

**Dover Township Sewer Authority**  
2840 West Canal Road  
Dover PA 17315

**Chairman:** Robert Stone  
**Vice Chairman:** Steve Stefanowicz  
**Treasurer:** Dave Hogeman

**Secretary:** Bob Boyer  
**Member:** (Vacant)  
**Attorney:** Christian Miller

**Minutes: 1/22/2020**

**Attending Were:** B. Boyer, D. Hogeman, S. Stefanowicz, R. Stone (Authority Members), T. Biese (Plant Superintendent), C. Jordan (Plant Asst. Superintendent), C. Miller (Solicitor), P. Gross (Engineer), M. Fleming (Public Works Director) and C. Hamme (Sewer Chief).

**Re-Organization Meeting:**

Attorney Miller called the 2020 Re-organizational meeting to order at 6:00 p.m.

S. Stefanowicz motioned to nominate R. Stone as Chairman. R. Stone accepted such nomination, and D. Hogeman seconded the nomination. The motion was unanimously approved. The meeting was then turned over to R. Stone as Chairman.

R. Stone motioned to nominate S. Stefanowicz as Vice Chairman, D. Hogeman as Treasurer, and B. Boyer as Secretary (all positions previously held in 2019). All nominees accepted their nominations. The motion was seconded by D. Hogeman and unanimously approved.

B. Boyer motioned to nominate Buchart Horn, Inc. as Engineer, with P. Gross as its representative. The motion was seconded by D. Hogeman and unanimously approved.

The re-organizational meeting concluded at 6:05 p.m.

R. Stone called the regular authority meeting to order for January 2020 at 6:05 p.m.

**Minutes:** B. Boyer made a motion to approve the December 2019 meeting minutes as submitted. The motion was seconded by D. Hogeman and unanimously approved.

**Financial Report:** No report.

**Engineer's Report:** P. Gross provided an Engineer's Report for December and early January which is filed with these minutes and incorporated herein by reference.

P. Gross provided an update on the status of the requisitions. The following requisitions were submitted by Buchart Horn for payment:

- DT-General-Joint 2 in the amount of \$51,255.00 to Anrich, Inc. for general contracting fees for the Joint Interceptor Project (this is the 179<sup>th</sup> draw on the 2016 bond fund).
- DT-Joint 43 in the amount of \$6,197.25 to Buchart Horn for engineering fees for the Joint Interceptor Project (this is the 180<sup>th</sup> draw on the 2016 bond fund).
- DT-Palomino 41 in the amount of \$2,532.60 to Buchart Horn for engineering fees for the Palomino Interceptor Project (this is the 181<sup>st</sup> draw on the 2016 bond fund).

D. Hogeman made a motion to approve the above requisitions for payment. The motion was seconded by S. Stefanowicz and unanimously approved.

P. Gross reported on the status of the Joint Interceptor/Headworks job, noting that a job conference was being held on the following day, that Anrich was working on site, and that he did not anticipate Anrich to start the Joint Interceptor replacement until April sometime.

P. Gross reported on the status of the Palomino project, stating that all approvals had been obtained. The final trenching and pipe replacement will move forward once Anrich completes other work for the Authority and Township.

P. Gross reported that there were no changes in the status of the NOB project for January to date.

P. Gross reported on a meeting held with DEP earlier in the day (with contributions from staff in attendance). The Board generally discussed the meeting, its effect on current projects and future projects, and deliverables required as a result of the meeting.

**Treasurer's Report:** D. Hogeman's treasurer's report and financial summary for January are filed with these minutes and incorporated herein by reference. D. Hogeman reported on the performance of the bond funds which were invested, stating the Authority earned roughly \$200,000 in interest for 2019. D. Hogeman also reported that due to stabilized interest rates, no movement of funds was required at this time.

**Plant Operator's Report:** T. Biese discussed the December operator's reports, which are filed with these minutes and incorporated herein by reference. T. Biese reported that the month was quiet, and that the plant did not have any violations. T. Biese reported that the monthly average flow was 4.7 MG/day.

**Sewer Chief Report:** The Sewer Chief reports were provided for December and are incorporated herein by reference. C. Hamme provided an update on Anrich's continued pipe blasting.

**Public Works Report:** M. Flemming reported that his department would be presenting a Capital Improvements Plan to the Supervisors at the upcoming meeting, which would include capital projects for both the Township and Authority.

**Solicitor Report:** No report.

**Public Comment:** None.

**New Business:** None.

**Old Business:** None.

**Adjournment.**

R. Stone adjourned the regular meeting at 6:25 P.M.

**Next Meeting Date:**  
2/26/2020 at 6:00PM

Respectfully submitted,  
Bob Boyer, Secretary