

**DOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
MEETING MINUTES  
JANUARY 13, 2020**

The Dover Township Board of Supervisors' Meeting for Monday, January 13, 2020, was called to order at 7:00 PM by Chairperson Stephen Stefanowicz in the Meeting Room of the Dover Township Municipal Building. Supervisors present were Stephen Stefanowicz, Robert Stone, Stephen Parthree, and Michael Cashman. Charles Richards was absent with prior notice. Township Representatives in attendance were Charles Rausch, Township Solicitor; Terry Myers, Township Engineer; Laurel Oswalt, Township Manager; John McLucas, Township Zoning Officer; Michael Fleming, Township Public Works Director; Chalet Harris, Township Parks and Recreation Director and Katina Wagner, Township Receptionist. There were no citizens present. This meeting is being recorded for the purpose of minutes only.

A moment of silence was requested, followed by the reciting of the Pledge of Allegiance to the American Flag.

**Chairman Stefanowicz stated that a Work Session was held prior to the beginning of this evening's Board of Supervisors' meeting for the purposes of discussing Eagle View Park Concept Plan Revisions.**

**APPROVAL OF THE BOARD OF SUPERVISORS' WORK SESSION MEETING MINUTES FOR DECEMBER 9<sup>th</sup>, 2019.**

**Motion** by R. Stone and seconded by S. Parthree to approve the Board of Supervisors' Work Session Meeting Minutes for December 9<sup>th</sup>, 2019. **Passed** with 4 ayes.

**APPROVAL OF THE BOARD OF SUPERVISORS' MEETING MINUTES FOR DECEMBER 9<sup>th</sup>, 2019.**

Motion by R. Stone and seconded by S. Parthree to approve the Board of Supervisors' Meeting Minutes for December 9<sup>th</sup>, 2019. **Passed** with 4 ayes.

**APPROVAL OF THE BOARD OF SUPERVISORS' REORGANIZATION MEETING MINUTES FOR JANUARY 6<sup>th</sup>, 2020.**

**Motion** by R. Stone and seconded by S. Parthree to approve the Board of Supervisors' Reorganization Meeting Minutes for January 6<sup>th</sup>, 2020. **Passed** with 3 ayes. Supervisor M. Cashman abstained from voting.

## **TREASURER'S REPORT**

### **Approval of Current Expenditures**

**Motion** by M. Cashman and seconded by R. Stone to approve the 2019 Expenses warrant dated January 13, 2020 in the amount of \$ 97,316.78. **Passed** with 4 ayes.

**Motion** by M. Cashman and seconded by R. Stone to approve the 2020 Expenses warrant dated January 13, 2020 in the amount of \$273,691.06. **Passed** with 4 ayes.

## **INFORMATION ON PUBLIC EVENTS**

C. Harris stated that Ground Hog day is coming up on Sunday, February 2<sup>nd</sup>. Prognostication will be at 7:00 am, location to be determined. A pancake breakfast will follow the prognostication and will run until 11:00 am at the Community Building on Davidsburg Road.

Manager Oswald stated that Supervisor C. Richards wanted her make a comment on his behalf. C. Richards wanted to thank all of the individuals that donate their time to the programing and coaching of youth sports in the community.

## **PUBLIC COMMENT**

None to note.

## **ENGINEER'S REPORT by Township Engineer Terry Myers**

### **Fox Run Interceptor Replacement Project**

T. Myers stated that the approval of the application for payment request No.2 for Anrich has been submitted to the Board of Supervisors' for consideration in the amount of \$ 82,575.00, covering mobilization, clearing and grubbing along with the E & S control installation.

**Motion** by R. Stone seconded by M. Cashman to approve application for payment request No. 2 for Anrich in the amount of \$ 82,575.00. **Passed** with 4 ayes.

### **Intermediate Avenue Extended Update**

T. Myers stated that he has requested a proposal from the Transportation Planning and Design for the Traffic Impact Study, which would project the anticipated traffic volumes and determine if the intersection would meet warrants for a traffic signal for the intersection at Carlisle Road, Intermediate Avenue and Harmony Grove Road.

**ZONING OFFICER'S REPORT by Township Zoning Officer John McLucas**

**Authorization to have the Township Assistant Secretary sign the Planning Module for the Heritage Senior Center.**

J. McLucas stated that he was seeking approval for the Planning Module for the Heritage Senior Center to be signed by the Assistant Secretary, Resolution 2020-05.

**Motion** by R. Stone seconded by M. Cashman for Authorization to have the Township Assistant Secretary sign the Planning Module for the Heritage Senior Center, Resolution 2020-05. **Passed** with 4 ayes.

**SOLICITOR'S REPORT by Township Solicitor Charles Rausch**

**Approve Ordinance No. 2020-01 Fire Escrow procedures.**

**Motion** by S. Parthree seconded by M. Cashman to approve Ordinance No. 2020-01 Fire Escrow procedures, as presented. **Passed** with 4 ayes.

