

Dover Township Sewer Authority
2840 West Canal Road
Dover PA 17315

Chairman: John Miller
Vice Chairman: Robert Stone
Treasurer: Dave Hogeman

Secretary: Bob Boyer
Member: Steve Stefanowicz
Attorney: Christian Miller

Minutes: 12/18/2019

Attending Were: J. Miller, B. Boyer, D. Hogeman, S. Stefanowicz, R. Stone (Authority Members), T. Biese (Plant Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director) and C. Hamme (Sewer Chief).

J. Miller called the authority meeting to order for December 2019 at 7:00 p.m.

Minutes: D. Hogeman made a correction to the minutes in the Treasurer report, noting that the reference to the "Sewer Maintenance fund" should be the "Bond Redemption & Improvement fund". R. Stone made a motion to approve the November 2019 meeting minutes with said correction. The motion was seconded by D. Hogeman and unanimously approved.

Financial Report: No report.

Engineer's Report: P. Gross provided an Engineer's Report for November and early December which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-NOB 33 in the amount of \$44.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 176th draw on the 2016 bond fund).
- DT-Joint 42 in the amount of \$7,748.00 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 177th draw on the 2016 bond fund).
- DT-Palomino 40 in the amount of \$4,382.01 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 178th draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by R. Stone and unanimously approved.

P. Gross reported on the status of the Palomino project, stating that the application for the trenching/pipe laying method was still with the Army Corps of Engineers. P. Gross reported BH had received minor comments from the YCCD regarding the plans for the new method, which it was in the process of updating and responding. BH continues to periodically check on the status of each.

P. Gross reported that there were no changes in the status of the NOB project for December to date.

P. Gross reported that BH continued to receive and review submittals from contractors for shop drawings and RFI's. P. Gross expects to see PSI (a subcontractor of Anrich) on site in the next week or two to start demolition and excavation work.

Treasurer's Report: D. Hogeman's treasurer's report and financial summary for December are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the performance of the bond funds which were invested. D. Hogeman also reported, as a follow up to the reinvestment question from the November meeting regarding the Bond Redemption & Improvement fund, that action for reinvestment should be taken, based on the stabilized interest rates.

Plant Operator's Report: T. Biese discussed the November operator's reports, which are filed with these minutes and incorporated herein by reference. T. Biese reported that the month was quiet, and that the plant did not have any violations. T. Biese reported that the monthly average flow was 3.2 MG/day, with the highest 24 hour period being 8 MG/day.

Sewer Chief Report: The Sewer Chief reports were provided for November and are incorporated herein by reference. C. Hamme provided a video clip for the Authority showing three clips of the pipe blasting.

Public Works Report: M. Flemming reported on conversations with Ken Snyder and his inquiries regarding the NOB extension and the potential for his property to be hooked up. M. Flemming requested if the Authority, in the past, made any agreement with Mr. Snyder regarding hook-up, which it had not.

Solicitor Report: No report.

Public Comment: None.

New Business: R. Stone presented MPL Law Firm's engagement letter for services in 2020. After discussion, R. Stone made a motion to approve and sign the engagement letter. The motion was seconded by D. Hogeman and unanimously approved.

Old Business: J. Miller provided statements and reflections on his time serving on the Authority board for the past ten years, and that he enjoyed such public service. The Authority members and all present provided statements of appreciation and congratulations, and R. Stone presented J. Miller with a "toilet" cake to celebrate his years of service and retirement. The Authority wishes the best of luck to J. Miller in all his future endeavors.

Adjournment.

J. Miller adjourned the regular meeting at 7:25 P.M.

Next Meeting Date:
1/22/2020 at 6:00PM

Respectfully submitted,
Bob Boyer, Secretary