

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS  
BOARD MEETING MINUTES  
FEBRUARY 10<sup>TH</sup>, 2020**

The Dover Township Board of Supervisors' Meeting for Monday, February 10<sup>th</sup>, 2020, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Michael Cashman, Stephen Parthre, Charles Richards and Robert Stone. Other Township Representatives in attendance were Laurel Oswalt, Township Manager; John McLucas; Township Zoning Officer, Michael Fleming, Township Public Works Director and Tiffany Strine, Township Secretary. There were nine citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

Chairman Stefanowicz announced that there was a Dover Township Board of Supervisors Work Session Meeting held prior to the start of this evenings regularly scheduled Dover Township Board of Supervisors Meeting. The February 10<sup>th</sup>, 2020 Dover Township Board of Supervisors Work Session was held to discuss the Joint Comprehensive Plan Infrastructure Road Safety Plans and Regional Traffic Improvements, as well as a Sewer Authority Interview with William J. Newbould, Jr.

**Approval of Resolution No. 2020-08 Recognizing NYCRPD Police Chief Mark Bentzel for his Service to the Dover Township Community**

M. Cashman presented NYCRPD Police Chief Mark Bentzel with Dover Township Resolution No. 2020-08, recognizing Chief Bentzel's service and congratulated Chief Betnzal on his retirement.

**Motion** by C. Richards and seconded by M. Cashman to approve Resolution No. 2020-8 Recognizing NYCRPD Police Chief Mark Bentzel for his Service to the Dover Township Community, as presented. **Passed** with 5 ayes

**APPROVAL OF THE BOARD OF SUPERVISORS' WORK SESSION MEETING MINUTES FOR JANUARY 27<sup>th</sup>, 2020**

**Motion** by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for January 27<sup>th</sup>, 2020, as presented. **Passed** with 5 ayes

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR JANUARY 27<sup>th</sup>, 2020**

**Motion** by R. Stone and seconded by M. Cashman to approve the Board of Supervisors' Meeting Minutes for January 27<sup>th</sup>, 2020, as presented. **Passed** with 5 ayes

## **TREASURER'S REPORT**

### **Approval of Current Expenditures**

**Motion** by C. Richards and seconded by S. Parthree to approve the warrant total for February 10<sup>th</sup>, 2020, in the amount of \$504,973.78 (2020 Expenses Warrant) as presented. **Passed** with 5 ayes

## **INFORMATION ON EVENTS AND LOCAL ANNOUNCEMENTS**

**None at this time.**

## **PUBLIC COMMENT**

### **Donald Zeigler and Jay Mummert – Heritage Senior Center**

Mr. Donald Zeigler spoke with regards to the proposed, new Senior Center Building project. Mr. Zeigler asked the Board of Supervisors to consider financially helping with the proposed Senior Center. Mr. Zeigler had asked the Board of Supervisors to consider assisting the proposed Senior Center in seeking grant funding and/or financial forgiveness from the required permitting fees. Mr. Zeigler would like any ideas of what can be done to help raise funds for the proposed, new Senior Center Building project. Mr. Zeigler added that he feels that Dover Township can assist with eliminating sewer and water fees as a financial means of aid. Mr. Zeigler added that if Dover Township chooses to help and donate funds towards the proposed Senior Center project, Mr. Zeigler stated that he will make a matching donation to the proposed Senior Center project up to twenty-thousand dollars.

Chairman Stefanowicz thanked Mr. Zeigler for his public comment and stated that the Board of Supervisors will look into any means of assistance for the proposed, new Senior Center Building Project.

S. Parthree stated that the current Board of Supervisors has been very receptive to everything that Mr. Zeigler and Mr. Mummert have been trying to do with regards to the new Senior Center. S. Parthree stated that the Board of Supervisors will do everything that they can to try to help the Senior Center in the future.

Mr. Mummert is the Board President for the Senior Center and informed the Dover Township Board of Supervisors that himself and the Senior Center Board are collectively thankful for all that Dover Township has done for them. Mr. Mummert provided insight as to the wonderful things that the Senior Center does for the Dover Community. Eighty to one-hundred meals are served weekly to the Dover Community. Mr. Mummert stated that the current Senior Center is expanding and has frequent visitors from local convalescent homes within the area as well. Mr. Mummert stated that the Senior Center Board has chosen to pursue Wagman's Construction for their proposed project. Mr. Mummert thanked the Dover Township Board of Supervisors for their continued support.