**MANAGER'S REPORT by Township Manager Laurel Oswalt**

**Approval of two-year lease with Heritage Senior Center for the Community Building space.**

**Motion** by S. Parthree seconded by R. Stone to approve the two-year lease with Heritage Senior Center for the Community Building space. **Passed** with 4 ayes.

**Approval of Resolution 2020-04, amending the 2020 Fee Resolution**

**Motion** by S. Parthree seconded by M. Cashman to approve Resolution No. 2020-04, amending the 2020 Fee Resolution. **Passed** with 4 ayes.

**Authorization to advertise for Municipal Waste and Recycling Collection.**

**Motion** by M. Cashman seconded by S. Parthree for authorization to advertise for Municipal Waste and Recycling Collection utilizing the bid sheet on page sixty-two of the Board packet with the correction being made to the date in section two of the agreement to read 2025. **Passed** with 4 ayes.

**Discuss the Northern Regional Charter**

M. Cashman stated that with the new Charter agreement for Northern York County Regional Police Commission under consideration he would like to have the Township Solicitor, C. Rausch look over the new Charter agreement to be sure the financial interests of Dover Township are protected with new members joining the commission and/or members leaving the commission and

how it would impact Dover Township.

**Request from the Chief of the Dover Township Volunteer Fire Department to use Brookside Park October 3<sup>rd</sup> and October 4<sup>th</sup> for a training exercise.**

Manager Oswalt informed the Board of Supervisors' that the DTVFD Chief is looking into doing a Flashover training exercise that would involve a simulator that generates a lot of smoke, he would like to use Brookside Park for this training exercise. The Flashover training would help protect a firefighter from flashovers that occur while inside of buildings during a fire. Flashovers are the number one killer of a firefighter in active fires. This training would also be offered to the surrounding area fire departments. After discussion, the Board of Supervisors' agreed to allow the DTVFD to utilize Brookside Park to hold the Flashover training.

**PUBLIC WORKS DIRECTOR'S REPORT by Township Public Works Director Michael Fleming**

**Well #7 Option Agreement Discussion**

M. Fleming informed the Board of Supervisors' that in May of 2018 Spotts Stevens McCoy came to a Township Work Session meeting about the rehab of Well #7, the Township approved an engineering agreement for \$ 70,000.00 to move forward with that rehab work. Since then, the Township has made numerous attempts to contact the HOA of Fountain Rock/Fox Run Creek Development so that we could gain access to the property. The Township has not had any response back from the Fountain Rock/Fox Run Creek Development's HOA.

Manager Oswalt stated that this is the time of year to explore for a well. The Township would not need to own the land, they would just need an easement on the property so that it would allow the Township to place the Well and protect the Well. After talking with the Township Solicitor, C. Rausch he had mentioned that eminent domain code would allow a ten day letter to be sent by the Township stating we will be entering the property to do the testing.

Manager Oswalt stated that she would suggest that the Township check to see how far out the well drillers are scheduling. And in that timeframe, we can try again to reach out to the HOA of Fountain Rock/Fox Run Creek Development to make them aware that if we do not hear back from them, that we will be sending them a ten-day letter. That letter will allow us to enter onto the property so that we can do the testing that is necessary to determine whether this is a good source for water or not.

**MS4 Update**

M. Fleming stated that there is a meeting next week at York County Consortium to talk about the proposed cost to the meet goals for phosphorus, nitrogen and sediment reduction. Also, under the Chesapeake Bay Pollution Reduction Plan the York County Conservation District is holding a training on illicit discharges, inspections and sampling at Dover Township on Tuesday, January 14<sup>th</sup> from 8:30 till 11:30 am.

**Old Business**

**Fox Run Curve**

M. Fleming informed the Board of Supervisors that the angles of the reflectors have been corrected per resident's request.

**COMMENTS/NEW BUSINESS FROM THE BOARD**

**M. Cashman** – M. Cashman mentioned that Northern York Regional Police Chief Mark Bentzel is officially retired and would like to see the Township recognize him for his service with a resolution.

**S. Parthree** – S. Parthree stated that he spoke with Chief Lash with the Northern York County Regional Police and stated that Chief Lash invited any of the Township Supervisors to do a ride along if they would like too.

**Chairman Stefanowicz** – Chairman Stefanowicz stated that he spoke with the Planning Commission's chairman and he suggested that a Township Supervisor be a member on the Planning Commission as an alternate. He also suggested that the Planning Commission hold trainings for new members.

**PUBLIC COMMENT**

C. Harris wanted to mention that the gentleman that saved the blind gentleman from the fire on East Berlin Road last week was one of our UPS drivers.

With no further business, the meeting was adjourned by Chairman Stefanowicz at 8:26 PM.

Respectfully submitted by: \_\_\_\_\_  
Katina Wagner, Township Receptionist