and Manager Oswalt move forward with completing the Multimodal Transportation Fund Grant and the processes thereafter regarding the Multimodal Transportation Fund Grant.**

#### **ZONING OFFICER'S REPORT by Township Zoning Officer John McLucas**

##### **Consideration of Dover Highlands Conservation Design Sketch Plan – R4 District**

Attorney Robert Katherman; representing the landowner of Dover Highlands, and Mr. John D. Runge, Jr.; Engineer for Dover Highlands, were both present this evening to present the Dover Highlands Conservation Design Sketch Plan. Attorney Katherman stated that the Dover Highlands project was presented to the Dover Township Board of Supervisors five years ago. At that time, Attorney Katherman stated that they had become aware that the Dover Township Comprehensive Plan may encompass, and alternate route implemented within Dover Township to potentially avert from having to travel through the square of Dover Borough. Attorney Katherman feels that Dover Township, Dover Highlands and the Dover School District may equally have great interest within this project. The aforementioned project being an alternate route that would run from Canal Road to Harmony Grove Road and then connect within an intersection on Route 74.

Attorney Katherman aided in presenting a map to the full Board of Supervisors and public present. Attorney Katherman described the proposed layout depicting Intermediate Drive from the Dover Area School District's property, connecting onto Dover Highland's Property where the connection would then continue. Dover Highlands would continue the connection up onto the north east corner of the Dover Highlands track and then pass onto the correlating Dover Township intersection from that point.

Mr. Runge, Jr. presented the remaining portions of the Dover Highlands Conservation Design Sketch Plan. Mr. Runge, Jr. depicted the environmentally sensitive areas on the Dover Highlands Conservation Design Sketch Plan, these areas being described as wooded areas, wetlands and flood plains. Mr. Runge Jr. stated that the appropriate studies have been performed in the environmentally sensitive areas and that no negative impacts have been detected. The proposed locations of the buildings in relation to the overall site were presented to the Board of Supervisors. The proposed buildings with the proposed roadway layout were also presented.

Mr. Runge, Jr. stated that area is being conveyed to two adjoining property owners to

accommodate the extension of Intermediate Drive to Carlisle Road and is looking for consideration of this matter. Mr. Runge, Jr. noted that a land swap will be performed with local property owners known as the Miller's and a local church. The land being swapped has no realistic benefit to Dover Highlands; however, in the long term, will provide road frontage property to the receiving owners. Mr. Runge, Jr. stated that he has presented the Dover Highlands Conservation Design Sketch Plan to the Dover Township Planning Commission and the Dover Planning Commission members had no objections to the waivers being requested at that time of September 4<sup>th</sup>, 2019.

Mr. Runge, Jr. stated that Dover Highlands is conceptually requesting modifications to the Dover Township Subdivision and Land Development Ordinance. The modifications to the Dover Township Subdivision and Land Development Ordinance conceptually being requested include modifications of §22-403.E to provide suitable grading and Road loops, while still providing the high-density residential development that the R-4 district is planned. Modifications of §22-710.1, §22-711.1, §22-704.A, §22-704 are being conceptually requested due to desires of an alternative road cross-section that incorporates a 30-foot cart way and a 4-foot shoulder width, with roadside swales. Modifications to §22-704.E to allow a proposed K value of 16.67 will minimize impact to the existing stream and wetlands. Modifications of §22-717, three TOT lots are being proposed within the development and in tandem, a proposal of modification is being requested that a fee-in-lieu of be considered relative to the development of recreation facilities on a site south of the Dover Township building in place of developing facilities on site.

Attorney Katherman stated that himself and Mr. Runge, Jr. are requesting the Board of Supervisors' conceptual consideration for the proposal presented regarding the Dover Highlands project.

The full Board of Supervisors collectively thanked Attorney Katherman and Mr. Runge, Jr. for their level of respect in this matter and their time.

**Plan 17-10 Approval of Resolution NO. 2019-20 for New Land Development for Mahant Krupa LLC, 2727 Grandview Avenue and Authorization for Dover Township Secretary to Sign**

**Motion** by C. Richards and seconded by M. Cashman to approve Resolution No. 2019-20 and Plan 17-10 for New Land Development for Mahant Krupa LLC, 2727 Grandview Avenue and Authorization for Dover Township Secretary to Sign, as presented. **Passed** with 4 ayes

**Plan 18-7 Approval of Resolution NO. 2019-21 for Plan Revision for New Land Development for WPG Hilton Avenue Partners, LLC, Apple Outdoor Supply Wholesale Facility and Authorization for Dover Township Secretary to Sign**

**Motion** by M. Cashman and seconded by S. Parthree to approve Resolution No. 2019-21 and Plan 18-7 Revision for New Land Development for WPG Hilton Avenue Partners, LLC, Apple Outdoor Supply Wholesale Facility and Authorization for Dover Township Secretary to Sign. **Passed** with 4 ayes

### **Acceptance of Carol Kauffman Resignation from the Dover Township Planning Commission**

A letter of resignation was received by Dover Township Zoning Officer John McLucas regarding Miss Carol Kauffman's position as the Secretary of the Dover Township Planning Commission.

J. McLucas; along with the Dover Township Planning Commission members, suggested appointing Mr. Michael Curley to fill the Dover Township Planning Commission Secretary's position. It was noted that Mr. Curley has exceptional community planning experience.