### **Brad Grim – 1431 D Rohlers Church Road**

Mr. Grim stated that he is a resident of Dover Township, residing at 1431 D Rohlers Church Road. Mr. Grim added that he has owned and operated a business for the past eighteen years and now currently does not. Mr. Grim stated that he was no longer able to operate out of the address and feels there was no flexibility or forgiveness for him to start his own, new business after not being able to run his business where it was previously located. Mr. Grim stated that he feels that another individual is now running a business in the same building, where Mr. Grim was not permitted to do so.

Mr. Grim stated that he feels that there are multiple issues with the current, possible business currently taking place.

R. Stone voiced his understanding of Mr. Grim's concerns and added that Dover Township will look into these matters.

Chairman Stefanowicz thanked Mr. Grim for bringing his concerns to his attention and that the Dover Township Board of Supervisors will follow thru and review the situation at hand, as well as asked for some time to look into this matter.

#### **ZONING OFFICER'S REPORT by Township Zoning Officer John McLucas**

##### **Approval of Resolution 2020-06 for Plan Revision for New Land Development for the Schaffer Group, LLC (Pro Pallet) and Authorization for the Township Secretary to Sign the Sewage Facilities Planning Module**

**Motion** by R. Stone and seconded by S. Parthree to approve Resolution No. 2020-06 for Plan Revision for New Land Development for the Schaffer Group, LLC (Pro Pallet) and Authorization for the Township Secretary to sign the Sewage Facilities Planning Module, as presented. **Passed** with 5 ayes

##### **Approval of Resolution 2020-07 for Plan Revision for New Land Development for Sparrows Way and Authorization for the Township Secretary to Sign the Sewage Facilities Planning Module**

**Motion** by R. Stone and seconded by S. Parthree to approve Resolution No. 2020-07 for Plan Revision for New Land Development for Sparrows Way and Authorization for the Township Secretary to sign the Sewage Facilities Planning Module, as presented. **Passed** with 5 ayes

#### **MANAGER'S REPORT by Township Manager Laurel Oswalt**

##### **Eagle View Park Phase I Park Improvements Consultant Agreement Authorization with YSM Landscape Architects**

**Motion** by S. Parthree and seconded by C. Richards to approve Eagle View Park Phase I Park Improvements Consultant Agreement Authorization with YSM Landscape Architects, as presented. **Passed** with 5 ayes

##### **Fountain Rock HOA Well Option Agreement**

Manager Oswalt stated that after a meeting and discussion regarding responsibilities to finish the Fountain Rock developments paving, sidewalks, stormwater pond and so forth with the Fountain Rock HOA, an agreement was reached. The Fountain Rock HOA has agreed to accept a fee of whatever has been paid to Mr. McNaughton plus two (2%) percent per year since the agreement was instituted. The year in question was 2015. The amount calculates to \$1,104.07.

**Motion** by R. Stone and seconded by M. Cashman to approve Fountain Rock HOA Well Option Agreement, as presented. **Passed** with 5 ayes

### **Fox Run Creek Replacement Well Proposal with SSM**

Manager Oswalt presented a proposal for the well testing and drilling process needed for Fox Run Creek's Well Replacement project. This process will determine how many wells will needed drilled at the Fox Run Creek site, a possibility and price is provided for three (3) wells.

**Motion** by M. Cashman and seconded by R. Stone to approve Fox Run Creek Replacement Well Proposal with SSM, as presented. **Passed** with 5 ayes

### **Consideration of William J. Newbould for the Dover Township Sewer Authority**

**Motion** by R. Stone and seconded by M. Cashman to appoint William J. Newbould to the member position of the Dover Township Sewer Authority, as presented. **Passed** with 5 ayes

### **OLD BUSINESS**

#### **Draft Solar Overlay Ordinance Revision Proposal**

The proposed ordinance regarding the Solar Overlay topic has been provided to the Dover Township Planning Commission. Manager Oswalt stated that she feels that Township staff should now proceed in reviewing the ordinance to see that the ordinance is in the best interest of the Township.

**Board consensus was reached and collectively deemed to have Manager Oswalt proceed in the review of the Draft Solar Overlay Ordinance with Township staff.**

### **COMMENTS FROM THE BOARD**

**R. Stone** – R. Stone voiced concern on site line blockage as a result of a building located at Cardinal Lane and Canal Road.

**C. Richards** – C. Richards stated that Dover Township, the Ambulance Club and both Township and Borough Fire Departments recently held a meeting. This meeting resulted in the team efforts to agree to work together to develop joint procedures and policies for the organizations.

**Chairman Stefanowicz** – Chairman Stefanowicz thanked Chalet Harris, Dover Township Recreation Director, on her efforts in working with the Dover Borough with regards to the

upcoming Easter Holiday event.

**PUBLIC COMMENT**

**None to note.**

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:10 PM.

Respectfully submitted by: \_\_\_\_\_  
Tiffany Strine, Recording Township Secretary