**Motion** by M. Cashman and seconded by C. Richards to accept the Resignation of Carol Kauffman from the Dover Township Planning Commission and to appoint Michael Curley to fill the Dover Township Planning Commission Secretary's Position, as presented. **Passed** with 4 ayes

### **MANAGER'S REPORT by Township Manager Laurel Oswalt**

**Authorize the Dover Township Chairman to sign the 2564 Municipal Road Purchase Agreement for \$176,000.00 Plus Closing Costs and Designation of Funds to be Paid from the General Fund Capital Reserve**

**Motion** by C. Richards and seconded by S. Parthree to authorize the Dover Township Chairman to sign the 2564 Municipal Road Purchase Agreement for \$176,000.00 plus closing costs and designation of funds to be paid from the General Fund Capital Reserve, as presented. **Passed** with 4 ayes

### **Approval of the 2020 SPCA Care and Housing Agreement**

**Motion** by R. Stone and seconded by C. Richards to approve the 2020 SPCA Care and Housing Agreement, as presented. **Passed** with 3 ayes S. Parthree Abstained from the Vote

### **Public Works Director's Report**

#### **Discuss Storm Water Issue for Pinchtown Road 4900 Block**

M. Fleming stated that complaints were voiced, and Dover Township has been acting upon a storm water Issue regarding the 4900 Block of Pinchtown Road. M. Fleming stated that after discussions on the 4900 block of Pinchtown Road at an earlier Board of Supervisors meeting, M. Fleming issued a letter to the Gladfelter's providing notice for the Gladfelter's to remove a berm that the Gladfelter's had installed and has received no response to date.

**R. Stone stated that he has received confirmation from the Gladfelter's regarding the storm water issue for the 4900 Block of Pinchtown Road and that the Gladfelter's stated that they will have the berm removed.**

#### **Discuss Storm Water Issue for Brownstone Manor, Phase II**

M. Fleming stated that there are storm water issues at Brownstone Manor, Phase II. The storm water issues include a swale that was not installed as designed and the surrounding residents of Brownstone Manor are suffering from storm water issues as a result. Mr. Fleming stated that he has requested the developer or the Homeowner's Association install the swale as designed within thirty days of notice. Mr. Fleming stated that the Homeowner's Association has discussed this matter with himself and that the Brownstone Manor's Homeowners Association would like to request a thirty-day extension to resolve this matter.

**Motion** by C. Richards and seconded by M. Cashman to approve a thirty (30) day extension to the Brownstone Manor Homeowner's Association for means to remedy and install the proper swale as specified and designed in Brownstone Manor Phase II, as presented. **Passed** with 4 ayes

#### **Approval of Midstate Mechanical Change Order No 1 Decrease Contract by \$4,000.00**

**Motion** by S. Parthree and seconded by M. Cashman to approve the Midstate Mechanical Change Order No. 1 to decrease the contract by \$4,000.00, as presented. **Passed** with 4 ayes

#### **Discuss 3038 Honey Run Drive Streambank Stabilization and Award Bid Subject to Approval by the USDA and by DEP**

M. Fleming informed the Board of Supervisors that a Bid meeting was held on September 23<sup>rd</sup>, 2019 at 9:00 AM for the 3038 Honey Run Drive Streambank Stabilization. Tabulations were provided to the Board of Supervisors. The United States Department of Agriculture estimated the 3038 Honey Run Drive Streambank Stabilization project to cost approximately \$53,000.00 to construct. Mr. Fleming added that the lowest bidder for the 3038 Honey Run Drive Streambank Stabilization project came in at \$124,660.00. Mr. Fleming stated that the project bid tabulation has been provided to the United States Department of Agriculture and the Pennsylvania Department of Environmental Protection. Dover Township has not received any correspondence from either the USDA or DEP as of today's date regarding the bid tabulation results.

**Motion** by R. Stone and seconded by S. Parthree to accept the bids presented subject to the United States Department of Agriculture and the Pennsylvania Department of Environmental Studies paying the received bid for the 3038 Honey Run Drive Streambank Stabilization project in the amount of \$124,660.00 and if the USDA and DEP does not agree to pay the received lowest bid, Dover Township will reject the bid within ten (10) days, as presented. **Passed** with 4 ayes

#### **MS4 Update**

R. Stone informed the Board of Supervisors that he has read that President Trump is looking into the possibility of repealing some environmental issues that may or may not affect MS4 or the Chesapeake Bay.

#### **Old Business**

**Fox Run Curve**

M. Fleming stated that the interfering roadside signage has been removed from the Fox Run Curve right of way and the clear sight triangle. Mr. Fleming added that the Dover Township Highway crew is working to update two curve signs and posts on the Fox Run Curve. Mr. Fleming stated that the Fox Run Road curve concern is progressing forward, and further information will be provided when presented.

**Nursery Road**

M. Fleming stated that the Dover Township Highway Crew was recently out to look into concerns on Nursery Road and the Nursery Road storm pipe. The Dover Township Highway Crew saw cut Nursery Road and will be installing a new storm pipe.

**COMMENTS FROM THE BOARD**

**None to note.**

**PUBLIC COMMENT**

Mr. Kregg Landis – Dover Township Resident – 3520 Fox Run Road, Dover

Mr. Kregg inquired as to if micro surfacing is still being looked into for a means of resolve.

M. Fleming stated that micro surfacing is still a possibility except this means would have to be included in next year's budget.

Mr. Kregg inquired as to if the local police department has been made aware of the ongoing issues on Fox Run Road.

M. Cashman stated that he has made the Northern York County Regional Police Department aware of the repetitive speed issues on Fox Run Road.

With no further business, the meeting was adjourned by Vice-Chairman Stone at 8:10 PM.

Respectfully submitted by:

\_\_\_\_\_  
Tiffany Strine, Recording Township Secretary